

REGULAR COUNCIL MEETING
FEBRUARY 4, 2014
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the February 4, 2014 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer, Valerie Rogers, George Davidson and Brian Kauffman. Harry Gibbons is absent due to an injury.

Others present: Jim Wavada from Department of Ecology, JeriKay Thieren and Gabe Newsome from the Planning Commission, Tom Smith and Cheryl Loeffler.

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the minutes from the January 21, 2014 regular council meeting as presented; seconded by George Davidson. The motion carried.

Approval of the Claims

ACTION

Brian Kauffman made a motion to approve payroll EFTs #E211-E212 totaling \$1,399.59 and checks 17392-17415 totaling \$14,943.56 as presented. Alene Felgenhauer seconded the motion. The motion carried.

Claims: \$12,815.66

Payroll: 3,527.49

Total Claims: \$16,343.15

Check Register signed by: Alene Felgenhauer, George Davidson and Valerie Rogers.

Guest

Jim Wavada-Department of Ecology, Solid Waste Planner

Mr. Wavada discussed the dissolution of the 1989 interlocal agreement between City of Spokane and Spokane County for solid waste management and what options each community of Spokane County has now, which includes to prepare its own solid waste plan, independent of any county involvement, create a joint plan with another jurisdiction or adopt a resolution authorizing the county to write a solid waste plan on its behalf. He also strongly encouraged Fairfield to have a representative on the solid waste advisory committee (SWAC) which offers the participating cities the opportunity for input into the plan's programs and objectives. For example, he talked about the chipping events and how they were started to handle the "green" solid waste since the burning ban was activated. The chipping events are no longer funded and they are not on the solid waste plan so they would not be eligible for grant funding. Without representation from the smaller communities, this could easily be overlooked.

ACTION

Brian motioned to have the Town of Fairfield participate with the Spokane County Interlocal Agreement for the Solid Waste System, seconded by Alene. The motion carried.

Cheryl will notify Bill Wedlake, Solid Waste Coordinator that Fairfield is planning to participate with Spokane County for solid waste management.

OLD BUSINESS

SCOPE rental agreement

The 2014 contract has not yet been approved and Esther Larsen, Sheriff's Office contract person, is trying to determine if the contract should be with S.C.O.P.E. and Spokane County Risk Management. Since we are now into February and

no decision has been made, the council recommends that until the contract is signed, the Town will invoice them monthly for \$500. George will contact Rick Scott tomorrow.

Community Center committee

KayDee, George, Alene and Cheryl recently met with Tina Bishop to work on the Community Center rental agreement. Her recommendation is to have a separate contract for weddings with rates for residents and nonresidents. The committee will continue to work on this. At this point the current rental fees do not generate enough to make the community center self-sufficient and it relies on funds from the general fund to operate. It was suggested to put an article about the community center in the next newsletter.

Volunteer Appreciation Dinner

The 4th Volunteer Appreciation will be Wednesday, February 5th at 6:00.

Solid Waste Consortium

This has been rescheduled to February 26, 6:30 at the Community Center. County Commissioner Shelly O'Quinn and Bill Wedlake will be speakers. Cheryl has been asked to talk about the success of the Town's recycling program.

NEW BUSINESS

SpoKanimal bill appeal

Spokanimal was contacted on December 8, 2013 to investigate possible animal cruelty at 209 N 3rd. The dog's owner was out of town but the dog had been left outside in the freezing temperature without protection. At one point, the dog's fur was frozen to the fence. When Spokanimal investigated, the dog was deemed old but fine. The Town of Fairfield was billed \$130 for this visit, which was billed directly to the owner. The dog owner is now asking council to appeal his portion of the December SpoKanimal bill since he feels that SpoKanimal should not have been called.

Council expressed that this is not a bill that the Town of Fairfield generates itself; we pass the exact amount that Spokanimal bills us onto the dog owner. It was a valid concern from the neighbor. Cheryl stated that the office received at least two other unofficial complaints about that dog being left out in the freezing temperatures during that timeframe.

ACTION

Brian motioned to reject the dog owner's request for repeal of his portion of the SpoKanimal bill, seconded by George. The motion passed.

Planning Commission appoint.

Tom Smith submitted a request to be appointed to the Planning Commission. KayDee asked the council to approve the appointment of Tom Smith to the Planning Commission.

ACTION

George motioned to approve the mayor's appointment of Tom Smith to the Planning Commission; seconded by Brian. The motion passed.

ACTION

Brian motioned to approve the mayor's appointments of Jerri Kay Thieren, Gabe Newsome, Alene Felgenhauer and George Davidson to the Planning Commission; seconded by Valerie. The motion carried.

Palouse Scenic Byway signage

The Scenic Byway will be placing signs in each community along Highway 27 that describe the town, suggested day trips and where you can go from here. The sign would cost no more than \$182 at this point but there could be some additional fees such as a set-up fee, which could possibly be split between Latah, Fairfield and Rockford. We do need to attach it to some type of stand.

ACTION

Brian motioned to approve expenditure of approximately \$182 plus cost of stand for the tourism sign; seconded by Alene. Motion carried.

TNT leadership

Jeannie has resigned her position from the Thursday Night Thing (TNT). The council requested that she remains the supervisor of the TNT and oversee the background checks, financials and to continue with the application with Second Harvest. KayDee will discuss this with Jeannie.

Public Works Report

There was no report tonight.

Other

SCRAPS "One-time charge"

The Town received an invoice from SCRAPS for \$332 for the transferring of our dog licensing information to their system. Cheryl had taken all of our information and placed it on an Excel spreadsheet and emailed it to them. KayDee talked with Nancy Hill from SCRAPS about this fee not being disclosed beforehand and asked for it to be reduced. Nancy reduced the bill by half.

Payroll checks


Both KayDee and Brian were not available to sign the payroll checks dated 1-31-14. Cheryl contacted the Bank of Fairfield to verify that only one signature would be sufficient this one time, therefore, the checks were signed only by Cheryl. This situation will be avoided in the future with better control of everyone's calendars.

Complaints/Compliments

Recycling Bin Access: There has been concern over the instability of stairs and difficulty with lids of the recycling box. Cheryl will contact Norlift to see if the stairs could be traded in for stairs with a smaller incline and larger platform or if these could be revised to be more stable.

Adjourn

With no further business, the council meeting adjourned at 9:03 pm.



Mayor KayDee Gilkey



Clerk/Treasurer Cheryl Loeffler