

REGULAR COUNCIL MEETING

MARCH 4, 2014

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the March 4, 2014 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer, Valerie Rogers, George Davidson, Brian Kauffman and Harry Gibbons.

Others present: KJ Hanley, Mike Wernz, Gregg Wernz, Jeannie Jesseph and Cheryl Loeffler

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the minutes from the February 18, 2014 regular council meeting as presented; seconded by Harry Gibbons. The motion carried.

Approval of the Claims

ACTION

Harry Gibbons made a motion to approve payroll EFTs #E216-E219 totaling \$6,389.80, EFTs #220-222 totaling \$2,177.28 and checks 17424-17442 totaling \$15,316.67 as presented. Alene Felgenhauer seconded the motion. The motion carried.

Claims: \$12,756.90

Payroll: \$11,126.85

Total Claims: \$23,883.75

Check Register signed by: Brian Kauffman, Alene Felgenhauer and Valerie Rogers.

Guests

Gregg and Mike Wernz were present to discuss the Fairfield float. Several years ago, Darlene Wernz donated the float to the town but she owns the trailer that it is hauled in to the various parades. Now due to health reasons, she can no longer be involved. Several suggestions of different organizations that could take over the float were discussed but it was felt that an attempt to keep the float representing Fairfield is a good idea. We will advertise for a committee to continue with this Fairfield tradition. This committee would have the option of where and how many events they would take the float to. Gregg made the suggestion that Darlene would let the Town use the trailer to haul the float.

Engineer Report

2013 Sewer Improvement Project

Current CDBG sewer project has verbal approval from Department of Ecology (DOE) but the approval letter will be held until final plans are submitted. KJ has also received approval from the funding source (CDBG) and Washington State Department of Transportation (WSDOT). He is still waiting to hear back from Fish and Game about the hydraulic permit. He will contact them this week. The plan is to advertise for bids and project completed before Flag Day.

Main Street Rehabilitation

The plans are complete. KJ had a meeting with Gloria Bennett from the Transportation Improvement Board (TIB) and has requested the bid authorization paperwork. He is anticipating going out for bid around the first of April.

Spokane Regional Transportation Council (SRTC) call for projects

Discussion was held about whether to apply for the funding for the 1st Street Sidewalk project again. There is money set aside for non-transportation and small city projects but in the past, small communities have had difficulty receiving any of the funds. Last year Kevin Wallace, the new Executive Director for SRTC came to a council meeting and discussed how they want to work more with the smaller communities plus they are now charging membership dues so it was decided that KJ will submit another application for the 1st Street Sidewalk Project. This grant does have a 13.5% match. The Town did receive funds from SRTC in 2010 for the two pedestrian bridges in Thiel Park and in 2002 for Ticknor Street.

Pedestrian and Bicycle Program

This is another funding source that could possibly work for the 1st Street Sidewalk Project. KJ will work on this application as well. Jeannie mentioned the Healthy Kids Research Project discussed this grant and that she will get the results from the project to KJ when they are available.

KJ also mentioned that TIB is looking into restructuring their way of funding which could be beneficial to the small communities. He will keep us informed with this process.

OLD BUSINESS

SCOPE rental agreement

George has been in contact with Rick Scott. The contract is still sitting somewhere on an attorney's desk. Cheryl has received \$1000 for January and February rent.

SpoKanimal bill appeal

The resident that had challenged his Spokanimal bill paid the bill in full without any further comment. Another resident that had been turned over to Valley Empire Collection Agency for nonpayment of the Spokanimal bill has been making payments. We have received \$160 from that claim.

Solid Waste Consortium

George discussed the meeting that was held on February 26th with Commissioner Shelley O'Quinn and Bill Wedlake. They discussed how the Solid Waste Interlocal Agreement is going to work with the transfer of ownership of the two transfer stations from Spokane City to Spokane County in November.

The Rockford composting site was discussed. They are looking into purchasing a chipper that can handle 4" limbs. The hours of operation will be limited and there will be a minimal fee. Fairfield will work at providing a chipping event later in the fall-for residents for Fairfield only.

Solid Waste Interlocal Agreement

ACTION

Harry motioned to sign the Interlocal Agreement between Spokane County and Fairfield for Solid Waste and Transfer and Disposal and Other Matters Related Thereto, seconded by Brian. The motion carried.

Office updating

Jeannie and Cheryl had three choices for the council to pick from.

2014 BIAS Conference

Alene and Jeannie both went to the conference and learned quite a bit. RMSA provided scholarships to pay for their conference fees.

NEW BUSINESS

Past Due Accounts

Council reviewed the past due accounts as of 2-28-14. The total past due amount is \$8,504.60. There are five liens placed.

RMSA Loss Prevention Inspection

Roger Neal from RMSA will be here tomorrow morning at 9:00 to update the town's property. He wants to meet with Derek and Cheryl.

Community Center furnace

The blower motor went out on the upstairs furnace on Friday. Spokane Comfort Systems, who did the original installation in 2009, was called down. The total bill was \$752. Cheryl is researching warranty on parts.

Cheryl and Jeannie will work on the contract for renting the community center.

Public Works Report

WATER

Minor heating problems in well #1 and #2 issues have been resolved.

Testing is steady at .1ppm and .3ppm chlorine residuals.

Winter freeze and thaw leaks have been discovered and have been shut off and/or repaired.

Getting water and generator system on-line this month for monitoring and remote service.

WWTF

Have had a couple high-flow days due to severe melt and rain. Still shows surface water I&I issues.

Testing is satisfactory, on schedule.

U.V. lights have had a bank fail; this is due to water intrusion from the simple age and design of the system. Parts are on order for a repair. A replacement system is being looked into to avoid future failure.

Flows are being balanced for discharge by utilizing the E.Q. basin. During high flows, the influent waters are split between aeration and E.Q.

Getting DMRs set up on-line this month.

PARKS

Parks are still primarily shut down for the season.

Water and flooding issues are being addressed within capabilities.

ROADS

Plowing and snow removal have been constant efforts last month and the beginning of this month.

Equipment is being maintained, but showing signs of being worn out and due for repair/replacement.

Flooding issues are being dealt with as they come up to the best of our ability.

Roadside repairs are taking place this month due to washouts.

Derek and Derek will be attending "Reducing Sewer and Water Utility Liability" seminar in Spangle on Thursday morning. This is provided by RMSA and is free.

Other

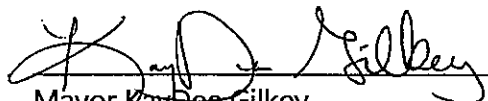
March 6, 2014 from 6-8 pm Public hearing for 2014 CDBG funding. Spokane Regional Health District Bldg Auditorium

Complaints/Compliments

None at this meeting.

Adjourn

With no further business, the council meeting adjourned at 7:45 pm.



Mayor Kay Dee Gilkey



Clerk/Treasurer Cheryl Loeffler