

**REGULAR COUNCIL MEETING
PRELIMINARY MINUTES
MAY 7, 2013
7:00 P.M.**

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

Mayor Ed Huber called the regular council meeting to order on May 7, 2013 at 7:00 pm.

Council members present: Mary Branon, Valerie Spurrell, George Davidson and Brian Kauffman.
Harry Gibbons was absent due family issues.

Others present: Bev Bergstrom, Cindy Ulrey, and Doug Stumbough from Spokane County Library District (SCLD), Kevin Wallace from Spokane Regional Transportation Council (SRTC), Derek Knecht and Cheryl Loeffler.

Approval of Minutes

ACTION

Mary Branon motioned to approve the minutes from the April 16, 2013 regular council meeting and the April 26, 2013 special council meeting; seconded by George Davidson. The motion carried. Valerie and Mary both abstained from the April 16 regular meeting vote and Brian abstained from the April 26 special meeting vote.

ACTION

Approval of the Claims

Brian Kauffman made a motion to approve EFT payroll checks E129-E130 and I7059 through I7061 totaling \$5,920.80 and check numbers I7062 through I7078 and E131-I132 for \$15,981.57 as presented. Mary Branon seconded the motion. The motion carried.

Claims: \$11,824.78

Payroll: 7,875.21

Total Claims: \$19,699.99

Check Register signed by: Brian Kauffman and George Davidson and Mary Branon.

ACTION

Brian Kauffman motioned to excuse Mary Branon and Valerie Spurrell from the April 16, 2013 regular meeting; seconded by George. The motion carried with Mary and Val abstaining.

Mary Branon motioned to excuse Brian Kauffman from the April 26, 2013 special council meeting; seconded by Valerie Spurrell. The motion carried with Brian abstaining.

Guests:

Kevin Wallace from SRTC

Mr. Wallace is the new Executive Director for SRTC. He came to introduce himself and discuss what SRTC is and to explain the interlocal agreement and the changes that have been implemented. The seven small towns of Spokane County have one representative, which is Micki Harnois from Rockford. SRTC administers federal funds for the local transportation projects. Fairfield has received funds from this for Ticknor reconstruction project in 2002 and more recently, the two pedestrian bridges that enter Thiel Park. Currently, Fairfield has an application for enhancement of the sidewalk on 1st Street from Spokane Street to Carlton. We are waiting to hear if this is approved.

He wants to work more closely with the smaller communities and perhaps meet with the mayors on a yearly basis. Dues will be assessed in the near future at .20/capita, which would make Fairfield's dues approximately \$119.

Brian asked what Fairfield could do to score higher on our applications. Mr. Wallace expressed the importance of participating in the training workshops when they call for projects plus being very clear on the application when describing what the project is and how it will benefit your community.

SCLD

Bev Bergstrom and Doug Stumbough and Cindy Ulrey were here to present the annual update on services provided by the library district. One of the goals is to get more users into the library and to meet the needs of their users. They are trying many different programs, such as a drop-in craft class to get the community to come in. It was suggested to them to get more of their promotions to Town Hall so it can be posted on the web page and Facebook. The library district is also offering online courses with topics to include job searching, web design, grant writing and starting a business, health care, music gardening and much more. New courses are offered monthly. The Summer Reading Program is about to begin and there will be many different events offered.

Engineer's Report

KJ Hanley was unable to attend the meeting but sent a letter asking CDBG to extend the timeline of the 2012 Sewer Improvement Project to July 31, 2013 instead of June 30. This is due to the length of time it took to work with the railroad. The pre-construction meeting is tomorrow morning at 10.

OLD BUSINESS

Mosquito fogging

Dave Stark of Waverly is now certified to fog for mosquitos. He is willing to do Fairfield on Monday nights, which is when Waverly does their fogging. He will charge \$50 per time plus the product. The council wants to begin fogging after May 21 and probably every other week. Cheryl will get signs out around town and make sure everyone on the "Do Not Fog" list is notified. Derek wants to make sure the treatment plant is fogged.

NEW BUSINESS

Memorandum of Understanding #13-351/K244 (MOU) for Tree Inventory Project grant

The Department of Natural Resources (DNR) requires approval of the MOU, which explains the roles of both the Town and the DNR for this grant.

ACTION

Mary motioned to approve Memorandum of Understanding #13-351/K244 between the Town of Fairfield and Department of Natural Resources; seconded by Brian. Motion passed.

Fairfield Care

Fairfield Care will be reroofing the apartment section pending Department Of Health approval.

Service Club Special Occasion Permit

ACTION

Mary motioned to approve the Special Occasion Permit to sell beer & wine during Flag Day; seconded by Brian. Motion carried.

Flag Day activities

It has been a long time since there were the kid's games during Flag Day. Jeannie and Cheryl along with Tawnya Meyers and Lynn Cook have been working on different games and activities. There will be relay races, which will be free and the booths will be set up with different skill-level games. There will be a slight charge for these games. This will be a fundraiser for Youth Activities. All of the games are scheduled to run from 1:00-2:00 pm. We are also signed up with Sandy and John Jamison to run the waffle cone booth as a fundraiser for Youth Activities. Cheryl asked for a budget for prizes and supplies with council suggestion of \$100. Anybody that would like to work for an hour at these can call Town Hall.

Jeannie is also working at getting a skateboard and bike exhibition from 2-3:00.

Public Works Report

WATER

- Valves are being exercised
- Hydrants on two dead heads are being flushed, Industrial Way and Rattler's Run
- Nitrates on source five are due this month
- Meter reading has started for the year

- Chlorination is staying a steady .2ppm
- Sanitary survey will be conducted this month on all water sources and storage facilities
- Generator quotes are still being taken at this time, to get a complete system in place by the end of August at Well head #5

WWTF

- Lift station #1- pump #2 has been replaced with up-graded dual impeller pump, #2 is being up-graded and serviced for a main back-up
- Lift station #2 pump #1 has been serviced and put back in place operating normally. Pump #2 is being serviced
- E.Q. basin is being emptied during the working hours of the week to be completed by the first of June
- Weed control on lagoon edges has been completed on the aeration basin
- Meeting with the D.O.E. went great with an addition of some needed bio-solids reporting to be completed this month.

Derek presented council with two bids from Whitney Equipment Company for the Flyght pumps. One is to change oil, install new rubber seal sleeve and install a basic repair kit for \$1,424..95 and the other is change oil and install the new N-Retrofit Impeller Kit at \$2,224.89

ACTION

Mary motioned to approve the quotes from Whitney Equipment Company to change oil, install new rubber seal sleeve and install a basic repair kit for \$1,424.95 and the other is change oil and install the new N-Retrofit Impeller Kit at \$2,224.89 for the Flyght pumps; seconded by Brian. The motion carried.

PARKS

- Sprinkler systems are being put in service with some minor repairs at the museum to be completed this month and some pipe repair and head replacement to be done in Thiel Park
- Lawn cutting and weed eating are going well
- Restrooms are open and being monitored and maintained
- *Branches and debris are being picked up daily ("thank you" to the citizens who are helping keep it clean!)*
- Broad leaf control will be completed this month

ROADS

- Road signs are being straightened as time allows
- Selected STOP signs will be replaced during May and June
- Grading and pot-hole repair will be attempted before road oiling commences this year with the co-operation of the weather
- Re-stripping of roads will be started this month and completed by the beginning of June. Derek will get some bids for this. He will contact AAA sweeping to sweep the streets.

Other

Sign up dates for the three open council positions are May 13-17.

Cheryl and Jeannie will be at Finance Officers Association meeting on Friday, May 10.

Cheryl presented the council with the April Treasurer's Report

Complaints/Compliments

None noted at this time.

Adjourn

The council meeting adjourned at 8:44.

Mayor Ed Huber

Clerk/Treasurer Cheryl Loeffler