

**REGULAR COUNCIL MEETING**  
**SEPTEMBER 23, 2014**  
**6:00 P.M.**

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey called the September 23, 2014 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: Harry Gibbons, Alene Felgenhauer, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks of Century West, Cindy Ulney and Cathy Allen of SCLD, Kyle Rydell of Liberty School District, Sarah Holmberg, Monica Pumphrey, Derek Knecht, and Cheryl Loeffler.

**Approval of Minutes**

**ACTION**

Harry Gibbons motioned to approve the minutes as read from the September 9, 2014 regular council meeting, seconded by Valerie Rogers. The motion carried.

**Approval of the Claims**

**ACTION**

Harry Gibbons made a motion to approve payroll EFTs #E284-E285 totaling \$1,517.97 and E287 checks #17676-17687 totaling \$320,545.63 as presented. Alene Felgenhauer seconded the motion. The motion carried.

Claims:           \$315,944.29                      Check #17676 was voided.

Payroll:           6,119.31

Total Claims: \$322,063.60

Check Register signed by: Harry Gibbons, Alene Felgenhauer, Emily Thomas and George Davidson

**Guests**

**Spokane County Library District (SCLD)**

Cindy Ulney from SCLD gave a presentation about the focus for SCLD. The district is one year into a three-year community impact plan and they are evaluating service priorities & how they have met individual objectives plus holding ongoing Community Conversations which survey participants about their aspirations and concerns for their community. They are focusing on service priorities which include:

Explore & Discover-print and online resources for all ages

Develop young readers-Story time has been changed to Tuesday evenings at 6:00 to try and bring in the families where the parents work outside the home.

Support job seekers and local businesses-online tutoring

Connect communities-Free meeting rooms, classes by local residents, partnering with Liberty and Freeman school districts and programs once a month at TNT.

**Kyle Rydell, Liberty Superintendent**

Mr. Rydell is the Liberty School District's new superintendent and elementary/jr. high principal from Republic. He came to introduce himself to the council and give a brief update on the beginning school year. Enrollment is at 405, which has stayed level for two years. Seven new hires include teachers, para-educators and bus drivers. The M&O and tech levy will be on the ballot in November, and he reports that there is not an increase in the tax. He plans on attending council meetings quarterly.

**Engineer Report**

**Bryan Hicks**

Most of the major items on the punch list have been completed with minor miscellaneous cleanup items left. Bryan is working with Jay Wernz to find a resolution for the sidewalk situation at the bank. Several options have been looked at but to meet ADA requirements with such a steep incline is proving to be very difficult. Bryan did state that Century West has some financial responsibility in the repairs due to errors in the design of the curb right there.

A few options that have been offered are to remove the steep section and replace with landscaping, which could prove problematic in the future with upkeep; some type of stairs with railing; a cement wall or to place a cement bench and/or planters to help keep people from walking on that section. Century West will continue to work with Jay to find a solution. The council stated that their choice would be the bench and planter as long as it flowed nicely together.

The hand railing for the stairs at Hart Park is now at Artistic Metals for Bob Obernolte to add the ornamental ironwork. It will then go back to the fabricator for powder coating and should be installed in a couple of weeks.

### **Storm drain**

The storm drain that is at the corner Main Street and Railroad (Fitness with Friends) is nearly full of debris from the construction. Bryan will add that to the punch list.

### **Rattler Run Creek/Main Street Bridge**

The Rattler Run Creek/Main Street Bridge was inspected by Spokane County in July of this year. Bryan will set up a meeting with Dale Harder from the County to get clarification of what the report is saying and the expectations.

### **OLD BUSINESS**

#### **CDBG FUNDING**

Christina Barada sent a letter to Steven K. Washington of HUD to request a waiver consideration for the loss of the CDBG funding. KayDee has visited with Cathy McMorris' office about our situation.

#### **Improvement Board flyer**

Andy Fisk and Rachel Tiegs have put together a flyer promoting "Neighbors Helping Neighbors".

### **ACTION**

Emily motioned to approve the improvement board flyer as presented, Alene seconded. Motion carried.

#### **Community Center**

Cheryl has contacted three companies to provide quotes to repair/replace the community center doors. The funds for this have been provided by Inland Northwest Community Foundation.

Company	both doors	basement door	upstairs hardware only
River City Glass	9957	5376	3203
Hug	9221	4425	4351
Ted Lambert	11812		

Ted Lambert did not provide additional quotes when asked and was very hard to get this one.

### **ACTION**

Alene motioned to accept bid from Hug construction for the lower level door replacement; seconded by Harry. The motion carried.

