

## REGULAR COUNCIL MEETING

MAY 3, 2016

6:00 P.M.

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey opened the public hearing at 6:00 p.m. at the Fairfield Community Church.

Mayor Gilkey gave a brief history and then Mike and Barbara Nunke were introduced. They provided a little more background on who they are and what they do. Their family operates a 501(c)(3) non-profit Music & Arts Center on their farm in Minnesota. They host a community concert series, workshops, a musical instrument donation center, and music & art fairs that feature local and regional artists, musicians, farmers and food vendors. Their goal is to support the arts, while encouraging a sense of community; to get music out of the bars & art out of the galleries and make them readily available to all members of the community; to create a neutral space, where everyone feels welcome to come and celebrate, laugh, dance, create, remember or forget, connect or disconnect; sort of a throw back to when every small town had a dance hall and the impact that those gathering spots made on both the community as a whole and the individuals that attended. All events are always all ages. Their efforts have been very warmly received by everyone involved; city and county government, as well as neighbors and the immediate & surrounding communities that benefit from what they do.

They will continue to operate this non-profit in Washington. This is their passion. From their research they believe that this Lutheran church would be the perfect facility to use. The building itself offers everything they would need a wonderful theater setting for the community concert series, community theater productions, and the music & art fairs/market days as well as plenty of rooms for the art/music lessons, workshops, studio needs, and instrument rentals. They have wanted to relocate to the Pacific Northwest for some time. Fairfield is ideally located and will allow them to benefit not only the immediate town members, but also from the surrounding towns. They are confident that this would have a beneficial impact on our community, on many levels.

Purchasing this church will be a very big commitment, but before they do so, they need to be confident that Fairfield will support them and be willing to help where needed. One big issue is of course the zoning. At their current residence, they have been operating under a conditional use permit (CUP). If the church is purchased, the Nunkes expressed that a mixed-use permit, which is any urban, suburban or village development, or even a single building, that blends a combination of residential, commercial, cultural, institutional, or industrial uses, where those functions are physically and functionally integrated, and that provides pedestrian connections, which is what the building has really been operating under over the years.

The audience was able to ask questions which ranged from what changes to the building are planned to who makes the decision on what type of music is offensive. The plan would be to keep the building largely intact with renovations to some of the rooms, installing good sound systems and making the basement their living quarters. Their concerts, which are mostly Americana-type music, start early around 7pm and end no later than 10pm. The size of crowd that they prefer is around 70.

The majority of the audience gave positive feedback. There were a few that have attended church in this building that expressed that the building should remain and be used only as a church.

The Nunkes want the surrounding neighborhood and community to know that they completely understand and respect the fact that this building is located in a residential area. Strengthening the community and improving the lives of those in it is their goal, and this extends well beyond this facility. Their customer base has been generally families with small children and folks over 40. With this in mind, all events are family friendly and over early. There should be no negative impact on the neighborhood what-so-ever.

With no further questions or comments, the public hearing was closed at 7:10.

The regular council meeting was moved to the lower level of the Community Church.

Mayor KayDee Gilkey called the May 3, 2016 regular council meeting to order at 7:16 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Paul Anderson, Darcie Sainsbury, Kevin and Melissa Lunsford, Perry and Jamie Paden and, Cheryl Loeffler. Please see attached list of citizens present for the public hearing.

**Swearing In**

Mayor Gilkey swore in Darcie Sainsbury to council position #2 to replace the seat vacated by Alene Felgenhauer.

**Approval of the Minutes**

**ACTION**

Harry Gibbons motioned to approve the minutes from the April 19, 2016 regular council meeting; seconded by George Davidson. The motion was approved 5-0.

**Approval of Claims**

**ACTION**

Valerie Rogers motioned to approve the claims listed on the check register dated May 3, 2016 for EFTs #E464-466 totaling \$1,417.44; check numbers 18370-18389 totaling \$17,148.05 as presented. Emily Thomas seconded the motion. The motion was approved 5-0.

