

REGULAR COUNCIL MEETING

MAY 20, 2014

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the May 20, 2014 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Alene Felgenhauer, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Andrew Fisk, Darcie Lindsley, Bill Enzler, Darlene Wernz and Cheryl Loeffler.

Approval of Minutes

ACTION

Harry Gibbons motioned to approve the minutes from the May 6, 2014 regular council meeting as presented; seconded by Valerie Rogers. The motion carried.

Approval of the Claims

ACTION

Alene Felgenhauer made a motion to approve payroll EFTs #239-241 totaling \$3,580.13 and checks E242 and 17513-17521 totaling \$7,673.46 as presented. Harry Gibbons seconded the motion. The motion carried.

Claims: \$2,994.70

Payroll: \$8,258.89

Total Claims: \$11,253.59

Check Register signed by: George Davidson, Harry Gibbons and Valerie Rogers.

ACTION

Valerie Rogers motioned to approve the May 6th absence of Alene Felgenhauer due to a sick child; seconded by Harry. The motion carried.

Guest

Andy Fisk

Mr. Fisk has recently purchased three homes in Fairfield to use as rentals. Since he is a property owner, he does have a vested interest in the Town and is willing to get in and help clean up the community. He is very interested in being on Improvement Board, but lives outside town limits. Ordinance #334 states that membership of the board shall be limited to residents of the Town of Fairfield. The council discussed revising the ordinance to state "the board membership shall be limited to "resident, business or property owner" of the Town of Fairfield." The ordinance will be revised by the next meeting and Mr. Fisk can then be appointed by the mayor, subject to council approval. The ordinance also states that a member of the Town's fire department must be on the board. Since Fairfield does not have its own fire department, this will be revised as well.

Fairfield Service Club

Bill Enzler from the Fairfield Service Club reported that Flag Day is ready to go. Four porta-potties have been reserved and two dumpsters will be coming from Empire Disposal. Bill asked if a town person will be available to man the restrooms. We will look for someone to do this as community service instead of paying staff overtime. Last year, the Service Club took care of the restrooms. The kid's games are going to happen again this year. The club was advised to verify that the Town of Fairfield is listed as additionally insured and that the parade is listed as one of the activities. The National Anthem will be sung at 1:00 in Thiel Park to commemorate the anthem's 200th anniversary. A barbershop quarter will be on hand to lead the song.

Engineer Report

Bryan Hicks from Century West sent this memo regarding projects:

Main St Reconstruction Project:

The Main Street project advertised on May 8th and will receive bids on May 29th. There have been 10 plans sets sold so far to prospective contractors, which is a good sign. Anticipate being able to award the project at the June 3rd Council Meeting barring any surprises in the bids.

2014 Sewer Improvement Project:

The 2014 sewer project broke ground on Monday. Accelerated Construction and Excavating started at the creek crossing on Hamilton St. and is moving west. They will be working along Hamilton Street the remainder of this week and Ticknor/Carlton Ave the following two weeks. Repaving is scheduled the week of June 9th. The contractor expects to be substantially complete by Wednesday June 11 with a couple days to spare before Flag Day.

OLD BUSINESS

Cemetery Mowing

John Jesseph did not sign the cemetery maintenance contract. Two people turned in applications:

Harry Hughes \$125 east side	Devin Knecht \$150 east side
75 west side	100 west side
200 entire cemetery	250 entire cemetery

ACTION

Valerie motioned to accept Harry Hughes' bid as low bid for the cemetery mowing at a rate of \$125 east side, \$75 west side and \$200 entire cemetery; seconded by Alene. The motion carried.

Devin Knecht had been contacted to cut the grass during the interim. He mowed for the first time on May 11th and again on May 15th and is asking for \$250 for each session. The cemetery had not had any maintenance all spring so it was in very rough condition.

ACTION

Alene motioned to approve Devin's payment for \$500 for the two interim mowings of the cemetery; seconded by Emily. The motion carried.

Planning Commission

Darcie Lindsley is interested in becoming a member of the Planning Commission. This appointment will be tabled until the pending issue is resolved.

NEW BUSINESS

Liquor License application

The liquor license application for a specialty beer/wine shop at "The Market" (Bullfrog's) was presented for council approval.

ACTION

Valerie motioned to approve the specialty beer/wine shop license liquor for "The Market" (Bullfrog's); seconded by Harry. The motion carried.

Right-of-way (ROW) Encroachments

The council discussed current encroachments onto the Town's ROW and is not interested in pursuing anyone who has already developed on the ROW. The council agreed that moving forward we would not allow anything permanent to be placed on any Town ROW --- no motions were made.

PUBLIC WORKS REPORT

Water

- Testing is on schedule, chlorine residual is steady at .2 PPM.
- Hydrant flushing and inspection is taking place this month.
- Well repairs and upgrades have been completed in well #3 and #4 to meet DOH requirements.

WWTF

- U.V. system has been repaired and put on-line, discharging will continue through the end of May.
- Weed control and tree maintenance have started for the year.
- Testing is on schedule with some additional done this month for verification on our NPDES permit cycle to include TKN and FOG testing.
- Draining of EQ basin should be complete by the end of the month for the beginning of the no-discharge cycle starting in June.

Parks

- Parks are all open with the sprinklers to be on-line and operational this month.
- Garbage is collected when needed and debris removed daily.
- Parks have all been plugged and fertilized this year.
- Parking lots will be painted the end of the month into the first week of June.
- Starting prep work for Flag Day!

Roads

- Roads are graded and ready for oiling, with some minor side road work to be completed.
- Signs are being replaced on a worst first program and should be completed by 2015.
- Roadside vegetation is being kept under control during the growing season.

Other: The Sewer project on Hamilton/Ticknor crossing Highway 27 has started with minor intrusion to traffic and business and should be completed by Flag Day weekend.

OTHER

Payroll had previously been calculated to the minute instead of to the decimal. BIAS does not automatically convert the numbers so there is a small discrepancy in pay. Cheryl is going through the payroll for the current employees to correct this mistake. Thank you to Jeannie for catching this error and it is now being done correctly.

Spraying of weeds

Ed Huber has been spraying the weeds behind Town Hall and along the roadside. He has not sprayed in the parks since they are very busy and have to be shut down for a certain number of hours.

Planning Commission's recommendation

The Planning Commission is waiting for more information from Co-Ag regarding their access road. It has been determined that the sewer line will not be a problem for the access road.

2nd Harvest Mobile Food Bank

The Mobile Food Bank will be at the Fire Station on Railroad Avenue handing out food on June 3rd. Volunteers are needed as well as getting people down there to pick-up food. There is no financial documentation needed to receive some food.

Loss Control Grant

The Town had applied for \$8000 in Loss Control Grant funds. All the projects were approved but only \$2000 was awarded. As a priority, the council discussed getting bids for two outside lights for the community center.

COMPLAINTS/COMPLIMENTS

Nuisance Properties

The council brought addresses of properties that need attention from the Improvement Board.

Adjourn

With no further business, the council meeting adjourned at 7:38 pm.



Mayor Kay Dee Gilkey



Clerk/Treasurer Cheryl Loeffler