

REGULAR COUNCIL MEETING
MAY 15, 2012
7:00 P.M.

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

Mayor Pro-Tem Mary Branon called the regular council meeting to order on May 15, 2012 at 7:00 pm.

Council members present: Harry Gibbons, George Davidson, Valerie Spurrell and Brian Kauffman.
Mayor Huber was absent due to work constraints.

Others present: Randy Noble of TD&H, Derek Knecht and Cheryl Loeffler.

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the May 1, 2012 regular council minutes as presented, seconded by Harry Gibbons. The motion carried.

ACTION

Approval of the Claims

Brian Kauffman motioned and Harry Gibbons seconded to approve claim vouchers #16638 through #16647 for \$7,741.85 and EFTs for \$1,431.44 as presented. The motion carried.

Claims: \$6,071.13

Payroll: 3,102.16

Total Claims: \$9,173.29

Check Register signed by: Mary Branon, George Davidson and Brian Kauffman

Check #16647 was voided.

Engineer's Report

Century West

Sewer System Improvement Project

Century West has been working with Bowen Bros. Construction to track the construction progress and based upon the reduced trench size on Carlton and the reduced quantity in unsuitable material, there appears to be sufficient money remaining in the available funding to construct all of Alternate 'B' in addition to Alternate 'A'.

Patrick at CDBG will be kept informed but at this time, it appears that Bowen Bros. should finish the sewer work on Carlton this week and move onto the sewer installation on 2nd by next week.

A property owner on 2nd has had continual issues with their sewer line and was told that the problem was the roots and breaks on the Town's side of the main in the alley off 2nd. Derek will check with the Bowen Brothers and Century West about looking into this while they are in that area.

TD&H

There are a few issues with Cameron-Reilly's certificate of insurance that needs to be resolved before the contract can be executed. The UPRR internal work order was forwarded to Spokane. The materials can be ordered for the crossing work.

TIB has approved the addition of \$50,000 for street lighting for the Main Street project. The council approved a committee, Harry and Mary, will select the type of fixture. Hall of Fame is the company that Avista likes.

Start date for the project will be June 11.

Ordinance #369 Water Utility Ordinance

The council reviewed the changes made to the ordinance and the ordinance is now ready for approval. After the sewer ordinance is completed, both will be sent to the attorney for review.

Ordinance #370-Sewer Utility Ordinance

The council received the initial draft of the revised sewer ordinance to review and make changes.

OLD BUSINESS

Spokane Park Foundation Grant

The Town did not receive this grant of \$4800 for Tree Pruning Class 101. We will reapply next year. This is similar to the Inland Northwest Community Foundation.

Recycling

The first location to place the recycling bin was on the Town property on Industrial Way property. A letter from Doug Vail of Vail's Machine Shop expressed concerns about having the recycling bin placed there. There is no lighting at night in that area and could possibly create undesirable activity. The council discussed the location behind the Town Shop. It would need to have base rock put in but it would have better monitoring. It has lights and less likelihood of people dumping the material on the ground because someone might be watching from the shop.

ACTION

Harry motioned to put the recycling bin behind the Town Shop, for public works to determine the most convenient location on the lot; seconded by George. The motion carried.

NEW BUSINESS

Water bills

There has not been a formal request to turn the water off at Bullfrogs. Therefore, the billing will remain the same until such request is received.

Waterline extension

Derek asked the council to consider extending the waterline east on Main Street to include a fire hydrant at city limits. The council is requesting a written water supply application to solidify the need for a water line from the new landowner, John Thomas before any extension is planned.

Liquor license-Special Occasion License

ACTION

Brian motioned to approve the beer and wine permit for the Service Club on Flag Day; seconded by Harry. The motion carried.

Youth activities and Flag Day

Cheryl discussed the possibility of the youth activity committee selling hamburgers in the community center on Flag Day. The committee would pay the \$25 user's fee to use the facility and the proceeds would go towards the Community Center and Youth Activities.

Mosquito fogging

Currently, there is no local applicator for mosquito fogging. Enviro Pro from Spokane fogged Latah last year using the town's equipment and product. The charge for Fairfield would be \$150-\$175 for each fogging. This price does not include the product. We would have to get the truck from Tekoa to Fairfield.

ACTION

Brian motioned to pre-approve eight weeks of mosquito fogging, depending on the weather, at a rate of \$150-175 per fogging; seconded by Valerie. The motion carried.

The council suggested to fog every week before Flag Day and then every other after that. Notification of the fogging date will be posted around town and the no-spray areas will be contacted personally.

Public Works Update

WATER

- Meters have been replaced to stop known leaks.
- New service line was put in on Carlton as needed.
- Vandalism on the pump house has been happening. Derek will check with Avista about putting in a light and a security camera.

WWTF

- Pump #2 in lift #2 has failed' repairs are being contracted
- E.Q. Pond is being emptied this month in anticipation of "No Discharge" starting in June.

PARKS

- The new Mower has arrived, very impressive, will cut mow time by at least a third.
- Sprinkler system is being repaired in Thiel Park. All the other systems will be turned on later this week.

ROADS

- Carlton will remain one lane until approximately May 23rd due to new sewer line installation.
- Waiting on some moisture in the roadway to do some final grading.

Other:

A citizen requested the ordinance that covers the position of deputy clerk. MRSC was contacted and Judy Cox provided the information that RCW 35.33.051 explains that when the council adopts the *budget ordinance*, it is also appropriating the funds for the position for the calendar year. That means the town can hire and pay the deputy clerk each pay period after she has completed her work, up to the amount budgeted for the year. Adopting the budget ordinance also appropriates the money for all the other expenditures of the city, including other staff positions.

Lloyd Warms from the Ride Around Washington (RAW) committee is requesting Thiel Park on August 7 to use as a watering station for their Cascade Bicycle Club Event. The council granted them permission for the use of Thiel Park. Mary remembered this group using the park before and they were very responsible and left the park in wonderful condition.

Cheryl Fulton-Fischer from the Cemetery Board has purchased a portable PA system for cemetery use. She would like to store it in the community center and the Town could possibly rent it out for different events. A location will be found in the community center or the storage room in the basement. The battery will need to be charged on a regular basis. Cheryl will notify Cheryl Fischer of the council's approval.

Review Complaints & Compliments

No complaints or compliments for this meeting.

Adjourn

The regular meeting adjourned 8:20 pm.



Mayor Pro-Tem Mary Branon



Clerk/Treasurer Cheryl Loeffler