	05-03-16
Claims:	\$12,594.75
Payroll:	5,970.74
Total Claims:	\$18,565.49

Check register signed by George Davidson, Valerie Rogers and Harry Gibbons

**Engineer**

**Channel maintenance**

The Joint Aquatic Resources Permit Application (JARPA) for maintenance of the creek is nearly complete. The overgrown weeds will be cut back and garbage can be cleaned out of Rattler's Run Creek with this permit.

**2016 TIB Overlay Project**

Gloria Bennett of Transportation Improvement Board (TIB) cannot pin down dates with the County to piggyback for the overlay project on Brewster, Johnson and McNeil. The town has been given the OK from TIB to proceed with the design phase of the project. Bryan estimates going out to bid in late June with construction during sometime in August or September, depending on harvest.

**ACTION**

Harry motioned to proceed with the design phase of the TIB Overlay Project as a stand-alone project, seconded by Darcie Sainsbury. The motion was approved 5-0.

Bryan presented the Consultant Agreement for this project.

**ACTION**

Valerie motioned to approve allowing Mayor Gilkey to sign the Consultant Agreement with Century West and the Town of Fairfield not to exceed the amount of \$12,150 for the 2016 TIB Overlay Project; seconded by Harry. The motion was approved 5-0.

**OLD BUSINESS**

**Yard Debris Day**

Both Sunshine Disposal and NPHC reported that they enjoyed coming to Fairfield for the event. This was the busiest day they have had since they started coming to Fairfield and reported over 8900 pounds was hauled off. The driver estimated that about one hundred vehicle trips occurred but a couple of folks made multiple trips. They really enjoyed all of the community interaction and said; as usual everyone was super nice.

This will be the Town’s only chipping event for 2016.

**Cemetery contract**

John Thomas has his contractor’s license now. According to the State, lawn maintenance is considered a retail business so sales tax will need to be added into the cost. The council agreed to add the sales tax to the contract, which will make a full mow \$270.25.

**Door damage on shed**

Mike Mason off MGM Service will be repairing the doors on the storage shed. He presented a bid to replace the doors, and one to repair the frame. The quotes do not include sales tax and cost of paint and an additional \$35 for repairs done earlier last winter. The insurance company will pay for the repairs.

Replace doors & Frame		Replace frame	
2 Doors	650.00		
Frame	250.00	Frame	250.00
Dr. Hardware	200.00	Doctor hardware if damaged	Minimal
New paddle lock/angle iron	50.00	New paddle lock/angle iron	50.00
Paint frame & doors	75.00	Paint frame	45.00
Installation	<u>250.00</u>	Installation	<u>250.00</u>
	<b>1475.00</b>		<b>595.00</b>

**ACTION**

George motioned to approve the replacement of the doors on the cemetery shed for \$1475 plus sales tax and the additional \$35 for an earlier repair; seconded by Harry. The motion was approved 5-0.

**Sewer Settlement Agreement**

Stephen Bishop prepared the Sewer Settlement Agreement between the Town of Fairfield, Century West and Accelerated Construction for the sewer repairs to the connection for 108 N 1<sup>st</sup> Street.

**ACTION**

Emily motioned to approve the Sewer Settlement Agreement between the Town of Fairfield, Century West and Accelerated Construction; seconded by Harry. The motion was approved 4-0. Valerie abstained.

**Flag Day 2016**

The Service Club’s previous event insurance policies for Flag Day had all events covered. This will be discussed further with the club since the town will have some activities going on that day.

The Service Club has applied for a Special Occasion License to sell beer and wine on Flag Day.

**ACTION**

Valerie motioned to approve the application for the Service Club’s Special Occasion License to sell beer and wine on Flag Day in Thiel Park; seconded by Darcie. The motion was approved 5-0.

