

## REGULAR COUNCIL MEETING

MARCH 18, 2014

6:00 P.M.

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey called the March 18, 2014 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer, Valerie Rogers, George Davidson and Harry Gibbons.

Others present: Jeannie Jesseph, Derek Knecht and Lindsay Chutas.

### **Approval of Minutes**

#### **ACTION**

Harry motioned to approve the minutes from the March 4, 2014 regular council meeting as presented; seconded by Valerie. The motion carried.

### **Approval of the Claims**

#### **ACTION**

Alene made a motion to approve payroll EFTs #E223-E225 totaling \$4,263.59 and checks 17443-17457 totaling \$13,312.89 as presented. George seconded the motion. The motion carried.

Claims: \$10,540.03

Payroll: \$ 7,036.45

Total Claims: \$17,576.48

Check Register signed by: George Davidson, Alene Felgenhauer and Valerie Rogers.

### **Guests**

Lindsey Chutas from the Spokane County Conservation District was in attendance. She is a Water Resource Technician. She presented some new programs that the District has available. She first presented the Livestock & Land Program to help county farms and ranches address mud and manure issues. Secondly, she presented the Septic System Repair Financial Assistance Program which aids homeowners with septic system issues. Finally the Irrigation Efficiency program is designed to install or retrofit water systems to ensure efficiency. Derek and Lindsey will talk about Hart and Thiel Parks and the Pit and perhaps conduct an audit of the existing system. The towns cost portion will be approximately \$1,000-\$2,000. KayDee will send Lindsey an email requesting to be a part of the Irrigation Efficiency Program.

### **Engineer Report**

KJ Hanley from Century West sent an email to say that he is working on contract specifications and estimate which he will have reviewed before he presents it to the council.

### **OLD BUSINESS**

#### **SCOPE rental agreement**

George has been in contact with SCOPE. The contract is currently with the City attorney. They will continue to pay \$500 monthly rent until the new contract is signed.

### **SpoKanimal bill**

The resident that had been turned over to Valley Empire Collection Agency for nonpayment of the Spokanimal bill has now paid in full. We have received \$567 from that claim.

### **Solid Waste Interlocal Agreement**

George contacted Kevin Cook who said they are reworking the contract. Council will sign the new revised contract when it is completed. They are expected to get the contract done this week.

### **Community Center Furnace Credit**

We received \$211 in warranty credit on the invoice from Spokane Comfort Systems Inc.

### **Float Update**

The Flag Day Float issue was posted on Facebook. Although many people saw it, no one commented. Volunteers are still needed to manage the float. A poster campaign will be implemented to raise awareness of the need. A survey will be included in the next newsletter to ask for public comment. Currently it would take three people about an hour to install the flags and get it ready to go. New volunteers would be welcome to change the design of the float with council approval.

### **NEW BUSINESS**

#### **Mayoral Appointments**

Mayor Gilkey appointed George Davidson to be on the Fairfield Tree Board.

Mayor Gilkey appointed George Davidson to be on the Improvement Board.

#### **Freezer for Community Center**

A small chest freezer is needed at the Community Center for food storage associated with our youth program. Second Harvest Food Bank is coming on Wednesday, March 26, 2014 to inspect our Community Center before they set up the Thursday Night Thing as a food recipient. We want to have the freezer in place before the inspection.

### **ACTION**

Harry motioned that up to \$250 of Grange donated money be used to purchase a freezer for the Community Center. Valerie seconded the motion. The motion carried.

The council discussed procurement limitations. This issue is to be revisited at the next council meeting. There is a resolution in place to guide purchasing decisions.

#### **Star Spangled Banner Opportunity**

The Smithsonian National Museum of American History contacted the Town of Fairfield and they invited us to participate in their *Raise It Up* event. This event celebrates the 200<sup>th</sup> anniversary of the Star Spangled Banner. On Flag Day, June 14, 2014 Americans around the U.S. will join together to sing our national anthem. This event will break a number of world records including the largest number of people singing a national anthem simultaneously. This would be done during our Flag Day Celebration. The town will also post the event on our website.

