

**REGULAR COUNCIL MEETING  
JULY 17, 2012  
7:00 P.M.**

*Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.*

Mayor Ed Huber called the regular council meeting to order on July 17, 2012 at 7:00 pm.

Council members present: George Davidson, Mary Branon and Valerie Spurrell. Harry Gibbons and Brian Kauffman were absent due to family commitments.

Others present: Sheriff Ozzie Knezovich, KJ Hanley of Century West, Randy Noble of TD&H, Kimberly Blair, Derek Knecht and Cheryl Loeffler.

**Approval of Minutes**

**ACTION**

Mary Branon motioned to approve the July 2, 2012 regular council minutes as presented and July 10, 2012 special council meeting minutes as presented, seconded by Valerie Spurrell. The motion carried.

**ACTION**

**Approval of the Claims**

Mary Branon motioned and Valerie Spurrell seconded to approve claim vouchers #16707 through #16723 for \$16,449.35 and EFTs for \$34,633.50 as presented. The motion carried.

Claims: \$41,055.97

Payroll: 10,026.88

Total Claims: \$51,082.85

Check Register signed by: Mary Branon, George Davidson and Valerie Spurrell

**Guest**

**Sheriff Ozzie Knezovich**

Sheriff Knezovich came to the meeting tonight to see how things are going in the town and to visit about the upcoming budget season. The issue with SpoKanimal and citation writing was also discussed. He expressed that the sheriff's department has been looking into the SpoKanimal contract and how the departments interact with each other. He believes that by the end of July, this issue should be resolved and SpoKanimal will be commissioned; given citation books and will be able to issue citations within our town. We have 90 days to issue a citation after the potentially dangerous dog declaration was given to 201 N 2<sup>nd</sup>.

The sheriff commented that since the announcement from Spokane Police Department that they were not going to respond to property crimes, the rate of them went up 52%. A property crime task force was formed and as of July 14, 2012, 214 arrests have been made. He commented that 36 deputies have been lost in the last three years to budget cuts and a possible six more at the end of the year. Ed commented on how much the town appreciates the SCOPE officers and the things that they are able to provide for us. It is great that SCOPE has not been cut because of the budget. Sheriff Ozzie commented that SCOPE is a force of 650 volunteers and the commissioners realize that value.

There is a question and answer session on Wednesday, July 18 in Rockford and everyone is invited to that if they have anything else they would like to know from the sheriff.

**Engineer's Report**

**2013 Transportation Improvement Board (TIB) Call for Projects and engineer selection**

The council had an informal comment period after the special meeting last week about which engineering firm they would prefer for the 2013 Transportation Improvement Board (TIB) Call for Projects. It was a unanimous opinion that the council would like to continue to strengthen the relationship they have with Century West and have them submit an application to TIB for the continuation of the Main Street Project.

The Town also values the relationships with TD&H and the East Main Street Rehabilitation project has been a good project to start a relationship with the firm. At this point, there is not a project in the works for them though.

## **Century West**

KJ Hanley reported that he has been preparing the SRTC application for the 1<sup>st</sup> Street Sidewalk Improvements. This project would be to replace the sidewalk from Carlton to Spokane Street. According to SRTC, there is a 13.5% match required at this time, but that could change. There is also the possibility that the match could be covered by TIB funds. The application is due August 3<sup>rd</sup> and KJ asked the council to approve the endorsement stating that the town agrees to the engineer's estimate of \$159,975.00 and a guarantee matching funds of \$21,596.63.

### **ACTION**

Mary motioned to approve the 1<sup>st</sup> Street Sidewalk Project engineer's estimate of \$159,975.00; seconded by Valerie. The motion passed.

If the town were approved for the SRTC project, it would take place in 2013.

KJ will start on the TIB application for continuation up Main Street project.

## **2012 Sewer Improvement Project**

We are still waiting for the subrecipient agreement from CDBG. KJ contacted Richard Culton about perhaps beginning to survey next week and to backdate the billing. This has been done in the past with no problems. The cost of obtaining easements, if needed, was not factored in for this project so the town would have to do the bulk of the legwork to help with those costs. KJ will help with the preparation of the paperwork though.

## **TD&H**

Randy Noble reported that the Union Pacific is progressing on the crossing and should have it complete by Thursday, July 19. Cameron-Reilly will be back in town the next week to grind the asphalt and begin paving, which should be completed by August 2<sup>nd</sup>. They could have a slight delay due to the vandalism on their equipment.

Two contractors submitted bids for the street lighting and ARC Electric was low bid at \$52,785.90. The third contractor pulled his bid due to his company being too busy to fit this project into their schedule. TIB has approved the award of the Street Lighting Contract to ARC Electric. Randy requested permission from the council to award the contract to ARC Electric and permission to allow Mayor Huber to sign the contract for construction. He also requested permission to allow the Notice to Proceed to be issued after the contract is signed. The pre-construction meeting will be held after the bonds are secured and the contract is ready for signature.

### **ACTION**

Mary motioned to award the contract to ARC Electric for \$52,785.90 for the street lighting; allow Mayor Huber to sign the contract for construction; and to allow the Notice to Proceed to be issued after the contract is signed; seconded by Valerie. The motion carried.

## **OLD BUSINESS**

### **Spokane River Keepers**

The third letter from the Spokane River Keepers was received stating that they appreciate the town's efforts and progress with the I&I. As long as we stay diligent, they will just monitor. Mary suggested that the town initiate a letter to them when the next sewer project starts.

### **2012 Loss control grant**

The town received \$1000 Loss Control Grant for tree removal/pruning from the Association of Washington Cities. The application to replace the overhang at the community center was rejected. The area that generated the most claims was sidewalk/street repair and the dead/dying trees.

### **SpoKanimal**

This was addressed by Sheriff Ozzie. SpoKanimal did send a form letter that they send out for different violations. Cheryl will revise this for our ordinance and present it to the council for approval.

**RMSA training**

Cheryl and George are signed up for this training on July 23. The Town of Fairfield is hosting this training session.

**Sidewalk project**

Tom Gum from T&R Concrete has been working on the sidewalk from the library to McNeil. There was a problem with the east end slope. He would need to extend it 6' for the slope allowance. He presented a change order for \$150. The Saselli's are concerned about the elevation being too high into their driveway and would cause their car to drag on the bottom. They were questioning whether an apron was going to be provided. Since there was not an apron originally, none of the bids included one. Ed did visit with the contractor about the elevation of the sidewalk and it is not any higher than the original sidewalk. He was going to provide a firm crushed rock approach but after visiting with Ed, he presented a bid for a 6" x 12' x 17' concrete apron for \$2160. This bid was above what the town can provide. Ed then contacted the contractor during the council meeting and it was discussed to bring in a truckload of 2" minus to get the needed elevation. This could be accomplished for \$350 and would be firm enough for a driveway approach. Any rock that would be left over would be left for town stockpile.

**ACTION**

Mary motioned to approve the change orders for \$150 and \$350 for the sidewalk work and driveway entrance; seconded by Valerie. The motion carried.

The project will be completed before the next council meeting so Ed asked for council permission to approve final payment prior to August 7 pending the walk-through approval.

**ACTION**

George motioned to approve final payment based on acceptance of the project by Mayor, Derek and contractor; seconded by Mary. The motion carried.

Mr. Gum stated that the sprinkler system of Gary Adams' will be repaired along with replacing soil along the sidewalk will be replaced.

**NEW BUSINESS**

None.

**Review of attorney comments for Ordinances #370**

The comments made by the attorney were minor and the council accepted them. He is still reviewing the water ordinance. This will be reviewed August 7 with final approval of both ordinances at the August 21<sup>st</sup> council meeting.

**Public Works Update****Water**

Chlorine residuals are staying at a constant .2 ppm  
Hydrants are being oiled and serviced at Hilltop Lane, Fairfield Care  
Plans are underway for new service line on Seward  
Bacteriological test for July came back negative. There is no coliform present.  
Service line for the Thomas field is being scheduled for the end of July or early August. Contact with Charlie Hahner about locating this beside the cement slab on the south end of the field.

**WWTF**

Juggling influent flows to increase "no discharge" and retention time, keeping bio ponds topped off  
Influent testing is on schedule and within limits. No effluent testing until discharge commences this Fall  
Trees are being watered and weeds knocked down around them. Thistles are due to be sprayed.

**PARKS**

Hart Park is now being watered regularly  
Garbage and branches are picked up daily at both park locations  
Dead trees, light pole and metal barricade poles have been removed in Hahner Field by Mr. Hahner. This looks great.

**ROADS**

Tree and bush trimming is being done in trouble spots on Town's right-of-ways

Weeds have been sprayed on sidewalks and parking lots

Main Street between Highway 27 and Railroad is closed the week of the 16<sup>th</sup> through the 20<sup>th</sup> for the railroad crossing to be demolished and new ones installed.

Sidewalk on Main between the Library and McNeil will be poured Friday. Finish work should wrap up the week of the 23<sup>rd</sup>.

**Other:**

Smoke testing on Fairfield's sewer and storm water system is being scheduled for late this summer or early fall. This will be used as an I&I identification tool to make future adjustments or repairs to the system. Notices will be sent to citizens before testing commences.

**Other**

Fraud and Abuse Policy is required now for the CDBG contracts. This sample was provided from RMSA. The council will review for next meeting.

**Review Complaints & Compliments**

None tonight.

**Adjourn**

The regular meeting adjourned 9:08 pm.

  
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Mayor Ed Huber

  
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Clerk/Treasurer Cheryl Loeffler