### **Recycling charges**

With the low value of recyclable materials, Waste Management has been charging Fairfield, Latah and Waverly a per ton fee for "storing" the recyclable materials. This fee is in addition to the regular tipping fee that is paid to Empire Disposal. Aaron Lawhead of Empire Disposal has decided to take the recyclable material to Whitman County which is much more expensive for Empire Disposal. Cheryl contacted Bill Wedlake, the Solid Waste Coordinator for Spokane County. He recently met with both Waste Management and Waste Connectors (Empire Disposal) about these fees and it was determined that these fees will no longer be charged to the communities. Since Sept of 2015, Fairfield has paid \$641.32 to Waste Management.

George asked Cheryl to contact them about getting those funds refunded back to the community.

### **Summer lunch program**

KayDee has hired La Donna Kelley to be the Summer Lunch Program (SLP) administrator. She will be paid \$10/hour for approximately 30 hours a week. She will attend the training in Spokane on May 5.

### **Computer**

Cheryl will look into purchasing a second computer for the office that will be used for the SLP. She was given permission to spend up to \$600.

### **NEW BUSINESS**

#### **Well Pipe**

The old well pipe from Well #2 is scrap but someone is interested in buying it. It can be sold to a specific individual but should declare it surplus to the town's needs and set a price below which it will not be sold.

### **ACTION**

Emily motioned to declare the old well pipe from the Well #2 project as surplus property to the town's needs and will sell it for no less than \$50; seconded by George. The motion was approved 5-0.

### **Public Works Report**

#### **Water**

- Meter readings have started for the year.
- Hydrant flushing has started.
- Chlorine testing is on schedule.
- Valve exercising has started for the year.
- Backflow testing has started.

#### **WWTF**

- U.V. system has not been delivered. Contact is assuring it will ship very, very soon.
- Discharge is very low, but will continue until drier weather.
- Fields are ready to be mowed; trees are being trimmed and removed.
- Testing is on schedule.
- Online DMR reporting is still under construction.

#### **Parks**

- Parks are open.
- Garbage and debris are being removed as needed.
- Sprinklers are being put on-line this month.
- Weed and Feed has been completed for spring.
- Mowing, weed eating and ground clear is on a regular schedule.

## ROADS

- Road sign replacement will continue this month.
- Final prep will be done before oiling.
- Striping will start this month.

**OTHER:** R.V. Dump is still closed due to vandalism. Baseball field is being prepped for the 16<sup>th</sup>. Basketball and tennis courts have been treated for weeds. Bridge maintenance and inspections are coming this month. Hydrants need cleared from spring growth and debris.

## Compliments/Complaints

None

## Other:

### Cleaning Fee Refund

The Eberle Cousin Reunion used the Community Center on April 24 and it was left in excellent condition. Cheryl asked the council to approve refunding of Jane Eberle's cleaning fee.

## ACTION

George approved refunding Jane Eberle the \$75 cleaning fee from their Eberle Cousin Reunion; seconded by Val. The motion was approved 5-0.

### Obstructed fire hydrant

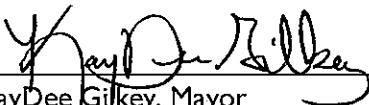
When the meters were read, concern about the fire hydrant at 503 S 1<sup>st</sup> Street was raised. Council asked Cheryl to contact Fire Chief Ken Fuchs to communicate with landowner and to keep attorney Stephen Bishop informed of outcome of this visit.

### Dates to remember:

May 10	Small City Connectors (RMSA) in Rockford
May 10	Planning Commission Meeting 7:00
May 13	Cheryl -WFOA training in Spokane-all day
May 18	CAB
June 23	RMSA dinner in Everett
July 1-11	Cheryl Vacation

## ADJOURN

With no further business, the council meeting adjourned at 8:22.m.

  
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KayDee Gilkey, Mayor

  
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Cheryl Loeffler, Clerk/Treasurer