## **ACTION**

Alene made a motion to participate in the *Raise It Up* event. Harry seconded the motion. The motion carried.

## **Public Works Report**

### *WATER*

- Testing is going great. Waiting for new testing schedule from DOH.
- Chlorinator is to be serviced in well #1 and #2.
- Getting park water systems back on-line preparing for end of month opening.
- Water tank inspection being done this month on both reservoirs.
- Boiler tank required state testing is scheduled for Friday the 21<sup>st</sup>.
- Sanitary Survey Maintenance issues are on schedule to be complete and reported by April 15<sup>th</sup>.

### *WWTF*

- Still repairing UV system. (waiting on parts).
- Flows are going to EQ Basin until final repairs are made to UV system.
- Clearing effluent pipes on all wetland cell outlets.
- PH levels are staying within limits.
- High and low flows are leveling out with drier weather.

### *PARKS*

- Preparing restrooms and sprinkler systems for summer use.
- Picking up branches and debris from wind /rain damage.
- Weed and Feed will be applied the end of this month into the first part of April.

### *ROADS*

- Road grading has started for the year.
- Signs are being replaced and repaired as needed basis with all to be assigned a replacement date by 2015.
- Drainage issues are being addressed as possible on roadsides and alleyways.
- Ordering signs from National Barricade this month to replace missing or unreadable.

*OTHER:* Gravel is being calculated for storage space available and need for future use. Trainings on loss control and liability are going great!

## **OTHER**

### **Council Position Resigned**

Brian Kauffman resigned his council position effective March 18, 2014. Brian was the mayor pro-tem. The council regretfully accepted his resignation. Mayor Gilkey wished to thank Brian for all of the hard work and dedication during his time of service. He will be greatly missed. Due to Brian's resignation a new mayor pro-tem is needed.

## **ACTION**

Harry moved to appoint Valerie as the new mayor pro-tem for a six month term. Alene seconded the motion. The motion carried.

## **Community Center Rental Application Committee**

Community Center Rental Application Committee meeting set for Tuesday, March 25, 2014 at 8:30.  
KayDee Gilkey, Alene Felgenhauer and George Davidson to attend.

**Cheryl Loeffler**

Cheryl is recovering well. She wants to thank everyone for their prayers and support.

**Pop Machine Inquiry**

John Thomas would like to put a pop vending machine in front of Town Hall. A portion of the profits will be donated to the town.

**ACTION**

Alene made a motion to allow John Thomas to put a pop vending machine in front of Town Hall, provided that no liability issues involving the machine would affect the Town of Fairfield. Harry seconded the motion. The motion carried.

**Sidewalk**

A citizen wants to rework the sidewalk in front of his home. He will put in forms and fill the area with gravel. The sidewalk is severely damaged and he would like to provide a more level and safer area to walk on. Derek had input on this matter stating that yes, it is at the top of the list for sidewalk repair and agreed that it couldn't hurt to go ahead and let him fix it as long as there are no liability issues.

**ACTION**

Alene made a motion to allow the citizen to move forward with his plans per approval from the Association of Washington Cities. Valerie seconded the motion. The motion carried.

**Complaints/Compliments**

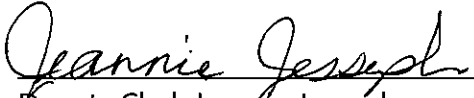
Nice comments are being posted on Facebook about grading out pot holes and removing snow on our streets.

No other comments were presented at this meeting.

**Adjourn**

With no further business, the council meeting adjourned at 8:02 pm.

  
\_\_\_\_\_  
Mayor KayDee Gilkey

  
\_\_\_\_\_  
Deputy Clerk Jeannie Jesseph