

## REGULAR COUNCIL MEETING

JULY 19, 2016

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called July 19, 2016 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson and Emily Thomas.

Valerie Rogers is on vacation.

Others present: Derek and Kim Knecht and Cheryl Loeffler

### Approval of Minutes

#### ACTION

Harry Gibbons moved to approve the minutes from the July 5, 2016 regular council meeting. The motion was seconded by Darcie Sainsbury. The motion passed 4 to 0.

### Approval of Claims

#### ACTION

Darcie Sainsbury moved to approve the claims listed on the check register dated July 19, 2016, for ETFS # E483-489 totaling \$6,152.67; check numbers 18469-18487 totaling \$11,430.56 as presented. George Davidson seconded the motion and it passed 4 to 0.

	07-19-16
Claims:	\$6,425.25
Payroll:	11,157.98
Total Claims:	\$17,583.23

Check register signed by Harry Gibbons, George Davidson and Darcie Sainsbury

### OLD BUSINESS

#### Hearing examiner for SCRAPS

According to Nancy Hill from SCRAPS, there is no requirement that the Hearing Examiner has to be an attorney but they must have some familiarity with legal proceedings. It is also important that they are able to read/interpret the law and write up their decision in a clear and concise manner. Finally, these hearings often become emotional and/or heated – so they must be able to set expectations of behavior and control the hearing. The council would like to look into swapping this service with another community.

#### Rattler's Run Creek Clean-up

There have been some personnel changes at the Department of Ecology, which has slowed the application process down. The town did receive information that we could begin cleaning the garbage out of the creek without the Joint Aquatic Resources Permit Application (JARPA) but before starting, the council wants to discuss this further with Bryan Hicks, just to make sure everything is done correctly.

#### 505 Governor Moore Road

The town received notification from the Spokane County Weed Control Board that they sprayed the noxious weeds at 505 E Governor Moore Road. They were not able to mow the entire property so the potential for it turning into a fire hazard again this year still remains. Cheryl will contact Terry Ottosen to begin code enforcement for fire protection.

## **Outdoor Movie Night**

KayDee learned to rent the inflatable screen from FunFlicks of Spokane starts at \$299 for up to 75 people, which includes setup and take down by them. The movie is extra, depending on how new of a movie is chosen. September 10<sup>th</sup> and 17<sup>th</sup> were discussed and showing the movie in conjunction with the newcomer's picnic.

## **NEW BUSINESS**

### **Proposed 3-year contract with SCRAPS**

The council reviewed the proposed three-year animal control contract with SCRAPS. Based on the Town of Fairfield's usage, the proposal is for a \$46 a year increase.

#### **ACTION**

Emily motioned to accept the three-year contract renewal for regional animal protection services at \$1,223 per year, beginning 2017, seconded by George. The motion was approved 4-0.

### **Requests for waiver of overage charges**

Emily presented two requests she received for the overage charges to be waived.

Lon & Terry Ottosen at S. 28529 SR#27 had their service line replaced and the inside meter moved to their property line at the town's request. They have since had two major leaks. They are asking the council to waive the \$86.36 overage.

#### **ACTION**

Darcie motioned to waive the \$86.36 water overage fee for Lon & Terry Ottosen due to two major water leaks, seconded by Harry. The motion was approved 4-0.

### **201 E Main Street**

The meter was not read when the New2You Emporium moved into the building at 201 E Main so there is not a clean beginning number for them. When the meter was finally read, the overage was \$421.84. There is not a way to designate usage to user so they are asking to have this overage waived.

This meter is located in the basement of the store and has been very difficult over the previous years to coordinate times for reading. They will be put on the list to receive a postcard for self-reading the meter to eliminate this problem.

#### **ACTION**

Darcie motioned to waive the \$421.84 overage charges for Tina Eden of New2You Emporium, seconded by Emily. The motion was approved 4-0.

Emily asked for some guidelines to follow when she gets requests. Up to \$100 the decision can be made by her, anything over should come to council.

### **Budget workshop in Leavenworth August 25-26**

The annual budget workshop sponsored by Association of Washington Cities will be held August 25-26 in Leavenworth. KayDee will check her schedule to see if she could attend. There are scholarships for attending.

## **Public Works Report**

### **WATER**

- Chlorine is staying a constant .2 p.p.m.
- Repairing two minor service leaks this month.
- Meter changes will begin this month and carry on until 12 have been changed.
- VOC testing was completed earlier this month for compliance.

### **WWTF**

- Grass is still being cut down along edge or fence and bottom of dyke hills.
- Inspection went GREAT; we have some grading to do on the dam and a bubble in the E.Q. pond to repair.
- Still at a NO discharge.
- We need to eradicate some rodents on the hillsides.

**PARKS**

- Trash is being collected daily.
- Mowing and weeding is staying on track.
- Two sprinkler heads have been repaired due to malfunction in the lower park.
- Tennis courts have been very busy.

**ROADS**

- Sign repair and replace will be happening the rest of the year when time allows.
- Oiling is holding up great.
- Ditch cleaning will start this month and continue through August.
- Road repair project is on schedule.

**OTHER:** The U.S.D.A. will be here on the 20<sup>th</sup> for a Facility inspection.

Derek discussed leaving the fence open at the tennis court. He said that more people are using it as it appears to be more accessible.

It was brought to Derek's attention that the Green River Ordinance sign that is located at the west entrance was down and laying in the shrubs by the Frontier Building.

**Compliments/Complaints**

The council and staff want to thank Bob and Becky Obernolte for the beautiful planter they made that is in front of town hall. It is a treasure that will be enjoyed by the community for many years to come.

**Other:**


The council was very interested in the information on a radar sign. Cheryl will try to get more on it. A loss control grant could be utilized to pay for it.


**Dates to remember:**

Meeting with STIP	July 21 <sup>st</sup> (Cheryl will be coming in late that day)
Last day of Summer Lunch Program	July 29 <sup>th</sup>
Community Garage Sale	August 6 <sup>th</sup>

**ADJOURN**

With no further business, the council meeting adjourned at 7:22 pm.  
The meeting minutes were recorded and typed by Mayor Gilkey

  
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 KayDee Gilkey, Mayor

  
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 Cheryl Loeffler, Clerk/Treasurer