#### **New Year's Eve event**

KayDee prepared a draft letter to send out to the different community organizations to see if they would be interested to help sponsor the New Year's Eve party. There was discussion about the importance of keeping it as economical as possible so maybe not having a band so that cover did not have to be charged. George recommended Gil Ward, a local musician to play and having a playlist was also discussed. The council thought the letter sounded good so it will be sent to see what type of reaction it generates.

#### **Yard Debris Day**

George discussed the meeting with the Rockford Composting Committee regarding the chipper and bringing it to Fairfield for the yard debris day. There was discussion about them trailering it to individual houses and charging each household. They would propose that the person at the house could be the 2<sup>nd</sup> person on the chipper. The council decided that contracting the chipping event with Sunshine Disposal and NPHC as it had been done in the past was the best way. Since the event will be paid for with utility tax funds, it should be limited to citizens of Fairfield only.

It was suggested to put some type of "ticket" in the October utility billing, which would then be shown when that resident brings out their debris. Tickets could be sold to outsiders for \$10 but should be purchased before the event.

The council picked November 8<sup>th</sup> for the yard debris day and be open 9-3. Cheryl will notify Sunshine Disposal and NPHC of this decision.

### **108 N 4<sup>th</sup> Street**

The homeowners have removed the pile of yard waste and the truck from the right of way on Hamilton and the sunflowers have been cut down that were blocking the stop sign on 4<sup>th</sup>. They are concerned that having piles inside the property lines would still be in violation but were assured that if it is not in the right-of-way, they should be OK. She did state that the vehicles were all currently licensed except for one. The council thanked them for getting on this clean-up so quickly.

### **NEW BUSINESS**

At the AWC Conference, KayDee sat in on a discussion that the City of Shelton hosted regarding the financial dilemma that smaller communities are facing with unfunded mandates for wastewater. Shelton has formed a coalition of rural cities to lobby the Legislature and Governor for grants for wastewater treatment mandates. KayDee is asking the council for \$500 to become a member of the sewer coalition.

### **ACTION**

George motioned to approve the expenditure of \$500 to become a member of the Sewer Coalition, seconded by Harry. The motion carried.

The funds will be taken from the legal services and added into future budgets.

### **Use of community center**

There is a group that would like to use the community center for monthly sewing sessions and wondered if this could be considered community service hours so there would not be a rental fee. With the cost of heating the facility during the winter, it does not seem reasonable to allow this use at no fee. Cheryl will notify them about the library's room.

### **2015 Budget**

Cheryl had sent out the call letter to public works as well as all the council. Each council was presented a 3-year budget comparison for their department so they can begin looking at how to budget for 2015.

The council also received the current budget position.

### **PUBLIC WORKS REPORT**

#### **WATER**

- Testing is on schedule.
- Water line issue and leak at Main and 1st has been resolved, store and residential meters have now been separated and are on individual service lines from the main to the property lines. Three more residences are scheduled for the same service down First Street running south to separate services and put the meters into Town easement for access to maintain, repair and read.
- Thank you for the residential repair on a private service on McNeil. Every little bit counts and personal water lines are no exception, Great Job!

#### **WWTF**

- Ponds are still very low; retention through October should be no problem.
- Testing of influent is normal.
- Generator has had a block and fuel heater quit working and will be replaced this month.
- U.V. system is almost ready to go online for a November discharge.

#### **PARKS**

- Park mowing is slowing down.
- No vandalism to report.
- Park restrooms will be shut down before first anticipated frost to avoid damage to drinking fountain plumbing.

**ROADS**

- Main Street project is coming to a close, small punch-list left to do
- Knocked down sign on Spur Street has been repaired with new pole and stop sign.
- Various stop signs have been replaced this month and will continue into next month with street name signs to meet retro regulations.
- Vegetation is being cleared on road sides and intersections on a priority and time basis.

OTHER: UTV is having additions installed (snow plow / brackets) and should be here next week.

**OTHER**

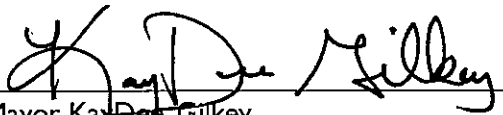
The council meeting will be back to the regular time starting October 7.

**COMPLAINTS/COMPLIMENTS**

None

**ADJOURN**

With no further business, the council meeting adjourned at 8:42 pm.

  
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Mayor Kay Dee Gilkey

  
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Clerk/Treasurer Cheryl Loeffler