

REGULAR COUNCIL MEETING

JUNE 23, 2015

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the June 23, 2015 Regular Council Meeting to order at 6:01 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Tom Smith, Adrian Knecht, Derek Knecht, Jeannie Jesseph, Jeannie Heinen, Bill Enzler and Rachel Tiegs.

Approval of the Minutes

ACTION

Alene moved to approve minutes as read for the June 2, 2015 regular council meeting; seconded by Valerie. The motion was approved.

Approval of Claims

ACTION

George made a motion to approve claims dated June 23, 2015 for EFTs #E366-E374 totaling \$38,434.03; checks numbers 17986-18007 totaling \$11867.25 as presented. Alene seconded the motion. The motion was approved with the exclusion of the David Stark check until work question is answered.

Claims: \$39,831.92

Payroll: 10,469.36

Total Claims: \$50,301.28

Check register signed by: Alene, George, Emily and Valerie

Engineer Bryan Hicks

Water Line Project

The fire hydrant marker sign and post are to be installed on Thursday. It will be placed at the edge of the right-of-way along SR-27.

The excavator will be moved out this week.

May need to come back at a later date this year to put in more hydro-seed.

Bryan is happy with the work done by S&L Underground, Inc. He appreciated the way they worked with the home owners.

ACTION

Alene moved to accept Change Order #1 to the 2014 Water Improvement Project for a fire hydrant marker sign at a total cost of \$864.80. Emily seconded the motion. The motion was approved.

Main Street Reconstruction Project

This project is complete. The cost came in under budget. Bryan is still working with Wm. Winkler Company to finish the sidewalk repair in front of the Owl Pharmacy. They are having difficulty arranging their schedule to do the work on a Saturday.

ACTION

Valerie made a motion to approve the Final Acceptance of the Main Street Reconstruction Project. George seconded the motion. The motion was approved.

Transportation Improvement Board Workshop

Bryan and Cheryl attended the workshop. There are some upcoming grant opportunities that could make improvements in Fairfield. There is a grant that would help improve some of our streets. Bryan will submit the sidewalk application again.

Guest

Jeannie Heinen

She reported that the coyote is still appearing in her yard and left fecal material. Her pets are acting differently. She spoke with Candis at the Department of Fish and Wildlife about the problem. They gave her a list of licensed hunters who take care of coyote problems. She located a hunter who said he would charge \$100 to take care of the coyote.

She asked to have the town hire a hunter from the list to come and take care of the coyote problem.

Rachel Tiegs reported that the coyote doesn't scare away when she yells at it. All but one of her chickens has been eaten, and the remaining one is wounded. Rachel spoke with Joelynn at the Department of Fish and Wildlife and was given the same information as Jeannie Heinen. Joelynn told Rachel that the coyote will continue to come in and will train its pups to do the same. Rachel thinks there are multiple coyotes coming on her property.

Tom Smith expressed his concerns regarding the coyote issue.

Stephen Bishop, our town lawyer was contacted by email about this situation. Based on his advice the council decided to not get involved with the coyote problem at this time. Cheryl and Rachel were told by the Department of Fish and Wildlife that it is unlawful for anyone to interfere with a lawful hunt.

ACTION

Emily made a motion that the Town has decided that it is the responsibility of property owners to arrange the animal control of the coyotes either on their own or through contract on their own property. Alene seconded the motion. The motion was approved.

Kathy Marcus

Kathy Marcus' presentation was postponed due to a family illness.

OLD BUSINESS

Surplus property notice

The Town has received a proposed version of the Notice of Real Estate Auction from our lawyer, Stephen Bishop. Alene would like to add the commercial/industrial zone definition and purpose to the advertisement which states: The commercial/industrial zone is intended as a zone which recognizes the historic commercial and industrial development patterns of the town in accordance with the comprehensive plan. In order to promote the public health, safety, and general welfare of the community, and to assure compatibility with surrounding areas, an appropriate mixture of commercial and industrial uses shall be allowed.

ACTION

Alene made a motion to accept the Notice of Real Estate Auction that Mr. Bishop wrote up with the addition of the commercial/industrial zone definition. The auction will be held in July. Emily seconded the motion. The motion was approved.

Summer Lunch Program

The credit card limit for Emily Thomas, Site Supervisor, needs to be raised from \$500 to \$2000. She needs to be able to purchase food and supplies from sources other than Costco for the Lunch Program.

ACTION

Valerie made a motion to raise the limit on the Site Supervisor's credit card from \$500 to \$2,000. Seconded by George.

The motion carried. Emily abstained from voting.

The Summer Lunch Program needs to hire a Site Supervisor and a backup Site Supervisor. Jeannie has filled previously filled this position and is continuing in her role as Sponsor. Both of these women have volunteered for multiple youth programs in Fairfield. They have spent a lot of time volunteering with the Summer Lunch Program. At the Cook's Workshop held in Moses Lake, they received training on Lunch Program requirements.

