

**REGULAR COUNCIL MEETING  
FEBRUARY 17, 2015  
6:00 P.M.**

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey called the February 17, 2015 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer, Harry Gibbons, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Karrie Stewart, Jeannie Jesseph, Lacey Lindsly, Courtney Riddle, Tom Smith, Mary Day, Derek Knecht and Margaret Ingerski.

**Approval of Minutes**

**ACTION**

Harry Gibbons motioned to approve the minutes as read from the February 3, 2015 regular council meeting; seconded by Valerie Rogers. The motion carried.

**Approval of the Claims**

**ACTION**

Harry made a motion to approve claims dated February 17, 2015 payroll EFTs #E324-E327 and E330 totaling \$4,334.94 and checks numbered 17848-17863 and EFTs E328-E329 totaling \$27,081.42 as presented. Alene Felgenhauer seconded the motion.

|               |                 |
|---------------|-----------------|
| Claims:       | \$22,038.96     |
| Payroll:      | <u>9,377.40</u> |
| Total Claims: | \$31,416.36     |

Check register signed by: Harry Gibbons, Alene Felgenhauer and Valerie Rogers

**Guest**

**Bryan Hicks, Engineer from Century West**

**Waterline Replacement Project**

Alternate route along highway won't work because of CDBG rule. Using alternate route would change portions of the water line project to be for personal benefit instead of area benefit. The design will be modified for waterline to follow old route. A new design will be created so as to not trench across Main. The new design will prevent the town from having any additional out of pocket costs.

Advertisement for bids will start in approximately 4 weeks. The plan is that construction will begin in May and be wrapped up in June.

**Main Street Rehabilitation Project**

Concerns about pharmacy entrance were brought to Accelerated Construction. A resolution on this issue is requested.

**Maintaining the Stream Bed**

After completed, our JARPA permit will take about 45 days for approval. Bryan will check to see that our SEPA is current.

## **Guest**

### **Karrie Stewart**

Local resident, Karrie Stewart, presented a call to action to ban recreational sales, distribution, processing and growth of marijuana in the town of Fairfield. She is concerned that with the recent legalization of recreational marijuana, youth will have easier access to the substance. Along with associates Lacey Lindsly and Courtney Riddle, Karrie shared research information of the effects of marijuana on teens.

A public hearing will be held during the March 3, 2015 council meeting. The meeting will begin at 6:00 in the upper level of the Community Center. The council wants input from other Fairfield citizens on this topic.

## **OLD BUSINESS**

### **Community Advisory Board**

Jeannie Jesseph reviewed the actions of the Community Advisory Board. This Board was created with information from the HEAL MAPPS research project done in town by WSU Extension. A good foundation has been set to guide the new board. The Board is currently pursuing three of the projects that were recommended. The goals are a community garden, a reader board and an outdoor leisure recreation improvement. The town was awarded a \$2,500.00 grant from the HEAL MAPPS research project to be used for a recommended goal.

## **SCOPE**

SCOPE will continue to rent the office from the town through the end of March. George Davidson will provide SCOPE's written notice that they are leaving. Office furniture will be donated. They pay the full rental amount for February. SCOPE would like to trade the full heating oil tank and two picnic tables for their last month's rent.

## **ACTION**

Harry Gibbons made a motion to accept a full heating oil tank and 2 picnic tables in lieu payment for March rent. Emily Thomas seconded the motion. The motion passed.

## **Town property**

After seeking counsel from the town's attorney, Stephen Bishop, it was decided that the first step to sell the parcel on Industrial Way is to formally declare the parcel surplus to the town's needs.

## **ACTION**

George Davidson made a motion to accept the legal counsel and pursue writing a resolution that declares this parcel to be surplus property; seconded by Harry Gibbons. The motion passed.

## **Commercial Kitchen Use**

Since Clerk Treasurer, Cheryl Loeffler, was unable to attend council tonight it was decided to table this issue until the next council meeting. She has more information to share before a decision is made.

## **NEW BUSINESS**

### **Fairfield Cemetery Maintenance contract**

The contract will be revised to include expectations, especially around holidays. KayDee Gilkey will discuss this with the Cemetery Board.

An announcement of the need to hire someone for this summer is to be put in newsletter.

## Short Course on Local Planning

KayDee Gilkey, Tom Smith and Darcie Sainsbury will attend the Local Planning meeting on February 25, 2015.

## PUBLIC WORKS REPORT

The council discussed the recent Department of Ecology visit to the Waste Water Treatment Facility. The inspectors discovered that because our facility is run so well, they are going to remove two of the requirements from our permit. Thank you to Derek Knecht and Adrian Knecht for doing such a great job.

### WATER

- WATER LINE PROJECT DETAILS ARE BACK ON TRACK AND WILL NOW FOLLOW THE ORIGINAL LINE WITH IMPROVEMENTS TO INCLUDE FIRE SUPPRESSION TO THE SOUTH END OF TOWN WITH ACCESS FROM FIRST STREET.
- TESTING IS ON SCHEDULE AND LOOKING GREAT.
- SOFT START REPAIRS ARE STILL TAKING PLACE ON WELL #2, IT IS THE SOFT START SYSTEM.

### WWTF

- PONDS ARE ALL SWITCHED OVER AND DISCHARGING TO THE STREAM, WAITING ON TEST RESULTS TO DOCUMENT A POSSIBLE NEED FOR A H/O U.V. SYSTEM.
- D.O.E. VISITED AND DID AN ON-SIGHT INSPECTION AND RECORD CHECK, OUR NEW NPDES PERMIT IS IN THE WORKS AND WE SHOULD BE COVERED FOR AN ADDITIONAL 5 YEARS.
- S.E. AERATOR IS SCHEDULED FOR CHANGE.
- LIFT STATION MOTORS ARE BEING SCHEDULED FOR YEARLY SERVICE WITH WHITNEY EQUIPMENT.
- INFLUENT AND EFFLUENT METERS ARE BEING CALIBRATED THIS MONTH.

### PARKS

- LIGHTS HAVE BEEN REPLACED IN THE GAZEBO THAT SHOULD STAY LIT ALL NIGHT FOR SAFETY REASONS.
- GARBAGE IS BEING COLLECTED AND PARKS ARE BEING USED WITH THE UNUSUAL WARM WEATHER.
- BATHROOMS WILL OPEN IN EARLY TO MID-MARCH IN CASE OF FREEZE.

### ROADS

- ROAD GRADING AND POT-HOLE REPAIR HAS COMMENCED WITH THE SUITABLE WEATHER.
- ROAD SIGNS ARE NOW BEING REPLACED AND STRAIGHTENED.

OTHER: SEWER AND WATER BIDS ARE BEING TAKEN FOR NEW SERVICES AT ZYTHUM BREWERY.

### OTHER


The council reviewed the SCRAPS Annual Report.

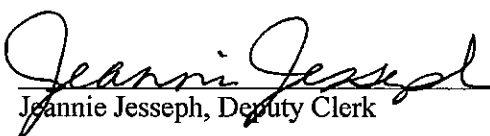
### COMPLAINTS/COMPLIMENTS

Local citizens both called and came in to Town Hall to say thank you for the new layer of gravel on their street.

### ADJOURN

With no further business, the council meeting adjourned at 8:00 p.m.

  
KayDee Gilkey, Mayor

  
Jeannie Jesseph, Deputy Clerk