

**REGULAR COUNCIL MEETING
PRELIMINARY MINUTES
APRIL 2, 2013
7:00 P.M.**

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

Mayor Ed Huber called the regular council meeting to order on April 2, 2013 at 7:00 pm.

Council members present: Mary Branon, Valerie Spurrell, George Davidson and Brian Kauffman.

Harry Gibbons was absent.

Others present: KJ Hanley, Mary Sparks, Derek Knecht and Jeannie Jesseph.

ACTION

Brian Kauffman motioned to excuse Mary Branon and Harry Gibbons from the March 19, 2013 regular council meeting; seconded by Valerie Spurrell. The motion carried. Mary abstained from vote about herself.

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the minutes from the March 19, 2013 regular council meeting; seconded by Valerie Spurrell. The motion carried. Mary abstains.

ACTION

Approval of the Claims

Mary Branon motioned to authorize claim vouchers #17028-17045 for \$33,642.60 and EFTs for \$1,646.63 as presented; seconded by Brian Kauffman. The motion carried.

Claims: \$31,843.13

Payroll: 3446.10

Total Claims: \$35,289.23

Check Register signed by: Mary Branon, Brian Kauffman and George Davidson

Guests

K.J. Hanley from Century West presented several issues to council:

An easement issue with a local business on the sewer project was discussed. K.J. researched property values based on the information from Spokane County and presented fair assessed values for easement use of the land for a starting point to negotiate with NuChem. With an easement, the land is still available for use with the exception of a permanent structure.

ACTION

Mary motioned to authorize Ed to negotiate a price for the easement with NuChem starting at 50% of assessed value for land use, up to \$950.00; seconded by Brian. Motion carried. George voted nay.

The Union Pacific Railroad is updating their records. We are waiting for approval from UPRR. Special contractor requirements to work on property of the UPRR must be met before construction can begin. Other issues with the project were discussed.

Spokane Regional Transportation Council has grant funds available. They have typically required a 13.5% matching amount from the receiving town. SRTC may be lowering their matching amount requirements. The Transportation Improvement Board may have some matching funds available. K.J. recommended that we apply for the grant. A large portion of the work to prepare it has already been done.

ACTION

Mary motioned to authorize Century West to send in an application to the Spokane Regional Transportation Council; seconded by Brian. The motion carried.

OLD BUSINESS

AWC Property Coverage Renewal

Cheryl talked with Caitlin at AWC. She explained how the items were coded, which answered the questions the council had about property values.

AWC Risk Management

Kathy Marcus responded to Cheryl's inquiry about Risk Management Land Use issues. The council read through her response. It was thought that we met the requirements of AWC by keeping Kathy Marcus on a retainer to help us with land use. Training from Kathy on land use would be useful after the election when incoming council positions are being filled.

Jeannie is to discuss this with Kathy. This will be revisited in the next council meeting.

Website Update

After discussion with website hosts as to why our site was not working, Brian decided to create another new website. He was able to add the items that Cheryl requested in the last council meeting.

Spokanimal

Council discussed our ongoing agreement that began in 2002 with Spokanimal. Since there is some talk of the County reaching an agreement with SCRAPS, it was thought that we should wait before updating the 2002 agreement.

NEW BUSINESS

Reseller's Permit

It was recently discovered that the Town was unnecessarily paying sales tax for the chlorine it purchased for our water system. The town can ask for a refund of sales tax paid back to 2009. The town will pursue this refund.

Floor in Community Center

Adam Branon will refinish the upper level floor beginning on April 5. There can be no traffic on the floor until April 18. The cost will come out of the Community Center donations, as was decided at budget time.

Summer Lunch Program

Cheryl and Jeannie will be attending training all day on April 18 for the Summer Lunch Program in Spokane. The office will be closed on that day.

Feed Your Brain Grant

Jeannie gave a presentation on the grant and discussed some of the decisions that were being made. This grant will provide funding to bring a literacy program to Fairfield. The goal of the grant is to lessen the amount of learning that is lost over the summer. We want to open the program up to grades 1 through 6. The proposed schedule is to serve a snack at 9:45, followed by literacy instruction to 11:30. After 30 minutes of outside time, lunch will be served from 12:00-1:00. We are hoping to have the Swim Bus come twice a week, starting at 1:00. The USDA Summer Feeding Program will be implemented to supply the food. The literacy training is designed to be a fun learning experience.

Carpet Cleaning at Community Center

Three professional carpet cleaning businesses were contacted to give us bids on cleaning the carpet in the lower level of the Community Center. One business did not return our call, another gave us a bid of \$500.00 and the third business gave us a bid of \$225.00.

ACTION

Brian made a motion to accept the bid from Brian Smith of Sterling Cleaning Services for \$225.00; seconded by Mary. The motion passed.

Liquor License

Ricky and Magdalena Kelley have applied for a new liquor license from Spokane County.

ACTION

Mary made a motion to approve the liquor license for Kelley's; seconded by Brian. Motion carried.

Public Works Report

WATER

- Chlorine residuals are a steady .2-.3 ppm
- Valves and hydrants are being exercised and flushed as time allows
- Nitrate testing on SO#2 this month
- Telemetry system is scheduled to be moved to the town shop by Saturday the 6th of April
- Well # 1 will have a soft start by the end of April. Finishing the upgrades to all 3 main well sites.
- Emergency Generator truck has been started and moved.

WWTF

- Testing of Influent, Effluent 24 hour composite sampling with an effluent grab is in full swing along with Rattlers run. Upstream and downstream testing for Nitrates and Total Phosphorous.
- Retrofit 3102 motor will be delivered and installed on the 16th of April with the remaining 3102 to be pulled and fitted and LS#2- Pump # 2 to be rebuilt and serviced. This will conclude Trash pump upgrading for 2013.
- U.V. Lights are being cleaned weekly due to high flows.
- Have unclogged settling pond #2 Effluent pipes.
- Working on a reed filter systems for the 4 Effluent islands.
- Pacific Power will be servicing the main WWTF generator.

PARKS

- Sprinkler systems and restrooms are being opened this week and checked for leaks.
- Branches and debris are being picked up daily.
- Mowers have been serviced and are ready for the season.

ROADS

- All major road grading has been completed, still a few signs to straighten out and replace.
- Branches are being trimmed on sides of road as problem areas occur.
- Culvert on Portland and Bradshaw has been cleared of mud and debris.

OTHER

- Lighting system has been upgraded to the more efficient T-5 bulb and ballast in the town shop.
- Fire extinguishers have been checked and are up to code

In Council, Derek explained that neither his nor Adrian's time nor town equipment were used to improve the area behind the new fitness center. Derek worked on town property only. The other improvements to that area were from the private sector.

Other

A citizen had some questions about mosquito fogging. After the last council meeting Cheryl attempted to contact the party that was holding up the interlocal agreement, but they have not yet responded.

Complaints/Compliments

None noted at this time.

Adjourn

The council meeting adjourned at 8:26.

Ed Huber
Mayor Ed Huber

Jeannie Jessep
Deputy Clerk Jeannie Jessep