

REGULAR COUNCIL MEETING
JUNE 19, 2018
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the June 19, 2018 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, George Davidson; Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Terry Ottosen, Devin Billington and Cheryl Loeffler.

Approval of the Minutes

ACTION

Valerie Rogers moved to approve the minutes as read from the regular council meeting of June 5, 2018; seconded by Melissa Lunsford. The motion was approved 5-0.

Approval of Claims

George Davidson moved to approve the claims for June 19, 2018 with EFTs #478-481 totaling \$32,076.23 and checks #19257-19273 totaling \$8,486.64 seconded by Valerie Rogers. The motion passed 5-0.

	06/19/2018
Claims	\$33,389.89
Payroll	7,172.98
Total Paid	\$40,562.87

Check register signed by Emily Thomas, Valerie Rogers and Jamie Paden.

Engineer

Rattler Run Flood Mitigation

Fish and Wildlife had a few comments for the Determination of Significance (DNS), which Bryan addressed. He expects everything should be approved in about a month.

Don Holmes at the State Emergency Fund office is working with FEMA regarding the high bids that came in for the sidewalk repairs. It appears that FEMA would be willing to make adjustments to the funding we have already received to accommodate the higher bids. Bryan is considering putting it out to bid again.

The Economic Development Authority is a possible opportunity for funding related to last year's FEMA emergencies, like Rattler's Run Road. Bryan will look further into this one.

Transportation Improvement Board (TIB)

TIB call for projects is due in August. TIB has made a huge overhaul of the federal match program. Sidewalk and preservation projects won't be eligible for these funds. This will affect the Surface Transportation Block Grant (STBG) application for the second phase of the 1st Street Sidewalk Project that we had just submitted. TIB had paid the town's matching funds for the first phase of this sidewalk project.

1st Street Sidewalk Project

The project is pretty much rapped up, waiting for the closing paperwork with the Department of Transportation (DOT). KayDee had notified Bryan about some damage that was noticed on the yellow arrow sign on the highway. Winkler will have it fixed. There is no retainage held on these federal projects, but Bryan will make sure that the damage

is repaired. Change Order #3 is for changing the DOT recommended wood posts in concrete to metal posts. With them located on the highway, Winkler suggested using metal posts that can be unbolted from the concrete instead of having to cut the concrete to remove the wooden posts. The cost difference is \$250.

The quantities came in good and the project came in almost \$11,000 lower than the funding.

ACTION

Jamie moved to approve Change Order #3 for \$250 and the Pay Estimate #9 for \$164,419.57; seconded by Melissa. Motion approved 5-0.

OLD BUSINESS

Electronic Charging Station

Devin met with AVISTA and they determined that the north side of the park is a perfect spot for the charging station. The pump house will be used for the power source. The town will pay for the electricity and AVISTA suggested that the customers not be charged for usage, at least at the beginning. The whole thing should be fairly reasonable to set up.

ACTION

Emily moved to approve proceeding with the electric charging station expending \$1,118; seconded by George. The motion was approved 5-0.

Devin Billington Promotion

With the resignation of Danny Reiersen, Devin was promoted to Public Works Supervisor. He is anticipating the need to hire part-time help during the summer months. at least, to read meters and mowing and then only one person after the meter reading is completed in October through Spring. There are people available to help with snow plowing. The council did emphasize to him to not wait too long before bringing in someone. The part-time help will be posted to July 15 or until filled.

Flag Day

The park looked pretty rough after all the vehicles driving in it and being so wet. There should be a contingency plan in place each year for allowing the vehicles to drive onto the grass.

KayDee will send a letter to the vendor, fire department and service club about water usage with a suggestion to the vendor to make a donation.

The movie was very poorly attended. In case of bad weather, a back-up plan should be in place and posted beforehand.

Family Movie Night

The next Family Movie Night will be July 26th. We will have a community potluck picnic starting at 6:00 before the movie begins. If it's raining, the picnic and movie will be in the community center.

Solar project

Apollo answered additional questions that were asked by the grant review board. We have not heard if we receive a grant from the March 31st funding cycle. If not, Apollo will reapply the next funding cycle.

NEW BUSINESS

Eastern Washington Planners Forum

Terry Ottosen suggested going to this forum in Moses Lake on July 25th. Melissa will talk with Terry to confirm the agenda. There was discussion about the role of Terry as the town's planner and the Planning Commission and how the planner should be funded. Terry will submit her ideas of what she would like to accomplish to the mayor and council to review. The town has to update the Growth Management Plan by June of 2019 and Terry has the knowledge of how to do this correctly and meet all the state's requirements.

Resolution 2018-03 Six-Year Plan

The council was provided the six-year plan for review. A public hearing will be held on July 3rd for public input.

Past Due Utility Accounts

The council reviewed the Accounts Receivable report from the April 30th billing cycle.

Public works report

Sewer: The issue of the sewer line going out 1st street is still being resolved.

Streets: A striper was rented from Arrow Construction Supply and paint was bought in order to refresh the roads.

Parks: June 1st we found out gasoline was put into the 2012 diesel 930D Grasshopper mower. This caused what is believed to be too little pressure to fire the engine. The other grasshopper is running, Adams tractor repaired and is ready for pickup. Cost is just above 500.00 for various fuel system and electronic issues.

Water: Meters are being read and will be finished up this week.

General: Thank you to Danny for contributing to Fairfield.

Compliments/Complaints

Several compliments and orders for plaques for the Memorial Wall.

Other**Noxious weeds**

The town received notification from the Weed Control Board of noxious weeds at the treatment plan. Steps are in place to eradicate the problem.

Next council meeting

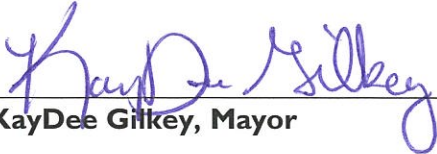
The council decided to keep the next meeting on the regular date of July 3rd.

Dates to remember

Cheryl gone June 28-July 5

ADJOURN

With no further business, the council meeting adjourned at 7:33



KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer