

REGULAR COUNCIL MEETING
SEPTEMBER 15, 2015
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the September 15, 2015 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Alene Felgenhauer, George Davidson Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Derek Knecht and Cheryl Loeffler

Approval of the Minutes

ACTION

Alene Felgenhauer moved to approve the minutes of the September 1, 2015 regular council meeting; seconded by Harry Gibbons. The motion was approved.

Approval of Claims

ACTION

Alene Felgenhauer motioned to approve with a question about Hart Park water expense, the claims listed on the check register dated September 15, 2015 for EFTs #E402-E406 totaling \$4,558.43; checks numbers 18112-18128 totaling \$17,934.11 as presented. Valerie Rogers seconded the motion. The motion was approved.

Claims: \$15,996.20

Payroll: 6,496.34

Total Claims: \$22,492.54

Check register signed by: Alene Felgenhauer, Harry Gibbons and George Davidson

Engineering Report

Bryan brought the As Builts to Derek for the most recent sewer system project. The sewer line that services the home on 1st Street has been dye tested and it ran clear. The town cannot do anything further if the clog is deemed homeowner responsibility from residence to the main to include previously approved connections of saddle and stub out. Bryan has the ability to review the video further if necessary.

OLD BUSINESS

Dale Johansen

Mr. Johansen would like to rent the former SCOPE building for his asset management business. He agreed to the same lease arrangement of \$500 plus all utilities and a year contract. The mobile vet is welcome to continue use of the parking lot.

ACTION

Harry motioned to rent the former SCOPE building to Dale Johansen for his asset management business, seconded by Alene. The motion carried.

OLD BUSINESS

Ordinance #379

Eric Hansen of Bishop Law Office updated the ordinance with the additional wording. The council discussed having the ordinance be effective January 1, 2016 which would be the November/December 2015 billing cycle.

ACTION

Valerie motioned to adopt Ordinance #379 with the additions from the last meeting to become effective January 1, 2016; seconded by Emily. The motion was approved.

Update on 505 E Governor Moore

Craig Madsen of Healing Hooves arrived on 9-8-15 with 150 goats. He researched the property and discovered that there are actually two separate parcels, with the other one around 7 acres, south of Governor Moore Road. This would be an additional \$700 to clear this area. After discussion, the council decided to stay with original plan.

Fall Clean-up Event

North Palouse Health Plant Care's proposal is \$1621.00, which is the same as last year. This does include sales tax. The council chose November 7th for the Chipping Event.

Newcomer's picnic

The council signed up for getting the park ready and for the cleanup. We need to make sure that everyone is invited to this, not just the newcomers. Alene handed out flyers to the businesses asking for promotional material to hand out.

Planning commission candidate

Eric James has submitted his résumé for a seat on the planning commission. The mayor and council were very impressed with his qualifications but since none of them know him, they would like to invite him to the next council meeting for introductions prior to appointment.

NEW BUSINESS

Security issues

With no barrier between the Fire Department/Food Bank and the town's equipment, some items have turned up missing and changes made to town property by non-employees. Derek would like to put the wall back up that was removed several years ago. He will figure the costs to install a wall.

Spokane County Park Project funding request

Doug Chase will be invited to come to the meeting on 9-29 so we can learn more about the county-wide ballot measure and the opportunity for the project requests. The project form will be filled out by the recreation/leisure subcommittee.

Budget position for September was handed out to council.

Public Works Report

WATER

- Water testing is going great, testing is on schedule.
- Multiple water meters have been changed due to malfunction, part of the 12 a-year meter plan.
- Shut down of town frost free hydrants will be done toward the end of the month. (City hall, R.V. Dump).
- Backflows have been checked for the year with repairs pending.

WWTF

- Two aerators scheduled for maintenance this month, will be put on-line before discharging occurs.
- Lift station maintenance is completed for the month. It is time to order de-greaser.
- Taking bids on door and frame replacement for screen building.
- Clogging issue between aeration and wetland storage are resolved for now. Got clogged with unknown debris cleared with flat rod.

PARKS

- Sprinkler blowouts will begin the end of this month.
- Garbage pick-up is slowing down.
- Town meters, valves and backflow devices will be winterized before the first frost.
- Gazebo damage this month. Interior trim was torn off and deposited on the roof. Video is being reviewed as time allows.
- Derek explained the high volume of water used at Hart Park this last billing cycle. Since there was an area that was brown, adjustments were made to the settings and an override of the system was done to get it greened up. This was not changed back from that adjustment made by Dew Drop.

ROADS

- Signs are still being replaced as time allows.
- Intersections are still being cleared of vegetation.
- Fall road grading will be starting with anticipation of wetter weather conditions this month.

OTHER: Multiple sewer issues have arisen this month, and all have been deemed residential problems. As a "Town" there is no control over laterals and side services or any way to inspect or service for condition or repairs. It is deemed homeowner responsibility from residence to the main to include previously approved connections of saddle and stub out. Homeowner may repair with the understanding that any easement disturbance must be replaced to pre-existing conditions. Please "CALL BEFORE YOU DIG" it is for the safety of everyone around you!

Compliments/Complaints

None tonight.

Other:

Cemetery: The mowing has reached the end of funding but there is a service there on 10-18. Town employees will make sure that it is in good shape. John took care of the weeds over the weekend.

Small wording changes made to the employee/council reimbursement forms.

It's time for staff to do a time study for budget purposes

Dates to remember:

BIAS is sponsoring a budget workshop on 9-22 in Spokane. Cheryl will be attending this one. Jeannie is off so office will have to be closed. There is a budget blitz webinar for 5 weeks that was sent to Jeannie.

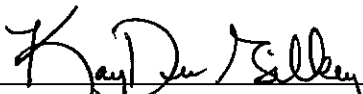
Preliminary budget workshop September 29 at 6:00.

Cheryl will be going to Ellensburg October 2 for workshop.

Eastern Washington Finance Officers Association meeting October 16

ADJOURN

With no further business, the council meeting adjourned at 8:14 p.m.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer