

REGULAR COUNCIL MEETING

MINUTES

JULY 16, 2013

7:00 P.M.

*Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.*

Mayor Pro-Tem Brian Kauffman called the regular council meeting to order on June 16, 2013 at 7:00 pm.

Council members present: Harry Gibbons, Mary Branon, Valerie Spurrell, George Davidson and Brian Kauffman. Mayor Huber came at 7:45 and finished the meeting.

Others present: KJ Hanley of Century West, Cheryl Loeffler and Derek Knecht.

**Approval of Minutes**

**ACTION**

Harry Gibbons motioned to approve the minutes from the July 2, 2013 regular council meeting as presented; seconded by Valerie Spurrell. The motion carried. Mary abstained from voting.

**ACTION**

**Approval of the Claims**

Mary Branon made a motion to approve EFT payroll checks E148- E153 and #17143-17144 totaling \$7,804.41 and check numbers 17142, 17145 through 17156; \$8,686.26 as presented. Mary Branon seconded the motion. The motion carried.

Claims: \$8,686.26

Payroll: 7,804.14

Total Claims: \$16,490.40

Check Register signed by: Brian Kauffman and George Davidson and Mary Branon.

**ACTION**

Harry motioned to excuse Mary Branon from the July 2, 2013 meeting; seconded by Valerie. The motion carried. Mary abstained from voting.

**Century West**

**2012 Sewer Improvement Project**

KJ and Derek worked on the punch-list for the sewer project. Everything looked good except for a few areas with some garbage that the Bowen Brothers will be down to clean up. The project has reduced a significant amount of the I&I and another area was identified that will be included in the next project. Brian Kauffman suggested an update letter be sent to the River Keepers to keep them informed of the progress that the Town is making. KJ will put a letter together. Nu-Chem had requested more gravel but Century West denied that request. The area that was worked on has been covered with quite a bit of fresh gravel and looks good. The main entrance to the business was never accessed so it was felt that the area had been restored back to its origin state.

KJ asked the council to approve Progress Payment #1 for \$81,246.92 to Bowen Brothers Construction. The job is complete except for the punch list. This amount does not include the retainage.

**ACTION**

Mary motioned to approve Progress Payment #1 for \$81,246.92 to Bowen Brothers Construction; seconded by Harry. The motion carried.

**2013 Sewer Line and Manhole Replacement Project**

The documents were received announcing that the Town has received CDBG funding for the 2013 Sewer Line and Manhole Replacement Project.

## **ACTION**

Mary motioned to approve the subrecipient agreement between CDBG and the Town of Fairfield for the 2013 Sewerline and Manhole Replacement Project; seconded by George. The motion carried.

### **Call for Application**

Call for TIB Applications are out and the council agreed to have KJ apply for the 1<sup>st</sup> Street Sidewalk Project again. This is a good project and has scored well in the past so we will continue to apply for it.

Preservation money is available again-for chip sealing, overlays or patching. The streets do not have to be an arterial but do need to have pavement to qualify. The application is due the end of August. Derek and KJ will work together on this.

### **Main Street Project**

KJ is ready to present the preliminary design phase of the Railroad to Fairweather Street Project. There will be a public hearing held at the August 6 council meeting to discuss the design and to get the public and council's input.

## **OLD BUSINESS**

### **Costco American Express Card**

One of the Costco American Express cards was not approved so instead of continuing to take checks to Costco for the Summer Lunch Program purchases, Jeannie purchased a \$1000 gift card. She is turning in all of the receipts and she documents the amount spent and remaining every week. Cheryl will not activate the American Express card that has been sent.

### **Light Pole Relocation**

Jake Allen had been asked if the railroad would provide a letter of acceptance for the lighting and Terrel Anderson is the only one that can sign off on it. He did inform us that if the pole was not moved and the WUTC did an inspection, the railroad, the Town or both could be fined. With that, the council discussed moving forward and contacting ARC Electric to do the relocation.

## **ACTION**

Mary motioned to approve the relocation of the light pole contingent upon ARC Electric honoring the original bid price; seconded by George. The motion carried.

### **Community Center**

Shawn Carney sent the specs for the refrigerator that he would like to purchase for the community center. The council all agreed that it would meet the needs and be a good addition to the kitchen.

When St. John Hardware had the combine demonstration and BBQ at the community center, a small portion of the grass was burnt by dropping ash. They would like to replace the damaged area with sod and the council agreed. Cheryl will notify them.

Cheryl has purchased two Eureka vacuums, one for the community center and one for the office. The Kirby is too heavy and therefore, not used when people have to do clean-ups. The council gave Cheryl permission to try and sell the Kirby with all of its attachments and bags.

### **Summer lunch & TNT**

Jeannie provided an update for the Summer Lunch Program. They have served 523 reimbursable meals served until July 11. The program continues through August 1. The swim bus is picking children up in Waverly and Latah and bringing them to Fairfield for lunch before going to Tekoa so this should help to increase the count.

## **NEW BUSINESS**

### **Speed limit on town streets**

The question was brought to Town Hall about what the street speed limit is in town. It is assumed that the speed limit is 25 mph unless otherwise posted. Derek will order some signs to be placed underneath the speed limit signs that are on the roads entering Fairfield.

Derek then brought up that semi-trucks and combines are using McNeil and Ticknor. Those streets are not designed for that heavy of use. Derek will purchase signs for no through truck traffic.

PUBLIC WORKS  
REPORT  
07/16/2013

*WATER*

- Testing is staying steady and well within limits on chlorine with zero coliform detection.
- Final bids are being taken on generator install for back-up power on well #5 to include fencing.
- Soft start system has been completed on well #1, all three active wells are on a soft start system now and this will save water and extend motor life.
- Lead and copper testing will be done on the system next month (August).
- Backflow testing has been done for the year on town property.
- 35 gallon bleach containers are being swapped out for ten gallon suction style tanks to avoid leaks into the well house. Working very well in pump house #2.

*WWTF*

- Pump #2 in Lift Station #2 has been repaired and installed; this completes the maintenance for all lift pumps at this time.
- Water levels are doing great! Having to use EQ holding to top off the lagoons.
- Waiting for confirmation on possible severe vegetation control on the North Slope of the Aeration pond Dam.
- Maintenance issues on screening storage bins in the influent building have been resolved. (No more clogging issues at this time).
- Trees are being watered along the highway and north bank.
- Working on finalizing the new NPDES Permit.

*PARKS*

- Branches have been trimmed, garbage and debris removed and picnic tables have been repaired.
- Some issues with messy restrooms. Trying to keep a closer eye on them?
- Striping and disabled parking is being re-painted.
- Watering is being done daily in Hart Park.

*ROADS*

- Oiling has been touched up on Portland and Third Street.
- Roadsides have been mowed and branches trimmed.
- Ticknor has been re-striped to deter parking on the north side of the street

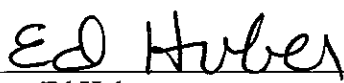
*OTHER:* Bowen Bros. have completed the sewer project along the RR tracks from Ticknor to Nu-Chem and on Hilltop Lane. Mosquito spraying has had a very noticeable impact on insect control. Back-filling of older water and sewer line installs on Portland and other select spots has started.

David Monge has been testing backflows around town.

The woman's bathroom in Thiel Park was vandalized with fecal material.

**Adjourn**

With no further business, the council meeting adjourned at 9:12.

  
\_\_\_\_\_  
Mayor Ed Huber

  
\_\_\_\_\_  
Clerk/Treasurer Cheryl Loeffler