

REGULAR COUNCIL MEETING

JUNE 21, 2016

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the June 21, 2016 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Bill Enzler, Jeannie Heinen, Melissa & Kevin Lunsford, Derek Knecht and Cheryl Loeffler.

Approval of the Minutes

ACTION

Valerie Rogers motioned to approve the minutes from the June 7, 2016 regular council meeting; seconded by Harry Gibbons. The motion was approved 5-0.

Approval of Claims

ACTION

Emily Thomas motioned to approve the claims listed on the check register dated June 21, 2016 for EFTs #E479-481 totaling \$4,457.75; check numbers 18428-18453 totaling \$29,609.66 as presented. Darcie Sainsbury seconded the motion. The motion was approved 5-0.

	06-21-16
Claims:	\$24,714.75
Payroll:	9,352.66
Total Claims:	\$34,067.41

Check register signed by Valerie Rogers, Darcie Sainsbury and Emily Thomas

Guest

Pavement Overlay Transportation Improvement Board (TIB) Project

Bryan Hicks presented the plans for the overlay project to council and is planning to send the final set to Gloria Bennett of TIB for final approval. The project should be ready for advertising towards the end of July and to have it completed in mid-October. This will be worked around harvest as these streets are heavily used by the trucks. The sidewalks are not part of the project but the ramps must be upgraded to meet the current ADA requirements. They will look out of place for now but should be available for sidewalk preservation funding at a later date.

Rattler's Run Creek Channel Maintenance

Bryan has sent the draft of the JARPA permit to Dept. of Ecology and Fish and Wildlife for their review. Their updates will be utilized before submitting the final version. This permit will allow us to begin the process of flood control by cutting down of the non-native weeds and removing garbage in the creek through the park and out to CHS. This is planned to be done as a community volunteer project.

OLD BUSINESS

Planning Commission

Melissa Lunsford was appointed to the Planning Commission by Mayor KayDee Gilkey. She will fill the vacancy when Tom Smith resigned.

Hearing examiner for SCRAPS

Mike Dempsey, the attorney that is the hearing examiner for Spokane Valley and Spokane City was contacted. His rate is \$137.32 per hour when he listens to a case. This rate is adjusted yearly by the county budget office.

The council wants to get more information about what qualifications are needed if someone local is used as the hearing examiner before a decision is made.

Dept of Ecology (DOE) Dam inspection

DOE will be here July 7th for dam inspection at the treatment plant. All vegetation needs to be cleared from the dikes. The town's equipment is not adequate to work on the steep incline of the dike hills so Derek has asked to purchase something similar to the DR3-Trimmer. He would purchase this instead of the "Hotsy" steam cleaner which was already in the budget.

ACTION

Valerie motioned to allow up to \$3,200 for public works to purchase the necessary equipment to clear vegetation at the wastewater treatment facility; seconded by Emily. The motion was approved 5-0,

TNT Cash Card

Toni Nelson from MRSC suggested that Valerie Rogers be issued a credit card with a \$500 limit through Inland Northwest Bank to be used only for purchases for TNT use. This will replace the cash card that has been used in the past.

ACTION

Darcie motioned to acquire a credit card from INB with a \$500 limit for Valerie Rogers to use only for TNT; seconded by Harry. The motion was approved 4-0 with Valerie abstaining.

Attorney issues update

Stephen Bishop was contacted today about several items but was unavailable to answer them before council. KayDee will keep in touch with him on the sewer ordinance, fire district contract, Hamilton Street rental and the fire hydrant and water issue at 503 S 1st Street.

Summer Lunch Program

The program started Monday, June 20th with 5 children coming but this increased to 31 on Tuesday. There are only five volunteers right now so they do need people to help serve. It is only for about two hours and you can work as much or as little as you want. Public works will pick up the daily garbage. An extra dumpster will be ordered from Empire Disposal. Emily reported that the refrigerator/freezer had leaked and did some damage to the linoleum. Derek will look into this.

Flag Day 2016

Service Club was happy with the event. They plan on doing some upgrades to the ropes that kept the onlookers off the street during the parade. SCOPE worked out very good this year. They are working on changing out the flags that hang over highway 27.

Val reported that the TNT kid's games did OK. She had a great group of teenage kids that helped out with the games. She would like to change the location to be closer to where more activity is going on.

The council wanted to thank the Service Club for all the hard work they did to put on the event.

NEW BUSINESS

Noxious Weeds

Grant Rice, the new weed control specialist stopped by town hall to introduce himself and to ask about properties that could be a potential problem. 505 E Governor Moore was suggested. Noxious weeds were identified but in small amounts. The county sent the property owners the first notification letter and if there is no response from the owner, the county will send an enforcement notice. If still no response from the owner, the county will clean up the noxious weeds and place a lien on property. The areas of concern are not large enough to actually mow the entire property which means the town could still have the tall, dry grass and fire hazard problem again this summer on this property. Different avenues were discussed on how to handle this. MRSC will be contacted about the placement of the animals

from private parties instead of a business to eat the grass. The neighbors were present at tonight's meeting and expressed their concern about having an issue with coyotes again this summer on this property.

The town received a letter from the weed control board notifying us of Canada thistle and absinth wormwood at the treatment plant. This had already been addressed and a response letter sent to Mr. Rice.

Resolution 2016-04 TIP/CIP-Six Year Plan

The capital improvement section of the resolution was approved as is but the council wants to add the current TIB project and sidewalk preservation on McNeil, Johnson and Brewster to the transportation section of the resolution.

ACTION

Emily approved Resolution 2016-04 TIP/CIP-Six Year Plan with addition of the TIB project and sidewalk preservation; seconded by Val. The motion was approved 5-0.

Ordinance 383-Budget Amendment #1

ACTION

Valerie motion to approve Ordinance 383-Budget Amendment #1; seconded by Harry. The motion was approved 5-0.

Janitor position

Dee Palmer is now working full-time and has turned in her resignation from the janitor position. KayDee will contact the previous applicants first to see if either one would still be interested before we advertise the position.

St. John Hardware

The council will allow St. John Hardware to close Johnson Avenue between Main Street and Brewster for their Combine Clinic on June 22.

Public Works Report

Derek reported that with the north end of Thiel Park being the only access, the park was in the best shape after Flag Day in years.

Dust control has been applied to Jackson and Norton. Citizens paid to have the product applied to the areas in front of their property. Jackson Road needs to have gravel applied to it throughout the summer. It is very muddy when wet. Large rocks along Industrial Way were removed and the road smoothed out.

Compliments/Complaints

Other:

The towns of Fairfield and Latah have been challenged by the City of Tekoa to pick-up garbage along Highway 27. Latah would work up to Fairfield and Fairfield would work to Rockford. Cheryl will check with WSDOT for their rules and regulations. The council discussed starting the challenge on Tuesday, July 5th after a very short council meeting. They want to invite everyone from Fairfield to meet at 6:30 at Town Hall. The council will supply root beer floats in Thiel Park afterwards.

Movie night

The council is planning at least one "Movie Night in the Pit" towards the end of July. KayDee is looking into rentals of equipment and movie prices.

Mosquito fogger

ACTION

George motioned to rent the fogging machine from Tekoa for \$125 per hour for this season and look into purchasing our own for next year; seconded by Harry. The motion was approved 5-0.

Dates to remember:

Cheryl Vacation July 1-11
Office closed July 4th
Dam Inspection July 7th
Community Garage Sale August 6th

ADJOURN

With no further business, the council meeting adjourned at 8:05pm.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer