

REGULAR COUNCIL MEETING

MAY 6, 2014

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the May 6, 2014 regular council meeting to order at 6:00 p.m.

Mayor Gilkey swore in the new councilperson in Emily Thomas. She is replacing Brian Kauffman in position #5.

Mayor and Town Council members present: KayDee Gilkey, Valerie Rogers, George Davidson and Harry Gibbons. Alene Felgenhauer was absent due to an ill child

Others present: Al Kackman and Ken Fuchs from Co-Ag, Bryan Hicks from Century West, Denise Pratt, Tom Smith and Cheryl Loeffler.

Approval of Minutes

ACTION

Harry Gibbons motioned to approve the minutes from the April 15, 2014 regular council meeting as presented; seconded by George Davidson. The motion carried.

Approval of the Claims

ACTION

Harry made a motion to approve payroll EFTs #235-238 totaling \$2,568.64 and checks E237 and 17491-17512 totaling \$14,376.64 as presented. George seconded the motion. The motion carried.

Claims: \$12,113.78

Payroll: \$ 4,831.50

Total Claims: \$16,945.28

Check Register signed by: George Davidson, Harry Gibbons and Valerie Rogers.

Guests

Steve Dunk, Regional Service Coordinator for the Public Works Trust Fund

Mr. Dunk was here to talk about funding that is available for public works projects, mostly through low-interest loans. There is funding for road projects along with water and sewer. This funding cycle ends next week but it is something to think about for the future. There is also the Drinking Water State Revolving Loan fund.

He also talked about two upcoming workshops in which communities with projects can get help from tech teams to find the appropriate funding agencies to help with their projects.

Co-Ag

Al Kackman and Ken Fuchs from Co-Ag

The streets of Fairfield were not built to withstand the weight of the semi-trucks that are now used to haul grain into and out of town. Co-Ag has three trucks and the drivers have been instructed by Al to stay off of McNeil but he is unable to control the private haulers. Right now, Co-Ag is proposing to build a temporary road that would give the trucks access to the seed plant and keep the trucks off of most of the town streets. This proposal will be sent to the Planning Commission for their recommendation to the council. He will provide a map showing what the plans are.

The condition of Rattler's Run Road (south end of Railroad Avenue) was also discussed. The suggestion was made to develop that road into a truck route. Better opportunities for more funding could be available if a united front was shown between Co-Ag and the Town of Fairfield. Al said that Co-Ag would be able to offer some financial help to get this road fixed.

Engineer Report

Bids for Sewer project

Bryan Hicks from Century West is the Town of Fairfield's new engineer. He is replacing KJ. He has been with Century West for 17 years and is very familiar with working with small towns.

2014 Sewer Improvement Project

Bids were opened on April 29th with three bids received and the total bid includes sales tax.

Contractor	Base Bid	Additive A	Total Bid
Accelerated Construction and Excavation	\$82,276.64	\$32,000.41	\$114,277.05
Buddy's Backhoe Service	\$86,894.52	\$32,205.18	\$119,099.70
S&L Underground	\$117,621.45	\$32,932.67	\$150,554.11

After Century West evaluated each bid, Accelerated Construction and Excavation was the lowest responsive bidder. Their bid was properly signed and executed and included all required items. A copy of the low bid was submitted to the funding agency, Spokane County Housing and Community Development, for review and approval but they have not been able to examine the database to verify whether or not Accelerated Construction and Excavation is excluded, disqualified or otherwise ineligible for Federal procurement and non-procurement programs.

Bryan recommends that the Town conditionally award the contract to Accelerated Construction and Excavation for the total bid amount of \$114,277.05, including sales tax, contingent upon Spokane County Housing and Community Development review and approval.

ACTION

George motioned to conditionally award the contract to Accelerated Construction and Excavation for the total bid amount of \$114,277.05, including sales tax, contingent upon Spokane County Housing and Community Development review and approval; seconded by Harry.

The lowest bid falls \$11,667.95 below the available funding, which makes it possible to add Additive A to the project.

Amendment No #1

Engineering services for the Construction phase of the project

ACTION

Valerie motioned to approve Sewer Improvement Project Amendment #1, Approval of Engineering Services for \$17,646.00 to Century West; seconded by George. The motion carried.

