

**REGULAR COUNCIL MEETING**  
**MAY 19, 2015**  
**6:00 P.M.**

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey called the May 19, 2015 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Alene Felgenhauer, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Robin Toth, Amy DeGon, Jeannie Heinen, Rachel Tiegs, Tom Smith, Barbara Neil, Cindy Ulrey, Bill Enzler, Adrian and Derek Knecht and Cheryl Loeffler.

**Approval of the Minutes**

There were two corrections in the minutes: Alene Felgenhauer did not sign the check register. The wording was changed slightly from when the preliminary minutes went out to the public for the "Water Usage" topic.

**ACTION**

Valerie Rogers moved to approve minutes as corrected for the May 5, 2015 regular council meeting; seconded by George. The motion was approved.

**Approval of Claims**

**ACTION**

Alene Felgenhauer made a motion to approve claims dated May 19, 2015 payroll EFTs #E351, E358 and E360 totaling \$1,633.69.45; checks numbers 17922-17923 and 17928-17949 totaling \$14,997.38 as presented. Valerie Rogers seconded the motion. Motion passed.

Claims:	\$10,086.97
Payroll:	<u>3,971.97</u>
Total Claims:	\$14,058.94

Check register signed by: Harry Gibbons, Alene Felgenhauer, Valerie Rogers and George Davidson

**ACTION**

Harry motioned to excuse Alene Felgenhauer from the May 5, 2015 regular council meeting as she was ill; seconded by George. The motion was approved.

**Guests**

**Robin Toth**

**Greater Spokane, Inc Regional chamber of commerce and Spokane economic development council**

She discussed what the two organizations are and how they can help Fairfield get the word out about buildings for sale and other things about Fairfield that would make someone or companies want to move here. She did comment on how great Main Street looks and that there are two commercial buildings listed on their Spokane Regional Site Selector website. They will also be working with KXLY TV on products made in the Northwest. We are to let her know if there are interesting or unique products made here.

**Engineer**

**2014 Waterline Project**

Bryan Hicks reported that the waterline project is moving forward with most of the waterline in. They are working on crossing the highway and will possibly repave on Wednesday. The project should be mostly completed in a couple of weeks. The fire hydrant extension needs to be finished but there is still one easement hold out. Bryan has put in a request with S&L Underground to get prices for a sign to indicate hydrant location.

**Main Street Project**

Bryan found out that Accelerated Construction was planning on doing the cement work themselves on the sidewalk repair so Dennis Fuller suggested contacting Wm. Winkler for prices to do the repairs. They were very comparable and

will do it for time and materials and work with as little impact to the pharmacy business as possible. Since Century West is paying for the repairs, they have decided to go ahead and use Winkler. Project should be done after Flag Day. Bryan will start the closeout process for the Main Street Project. Bryan will begin the process of closing out the Main Street Project.

## **OLD BUSINESS**

### **Digital Reader Board**

Company	Proposal	
Baldwin	\$22,794.00	Verizon modem only
Focus	\$17,974.00	Does not include pole
Stewartsigns	\$19,674.00	

Community Advisory Board members Amy DeGon, Cindy Ulrey and KayDee Gilkey presented their research and suggestions to the council about the digital reader board. Co-Ag has been approached about posting the wheat prices on the board to help with the additional costs. We will be asking for donations to make up the difference. Device to device service will need to be set up with Sprint which will be an additional cost.

### **ACTION**

Alene motioned to approve proceeding with Stewartsigns and purchase the digital reader board for \$19,674.00 plus sales tax, to be placed at the north end of Thiel Park; seconded by Emily. The motion carried.

## **NEW BUSINESS**

### **Coyote problem**

Some of the people that live on the edge of the town limits around Governor Moore Road are concerned about a very large, dark grey coyote that has been coming onto their property and showing signs of aggressiveness and putting in the residents in threatening situations. They are concerned about their small children, pets and livestock being harmed by this female coyote. The Department of Fish and Wildlife was contacted by one of them which passed on information on taking care of the animals. They are confident that it is the same animal every time. They are asking the council's permission to use a firearm to shoot this specific animal when it comes onto their property.

There were concerns expressed from a citizen about shooting within town limits and expressed that when the shots are fired, the sheriff's office will be notified.

### **ACTION**

Emily motioned that in this specific instance of an aggressive coyote on Governor Moore Road to grant permission to the residents of this area to discharge a firearm to remove the threatening animal when it is comes onto their property and to notify town hall when completed; seconded by George. The motion carried.

It was again expressed by the citizen that the sheriff will be notified when the firearms are discharged.

### **Request for water leak relief**

A resident had problems with broken water pipes over the winter which resulted in a \$298.87 overage on their April bill and is requesting a water leak relief. The house is a rental but the account is in the resident's name. After discussion, the council decided to allow the residents to pay the base rate bill and to pursue the landlord for the overage charges. We will look into changing the policy of allowing accounts only in landlord's name.

### **ACTION**

Emily motioned to deny the request for water leak relief; seconded by Alene. The motion carried.

### **Swim Bus**

There is some concern about the problems that have been happening in the park over the year and allowing the suspected people participate in the swim bus this summer. The council would still like to offer the swim bus to everyone but make it an absolute zero tolerance atmosphere. Look into having more supervision on the bus could be helpful as well. The bus will probably begin right after the 4<sup>th</sup> of July. A meeting will be set up with the chaperones and drivers.

**Deputy clerk position**  
Moved to executive session

**PUBLIC WORKS REPORT**  
**WATER**

- Waterline project is going great to the south with the hopes one final easement will be figured out to place the last hydrant along the SR Highway 27. Hydrant location now is hard to find and access for fire personnel. Directional sign will be placed on highway to inform of approximate feet and location from road for fire and emergency personnel, if easement fails.
- Testing is going great, .1 to .3 chlorine residuals.
- Emergency water leak was exposed at "The Market" Fixed with new tap and meter that was moved to property line per state requirements when possible.
- Possible leaks at Wilbur Ellis and Helena Chem. Corp. are being investigated for repair.

**WWTF**

- Grounds maintenance continues, weed control, erosion control etc.
- Still at a NO- Discharge to the creek, with dry weather this will not be a problem all summer to detain in the E.Q. pond.

**Parks**

- Sprinkler repairs are being done in Thiel Park on the main control line before they can be turned on and treated for broadleaf.
- Trash is being removed daily with no vandalism to report this month.
- Grasshopper mower has been down for the last 9 working days so all lawn maintenance has been done by the J.D. 420 and 316.
- Ground clear will be applied this month for fence rows and concrete cracks in walkways.

**Roads**

- Roads are graded and ready for oiling.
- Storm sewer lid was ripped up at the N/W Pea and Bean, finished digging up repaired with crush and run after resetting lid and cleaning pit. Sewer line was checked with good flow in same location.
- Signs are being replaced when time allows.

**OTHER:** Water tank cleaning bid proposals are being taken for very near future clean and check on water reservoirs.

**OTHER**

Barbara Neal, museum curator asked if she could place metal wagon wheels in the gravel in front of the museum. The wheels would be painted and secured in concrete. They would help draw attention to the museum and be strong enough that kids could climb on them.

**ACTION**

Harry motioned to authorize Barbara Neal, museum curator, to place wagon wheels in concrete in front of the museum, seconded by Alene. The motion carried.

Cheryl asked council permission to refund the cleaning deposit to Jane Eberle for the "Cousin reunion". Permission was granted.

**Citizen Appreciation Day**

KayDee read the Mayor's Proclamation that will be read on May 28<sup>th</sup> for "Citizen Appreciation Day". She asked for council approval.

## **ACTION**

Harry motioned to declare Thursday, May 28, 2015 as "Citizen Appreciation Day"; seconded by Alene. The motion carried.

### **Dates to remember**

AWC Conference and RMSA annual meeting June 23-26.

### **COMPLAINTS/COMPLIMENTS**

None tonight.

### **Executive session**

The mayor called for executive session to discuss human resources. The session should last no more than 20 minutes and no action will be taken.

A five minute break at 8:29 was taken and immediately went into executive session at 8:35.

Council came out of executive session at 8:55.

### **ADJOURN**

With no further business, the council meeting adjourned at 8:55 pm.

  
\_\_\_\_\_  
KayDee Gilkey, Mayor

  
\_\_\_\_\_  
Cheryl Loeffler, Clerk/Treasurer