

**REGULAR COUNCIL MEETING
MARCH 5, 2013
7:00 P.M.**

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

Mayor Ed Huber called the regular council meeting to order on March 5 2013 at 7:00 pm.

Council members present: Harry Gibbons, Mary Branon, Valerie Spurrell, George Davidson and Brian Kauffman.
Others present: KJ Hanley, Larry Whitesitt and Cheryl Loeffler.

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the minutes from the February 19 regular council meeting as presented; seconded by Harry Gibbons. The motion carried. George Davidson abstained.

ACTION

Approval of the Claims

Brian Kauffman motioned and Harry Gibbons seconded to authorize claim vouchers #16994-17013 for \$28,743.74 and EFTs for \$3,925.42 as presented. The motion carried. Check #16996 was issued as an EFT.

Claims: \$24,234.83

Payroll: 8,434.33

Total Claims: \$32,669.16

Check Register signed by: Valerie Spurrell, Brian Kauffman and George Davidson

ACTION

Mary Branon motioned to excuse George Davidson from the Feb 19, 2013 council meeting; seconded by Brian. The motion carried.

Guests

Larry Whitesitt and George Davidson are having some major sewer issues at their residences on N. McNeil. They believe that the line is on Town property and are asking the Town to help with the financial responsibility of replacing the clay pipes. They also stated that large trucks and combines used McNeil more in 2012 due to the construction of Main Street. Mr. Whitesitt noted that there are cracks across the road and a depression in the pavement with a series of cracks on their side of McNeil. It was stated that they feel this is where the line is collapsed.

KJ Hanley was present at the meeting and will look for records at Century West to see if there is a video of that line to determine where the lines run. No action took place at this time.

Engineer's Report

Century West

2012 Sewer Improvement Project

KJ Hanley reported that the UPRR is close to providing their decision about the easement on the property. He is also still trying to connect with Junior Thies from Wilbur Ellis about how they would like to handle the easement on the DOT property. Ed will try to make contact with Junior on this matter. The project should be ready to go to bid within a few weeks.

Railroad to McNeil Rehabilitation Project

The Town received notification that a cultural resource survey will be required for this project. Gloria Bennett from Transportation Improvement Board (TIB) stated that this will be paid TIB, less the Town's 5%. KJ presented the

council with a Consultant Supplemental Agreement with an increase of \$4,545.00 for the cultural resource survey. This has been sent to Gloria for her approval.

ACTION

Mary motioned to approve the Consultant Supplemental Agreement for \$4,545.00 for the Cultural Resource Survey, contingent on TIB's final approval; seconded by Brian.

Spokane Regional Transportation Council (SRTC) has called for projects again. The Town applied for the sidewalk on 1st Street last year so KJ asked if the council would like to pursue this project again. He did state that the smaller communities have a difficult time receiving these funds. This grant also has a 13.5% local match. After council discussion, the decision was to wait a year with this grant.

Ed asked KJ if Century West would prepare a Rate Analysis on the water and sewer funds to verify that we are still where we need to be with our utility rates.

TD&H

This moved to executive session.

OLD BUSINESS

Tire Amnesty Day

Cheryl has visited with Scott from L&S Tire in Spokane. They are willing to be in Fairfield the same day as yard debris day. Both events will be held at the Fire Station on Truax

SRTC Interlocal agreement

The Interlocal Agreement with SRTC, which had previously been approved by council, was revised by the Spokane City Council regarding Section 6: Meetings and Voting. They are asking to have this interlocal agreement reapproved.

ACTION

Mary motioned to reapprove the revised interlocal agreement with SRTC; seconded by Brian. Motion was approved.

Utility account review

Mayor Huber sent a letter to the owner of Bullfrog's requesting a signed water service termination agreement. This was returned to the office with a termination date of 8-11-12. With that termination date, Ed asked the council to adjust the remaining bills in 2012 for a total adjustment of \$105.69. The owner is still responsible for the sewer billing.

Family Fun Night review

With the donation of the jumping castle from the Mark Felgenhauer's, the TNT brought in \$227. Huge success and everyone had a blast.

NEW BUSINESS

Work Clothes allowance

Public works has expressed that with all of the work being done at the WWTF, their clothing takes a beating plus they have been washing them at home. The office will look into providing coveralls with a laundry service to alleviate that problem. Derek would also like to have a shirt that would be appropriate for trainings/meetings, to which the council agreed.

Cemetery Maintenance

Ed has visited with the current provider for the maintenance at the cemetery who would like to continue this year at the same rate. Both the Town and the Cemetery Board were happy with his work last year.

ACTION

Brian motioned to renew the cemetery maintenance contract to John Jesseph for the same dollar amount as last year; seconded by Harry. The motion carried.

Public Works Report

There was no public works report tonight.

Other

Brian presented the new website to the council. It is live now with an address of fairfieldwa.com. It is a very user friendly site. Cheryl will upload minutes, agendas, forms, ordinances and resolutions to the site.

Public hearing with the county commissioners for the 2013 CDBG projects will be 3-7-13 6:00 at the public safety building.

Cheryl and Jeannie would like to have a membership to Costco. This would be much easier to have the membership and a town check than to have staff reimbursed. The council agreed to apply for the membership but not to acquire the Costco American Express card. A signed check will be used at the time of purchase. Cheryl and Jeannie will be the ones on the card.

Complaints/Compliments

There were no complaints or concerns tonight.

Executive session

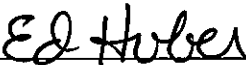
Ed called for a 5-minute break at 8:40 to resume at 8:45 in executive session to discuss potential legal issues with a project in town. Executive session should last no longer than 30 minutes. No action will take place during executive session.

Executive session opened at 8:45.

Executive session ended at 9:06

Adjourn:

The regular meeting adjourned 9:06 pm.



Mayor Ed Huber



Clerk/Treasurer Cheryl Loeffler