Main Street Rehabilitation Project

The Transportation Improvement Board (TIB) has given the approval to go out for bid. The ad will be placed in the newspaper and will run for two weeks with the bid opening to be Thursday, May 29th at 10:00 am.

A public hearing will be scheduled to help get all the questions answered as soon as the contractor comes on board.

Pedestrian and Bicycle Program Grant

Bryan has filled out the Pedestrian and Bicycle Program Grant application from the Washington State Department of Transportation (WSDOT). This has been applied to before. Bryan commented that a match is not necessary but gives more points if at least a 5% match comes from the Town. The match could come from the collected utility tax.

The Grow Healthy Kids information that Jeannie Jesseph and several community members worked on this winter will be forwarded to Bryan. This information could help with getting the funding.

ACTION

Harry motioned to proceed with the proposed Pedestrian/Bike grant for 1st street with a 5% match of approximately \$9000; seconded by George. The motion carried.

Rattler's Run Road

Bryan has been visiting with Dennis Fuller about the condition of Rattler's Run Road and what needs to be done to it to make it a passable road.

OLD BUSINESS

Denise Pratt, coordinator for Freeman Float came to the meeting tonight to ask the council about her taking over the Fairfield float. She worked with Darlene Wernz a bit last year and is very excited to take over where Darlene left off. She would like to use the Fairfield float to carry the SE Spokane County Fair Royalty through parades. Denise would be in complete charge of the float and the Town would continue to pay the insurance. The trailer that it is hauled in will be sold as soon as fair season is over so we will have to look for something else after that. Denise commented that she will take the float to Butte, Montana as they pay around \$2000 plus gas to have floats come to their 4th of July event. Denise said these funds should make it possible to modify the float when necessary. Everyone on the council is thrilled that Denise has stepped up and all look forward to working with her. Mayor Gilkey confirmed that Denise has full authority of the float and that if necessary, a letter can be written explaining who she is and that any concerns about the float should come to the council.

The council also wants to express their gratitude to Darlene Wernz for devoting so much time, energy and resources to the Fairfield Float.

NEW BUSINESS

Cemetery Maintenance

A contract has not been signed yet for the cemetery mowing. The Cemetery Board expressed that they liked John's work and would like him to continue.

ACTION

Harry motioned to approve John Jesseph for the cemetery mowing for \$2,400 for the 2014 season; seconded by Valerie. The motion carried.

Community Garage Sale

There have been some inquiries at Town Hall about sponsoring a community garage sale. After some discussion, it was concluded that this won't be arranged through Town Hall but we will be happy to help pick a date and get the word out to everyone in the community.

Temporary Electrical Fence

The Enzler's would like to place an electric fence on town property located at the end of Brewster Street to contain horses for the summer months. Having horses in that area will help maintain the weeds and will help reduce the fire danger. The council agreed that the fence can go up but that it has to be in writing when the fence will come down and that the Town will not be responsible to any damage or injuries done to bodies, property or animals.

Storm water run-Off

The Town received notification from WSDOT about two areas that were identified last summer that could be potential pollutant sources. KayDee is working with Century West and Rick Noll from Spokane Conservation District on this. St. John Hardware was also notified to not do any spraying of weeds along the ditch banks.

Right of Way Encroachments

MRSC was contacted for guidance on the issue of Right-of-Way Encroachments. The council will review the information from MRSC and be ready to discuss this further at the next meeting.

PUBLIC WORKS REPORT

Derek had a family emergency so there was no report tonight.

OTHER

Derek and Derek have been reseeding and fertilizing the parks, especially under the trees in Hart Park. Thank you to CHS for donating two bags of grass seed for the parks.

Cheryl brought up the difficulty the office has with obtaining the meter readings from the residents that have the meters in their basements. Currently, there are no consequences for those that do not get the reading to the office in a timely fashion. Cheryl and Jeannie will do some research as to how the other communities handle this situation.

George reported that there is still no response from Sheriff's office about the SCOPE contract.

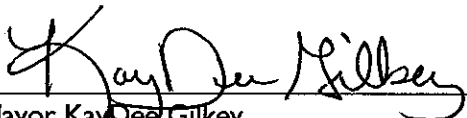
George has checked into the composting site in Rockford.

COMPLAINTS/COMPLIMENTS

None tonight

Adjourn

With no further business, the council meeting adjourned at 8:38 pm.



Mayor Kay Dee Gilkey



Clerk/Treasurer Cheryl Loeffler