

REGULAR COUNCIL MEETING
AUGUST 16, 2016
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the August 16, 2016 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks and Cheryl Loeffler.

Approval of Minutes

ACTION

Valerie Rogers moved to approve the minutes from the August 2, 2016 regular council meeting. The motion was seconded by Darcie Sainsbury. The motion was approved 5 to 0.

Approval of Claims

ACTION

Emily Thomas moved to approve the claims listed on the check register dated August 16, 2016, for ETFS # E495-500 totaling \$7,009.19; check numbers 18507-18521 totaling \$5,481.27 as presented. Valerie Rogers seconded the motion and it passed 5- 0.

	08-16-16
Claims:	\$4,325.71
Payroll:	8,164.75
Total Claims:	\$12,490.46.

Check register signed by George Davidson, Valerie Rogers and Darcie Sainsbury

Engineer

2016 Transportation Improvement Board's (TIB) Call for 2017 Projects

Bryan has reviewed the pavement condition ratings from the TIB website and determined that Carlton up to Third and the upper loop of Fairweather should be the streets for the next pavement preservation application. They both were rated in the 60-70's which should help in the grant scoring process. They are at the critical stage between providing chip seal for maintenance and having to do a major project. Spokane County is working with TIB to get interlocal agreements with the smaller communities for piggybacking future projects street projects.

ACTION

Darcie motioned to submit the TIB application for the 2017 chip seal project; seconded by Valerie. The motion carried 5-0.

Bridge maintenance

There is no funding for bridge maintenance through TIB. Bryan will continue to look at different funding sources for the bridge repairs. We will also start budgeting for this maintenance.

TIB Consultant Supplemental Agreement

ACTION

Emily motioned to approve the TIB Consultant Supplemental Agreement of \$12,150 for the construction phase of the 2016 Overlay Project; seconded by Valerie. The motion was approved 5-0.

We are waiting for the insurance and bond packet from Versatile. As soon as that is received, the pre-construction meeting can be scheduled. Co-Ag will be invited to attend this meeting.

Rattler's Run Creek grant application

Bryan is following up with Walt Edelman from Spokane Conservation about the grant application for Rattler's Run Creek funding.

OLD BUSINESS

Planning Commission member

After many years of serving on the Planning Commission, JeriKay Thieren has submitted her resignation and with deep regret, the mayor and council accepted. They expressed their sincere appreciation for the many years of service she has given to the town and the Planning Commission.

The open position will be posted.

Janitor position

Linsey Tee has been hired for the janitor position to clean the office and public restrooms that are next to town hall. The position is budgeted for five hours a month at \$10/hour. Since the community center has not been rented out lately and the summer lunch program is over, Linsey will be given up to five additional hours to "freshen up" the community center. The building was previously cleaned by Cheryl Loeffler who volunteered her time.

Movie night in the park

The original "Pete's Dragon" will be shown in Thiel Park on September 17th. The show will start at 7:30 with popcorn ready at 7:00. Harry Gibbons told the council that years ago, probably in the 1950's and 60's, he would help a man named Zip Gibbs show movies in the park. He said that probably half of the town would come to these movies. Since the council is resurrecting the movie in the park, it would be fun to have a bunch of people to participate.

NEW BUSINESS

Mayor Pro-Tem & Financial officer appointments

Harry Gibbons will remain as pro-tem for the remainder of 2016.
Darcie Sainsbury was appointed as the financial officer.

Spokane County Housing and Development Advisory Committee

The council reappointed Cheryl for another three-year term to the Spokane County Housing and Development Advisory Committee. She will send the documentation to the County Commissioners.

Noxious weeds

Two more areas with Canada Thistle were identified on town-owned property by Grant Rice of the Spokane County Weed Control Board. Derek and Ed Huber applied product to both areas. The council will call for a licensed applicator to take care of future noxious weeds.

Past due accounts

A listing of past due accounts from the billing cycle of 6-30-16 was provided to the council. The majority of the accounts 90 days and over belong to the empty houses in town.

Budget Position

A detailed budget position was offered to each council member for their review.

Public Works Report

Water

- Chlorinators are being up-graded in well houses.
- Painting is done in well #2, outside will be completed soon.
- Weeds around wells have been taken care of with salt and vinegar brine.
- Hydrant flushing continues.

- Meter changing continues this month.

WWTF

- Rodents are under control on hillsides.
- Wetland #2 is drying and may be dredged next month, if conditions persist.
- Mowing and weed control continues along fencing.
- Testing is on schedule.

Parks

- Trash is being picked up daily.
- Park inspection is complete for the month, no vandalism to report.
- Mowing and weeding is on schedule.
- Sprinklers are being repaired as needed.

Roads

- Roads have been re-oiled, holding up great.
- Gravel has been added in complaint area of Jackson rd. to alleviate thick oil base.
- Road side intersections are being trimmed in order of urgency to get rid of tall grass that is impeding view.
- Road chip sealing will be on Fairweather and Carlton to Third.
- Overlay will start at the end of the month to early next month.

Other: Public Works will be taking vacation as possible.

Derek has researched the cost to repair the fence at the tennis court. KayDee will discuss this with the ed the fence in July. He is a wood craftsman and will be designing and making the Welcome to Fairfield signs in lieu of payment for the damage to the fence. KayDee will ask him to have them ready and placed by the first of October 2016.

Compliments/Complaints

Complaints about the condition of the Thiel Park restrooms the weekend of the Community Yard Sales were discussed.

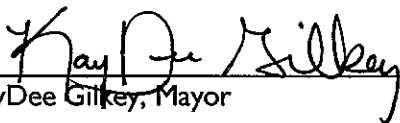
Other:

Dates to remember

Meeting with Apollo Energy	August 17 noon- all council and public works are invited.
Cheryl gone	August 19-28
WMCA	Clerk's association Fall Academy in Leavenworth 9-9-16
Derek & Adrian gone	Road & Street Maintenance conference Sept 26-28 ADJOURN

Adjourn

With no further business, the council meeting adjourned at 7:10 pm.


 KayDee Gilkey, Mayor


 Cheryl Loeffler, Clerk/Treasurer