ACTION

Valerie made a motion to hire Emily Thomas and Nichole Dykes to serve as Site Supervisors for the Summer Lunch Program at \$10 per hour, provided that all payroll costs are paid from the Program. If at any point their wages exceed the Program funds, this employment situation will be reexamined. Alene seconded the motion. The motion was approved. Emily abstained from voting.

Mosquito fogging

The fogger has broken down and it is difficult to find parts. It may not be able to be fixed. The Town may have to consider purchasing one of its own.

NEW BUSINESS

Certificate of Deposit

The renewal question is tabled until more research can be done.

PUBLIC WORKS REPORT

Weed Control

The Noxious Weed Control Board found Canadian Thistle growing along Bradshaw. Derek will take care of the problem and contact the Weed Control Board within the next 10 days.

WATER

- Chlorine residuals have been brought up to .3 to .4 PPM to ensure no coliform hits during our new water line installation and hook up to the existing mains.
- We have emergency repairs being done by Bowen Brothers Const. on First Street. Two inch main has a significant leak and several smaller leaks and many more inadequate connections and repairs. This problem will be resolved by abandoning the two inch and running 4 new taps to continue service to customers that will be affected by the shutdown of the failing two inch main. This will shorten service lengths and cut down on water loss considerably.
- Water storage towers have been cleaned and inspected by Reliable Diving Inc. Everything was actually very clean and in good shape. Some minor issues with a broken access ladder and some pitting that needs addressed at a later date.

- Water project on the south end of First Street is coming to a close, waiting on sign installation and equipment removal.
- Nitrate testing on well #5 came back with no triggers.

WWTF

- Grounds maintenance continues, weed control etc.
- Sludge judge work has been done at the aeration pond to stay within permit operating procedures with the DOE.
- Still at a NO-discharge to the creek, lower ponds are drying up.

PARKS

- Trash is being emptied daily.
- Bathrooms have been a challenge to keep up with, trash, fecal matter etc. Please use with care and properly. They are for everyone.
- All sprinklers are operating; few need adjusting and a couple more repairs to the Museum/Library system will be completed.
- New playground equipment will be installed later this month into the first of next month.
- Flag Day impact on Lower Park was minimal this year, thanks Service Club!

ROADS

- Roads have been graded and oiled.
- Signs are being changed as time allows.
- Road parade routes were swept and sprayed, crosswalk striping will be done end of June/first part of July.
- Ticknor center stripe has been done.
- "No thru trucks" sign on McNeil has been run over by a truck w/yellow bumper?

OTHER: Consumer Confidence and Dam Inspection Reports will be done by the end of this month and turned in.

ACTION

Alene made a motion to approve the emergency repair work by Bowen Brothers to run four new water lines. Val seconded the motion. The motion was approved.

OTHER

Bill Enzler

Bill Enzler from the Fairfield Service Club brought local business and event fliers that were published by Country Heart and Hands of Latah in for the Council and Town Hall. The Service club will provide them each year for the Town. He also shared some plans the Club has for the 2016 Flag Day Celebration.

The Council wants to thank the Service Club for doing such a great job on Flag Day.

The Council appreciates the thought and effort of the Service Club to provide these fliers each year for Fairfield.

Fireworks Ordinance

Our ordinance says all fireworks are prohibited except as designated as "safe and sane." Discharging safe and sane fireworks is only allowed from July 1 to July 5.

Paychecks

Payroll checks dated 6-19-15 were signed by Valerie and Cheryl due to Harry's illness and KayDee being out of town.

Receipt book

Receipt book with numbers 1757-2017 will be used for the Summer Lunch Program. This is noted because the numbers will be out of sync later on.

Fairfield float

Denise Pratt is stepping down from managing the float. She is offering to stay on in an advisor position. Fairfield needs to find someone to manage the float.

The Council would like to thank Denise for the great job she has done.

Improvement Board

Larry Sims was appointed by KayDee to sit on the Improvement Board.

The Council would like to thank Rachel Tieg for her service on the Improvement Board.

Dates to remember

AWC Conference and RMSA annual meeting June 24. Cheryl won't be back until sometime Thursday.

Cheryl is taking vacation July 1-7.

Compliments

Streets: Thanks for street repair on First Street.

Complaints

Safety issue: Grass and weeds are posing a fire hazard. A letter was sent to homeowner.

Violation of Nuisance Ordinance #334: This complaint was withdrawn before the council meeting began.

Safety Issue: Overgrown property. A letter is to be sent to homeowner.

Dogs Poisoned in Latah


George reported that he had heard of dogs being poisoned in Latah. He wants Fairfield residents to be aware.

Upper Park

People have been driving on the grass at the Upper Park. There is concern that this will break the sprinkler lines. Derek will put up warning signs.

ADJOURN

With no further business, the council meeting adjourned at 8:40 pm.



KayDee Gilkey, Mayor

Jeannie Jesseph, Deputy Clerk