

REGULAR COUNCIL MEETING

JULY 7, 2015

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the July 7, 2015 Regular Council Meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer, George Davidson, Harry Gibbons, Valerie Rogers and Emily Thomas.

Others present: Adrian Knecht, Derek Knecht, Jeannie Jesseph, Kathy Allen, Cindy Ulrey, Kathy Marcus and Tom Smith.

Approval of the Minutes

ACTION

Val moved to approve minutes as read for the June 23, 2015 Regular Council Meeting; seconded by Emily. The motion was approved.

Council Absence

ACTION

Alene made a motion to excuse Harry from June 23, 2015 council meeting due to sickness. The motion was seconded by George. The motion was approved.

Approval of Claims

ACTION

Alene made a motion to approve claims listed on the check register dated July 7, 2015 for EFTs #E375-E380 totaling \$5,113.94; checks numbers 18008-18032 totaling \$128,492.84 as presented. Harry seconded the motion. The motion was approved.

Claims:	\$123,851.03
Payroll:	<u>9,755.75</u>
Total Claims:	\$133,606.78

Check register signed by: Alene, George and Valerie.

Guests

Spokane County Library District

Cindy Ulrey and Kathy Allen gave an in-depth presentation on our local library and the Spokane County Library District. The district has implemented many programs to aid local businesses, job seekers, young learners, and kids of all ages. They have special programs going on through the summer to involve both children and adults. iPads are available for use at the library. Once a month Mrs. Ulrey engages the kids from the Thursday Night Thing in a fun, educational project. Spokane County Library District is a part of the Libraries Transforming Communities Project to identify community priorities. Our local library is actively seeking ways to involve our community.

Growth Management

Kathy Marcus came to speak to the council about items they want to have listed on our Six-Year Transportation Improvement Program and our Six-Year Capital Improvement Program.

OLD BUSINESS

Water Project Update

Bryan Hicks of Century West Engineering sent an update memo about local projects.

Main Street Project-Still waiting on Winkler to get sidewalk repair scheduled.

Water Line Project-Two items need to be resolved before final acceptance of project.

Sidewalk Grant Application-The First Street Sidewalk Project is on the list of recommended projects for the Transportation Alternatives Program grant. He is hopeful that Fairfield will receive the grant.

NEW BUSINESS

Mayor Pro-Tem

Harry's term as Mayor Pro-Tem has concluded.

ACTION

Harry motioned to appoint Valerie to be our next Mayor Pro-Tem ending December 2015. Emily seconded the motion. The motion carried.

Church Water Accounts

There is some confusion about the water billing for an account. This question needs more research before council can make a decision.

Letter for Mr. Bishop

The council reviewed the town's ordinance regarding fire hydrants. They decided that the next step with the current fire hydrant obstruction issue is to contact the homeowner before asking Mr. Bishop to write a letter. The homeowner will be asked to clear the materials that are causing the obstruction in accordance with the town ordinance.

All of the fire hydrants in town have been recently inspected and two additional property owners will be contacted to clear the area around their hydrants per town ordinance. Another commercial property owner will be contacted again about clearing the area around their hydrant. This is part of an ongoing effort by the town to keep our fire hydrants accessible, according to our ordinance, to protect our citizens.

Planning Committee Resignation

Alene Felgenhauer resigned from the Planning Committee. She will continue to support the Planning Committee by helping with research and sharing her information and experience.

Mayor KayDee Gilkey regretfully accepts Alene Felgenhauer's resignation from the Planning Committee and the Mayor and Town Council would like to thank Alene very much for her service and hard work.

PUBLIC WORKS REPORT

Council made a good decision to have water storage tanks maintained at this time. Derek estimates that the town saved \$10,000.00 by doing the work now instead of putting it off until a later date.

WATER

- Testing is on schedule and looking great. Chlorine levels were brought up to .3ppm during construction and emergency water repairs. We will adjust back to .2ppm by the end of the month.
- Both the east and west water storage tanks have been cleaned, serviced and repaired by Reliable Diving. This will satisfy our 10-15 year inspection and put off a major tank overhaul and recoating for a guaranteed 7 years on the work completed. They will be re-evaluated in three years for possible new corrosion.
- Emergency service repair is being completed on a service line located on 205 N.4th Street from main to meter this week.
- Emergency repairs are also being accomplished with Bowen Brothers Construction to repair a major 2" line break along Highway 27 that has resulted in installing new services to Nu-Chem, CHS, Lon Ottosen. and also included a new service tap for future use by Wilbur Ellis. Multiple leaks were discovered along the approximately 700' of failing water line. New taps were run and old line was abandoned in place.
- New 1-1/2" service has been hooked up to Zythum Brewing also, including a new sewer tap to Railroad Ave to accommodate their growing business.

WWTF

- Bio-solids report and sludge judge survey have been completed on the aeration ponds.
- Only running two aerators to save energy until discharge starts this fall.
- Influent testing is on schedule.
- Screen room doors are being left open to cut down on moisture and erosion on doors during hot weather.
- Grounds maintenance continues with weed control.
- U.V. system is being evaluated for possible upgrade on lighting.

- Flows are being juggled between wetlands and E.Q. Basin for maximum evaporation.
- Still waiting for on-line DMR signature authorization from D.O.E.

PARKS

- Picking up trash daily, parks are very busy!
- NO vandalism to report so far this month.
- Sign location has been located in Lower Park for installation of concrete pad and electrical. We will move forward with construction after plans and permits are received.
- Sprinklers are being adjusted to take care of brown spots, to include some minor repair.
- Tea cups for playground should be located and installed this month if time allows.

ROADS

- Grading is complete until roads receive moisture. Oiling has been completed.
- Road signs are being replaced as needed and upgraded to comply with retro-reflectivity requirements.
- "NO" THRU TRUCK sign has been "snapped off" on McNeil Street and will be re-installed.
- Asphalt will be put back in place where sewer and water was installed on Railroad Avenue.

OTHER: Noxious weeds have been sprayed on town property that has been reported by the Weed Control Board. With new growth and spring cleaning, notices have been sent out to residents and business owners to clear troubled areas around perspective fire hydrants. Just a reminder to all residents, if a hydrant is located on your property you must make an aggressive attempt to keep a clear path" to" and around the hydrant for fire suppression and or service. This includes vegetation growth and any and all debris within 20' (includes snow in the winter) Help out our Fire Fighters and keep them clear; it is very hot and dry this year! Thanks in advance!

OTHER

Our town attorney, Stephen Bishop, requested a Fairfield Code Book. There are currently two copies that appear to be identical in the office. One of the books will be sent to Mr. Bishop.

Dates to remember

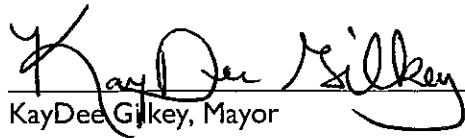
Jeannie is taking a vacation day on July 14.

Compliments and Complaints

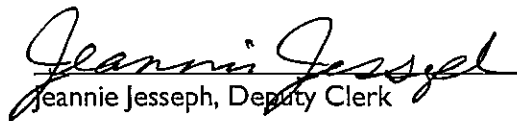
None at this time.

ADJOURN

With no further business, the council meeting adjourned at 9:03 p.m.



KayDee Gilkey, Mayor



Jeannie Jesseph, Deputy Clerk