

**REGULAR COUNCIL MEETING**

**DECEMBER 3, 2013**

**7:00 P.M.**

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor Pro-Tem Brian Kauffman called the regular council meeting to order December 3, 2013 at 7:00 p.m.

Mayor Pro-Tem and Town Council members present: Mary Branon, Harry Gibbons, Valerie Spurrell-Rogers, George Davidson and Brian Kauffman.

Mayor Ed Huber was absent due to work commitments.

Others present: Cheryl Loeffler.

**Approval of Minutes**

**ACTION**

Valerie Rogers motioned to approve the minutes from the November 19, 2013 regular council meeting as presented; seconded by Harry. The motion carried.

**Approval of the Claims**

**ACTION**

Mary Branon made a motion to approve payroll EFTs #188-193 totaling \$3,669.59 and check numbers 17299-17327 and 17330 totaling \$26,696.26 as presented. Harry Gibbons seconded the motion. The motion carried.

Claims: \$17,247.16

Payroll: 13,118.69

Total Claims: \$30,365.85

Check Register signed by: Mary Branon, George Davidson and Harry Gibbons.

**Ordinance #373 Budget Amendment #1**

This was tabled until next meeting.

**Interlocal Agreement with SCRAPS**

The council was provided copies of the Interlocal Agreement for Animal Control Services in the Town of Fairfield from 1-1-14

to 12-31-2016, list of services that SCRAPS will provide and the Title 5 of the Spokane County Code, which is their animal control ordinance. Residents would be able to purchase the animal licenses by going online, going directly to SCRAPS or from the Town of Fairfield. The Town needs to be listed as a vendor to do this. We can also collect a \$2 handling fee for each license we would sell. Cheryl will contact Nancy Hill about the vendor wording in the agreement. The Town of Fairfield's Fee Schedule will need to reflect these fees.

**ACTION**

Mary motioned to approve the Interlocal Agreement with SCRAPS for Animal Control Services in the Town of Fairfield from

1-1-14 to 12-31-2016, pending the vendor agreement; seconded by Harry. The motion carried.

**Ordinance #375 Spokane County Animal Control**

## **ACTION**

Mary motioned to accept Ordinance #375, Spokane County animal ordinance; seconded by Harry. The motion carried.

### **SCOPE rental agreement**

Rick Scott of SCOPE stated that the County and SCOPE are still working on the budget so they have not yet accepted the offer of \$250 a month plus one-half the cost of the installation of the propane furnace. He will let us know after their meeting.

### **Ordinance #374 Marijuana Moratorium**

## **ACTION**

Mary motioned to adopt Ordinance #374 marijuana moratorium on siting, establishment, location, permitting, operation, licensing or maintenance of facilities, businesses or other activities or uses involving the cultivation, production, processing, sale or use of marijuana or marijuana-infused products; seconded by Harry. The motion carried.

### **New Year's Eve**

Council discussed the New Year's Eve party and what areas that need help. Mary will contact Bill Fletcher from Four on the Floor to see if they have any posters to help with the publicity. Cheryl has made up numbered tickets for everyone to presell for the dinner and passed them out to the council. People are needed also for setting up/clean-up, selling beer, checking ID's, running games between dinner and the dance. An Every Door Direct mailing to include Fairfield, Latah, Waverly and Rockford was discussed. George suggested that we include the Emergency Preparedness class that SCOPE is putting on in January on that flyer and then share the cost with SCOPE. He will contact his superior about this and let the office know. Mary suggested that we have all the upcoming events in the Community Center listed.

It should be noted that the Town is NOT paying for the band for this event.

### **Wage and personnel for 2014**

Since Ed was unable to be at this council meeting, a special meeting to discuss wages and the budget will be held on December 11.

### **NEW BUSINESS**

None tonight.

### **Public Hearing 2014 Budget**

The public hearing for the final 2014 Budget will be held on December 18 at the regular council meeting which begins at 7:00.

### **Public Works Report**

#### **WATER**

- All source testing has been completed for the year for Nitrates, VOCs, Lead and Copper etc. with favorable results.
- Generator at well #5 is complete with the initial fire up and trouble-shooting training to be completed the week of the 16<sup>th</sup> by reps from Cummins. (Changed by Cummins from the week of the 9<sup>th</sup>).

- Meeting with Andy O'Neil with the D.O.E. was very informative. He will be a good reference for compliance questions and/or remedies.
- Still working on minor sanitary survey infractions in well #3 and #4 that are being put on an emergency backup listing with the D.O.E. and D.O.H.
- Heaters were placed in wells #1 and #2 due to failure of previous source.

#### WWTF

- Discharging to the creek is starting this month and so will testing of effluent waters.
- Flows have been directed and topped off EQ. wetland cell and is now online to flow thru wetland pond #1 and #2 before hitting the U.V. system and then on to the creek.
- Bin cleaning has been done for December.
- Road and bank maintenance have been completed for the year.

#### PARKS

- Parks are primarily shutdown for the winter with no water or restroom facilities available.
- Mulching has been completed for the year.
- Garbage and debris are still being picked up daily/weekly.

#### ROADS

- Grading has been completed for the year due to frozen roads. Emergency repairs and graveling will be done where needed.
- Snow removal equipment is all chained up and ready for snow.

OTHER: Minor shop maintenance and repair will take place in the Town shop this month. Working on gravel pricing and delivery options for stocking purposes.

#### Other

Old Fashioned Christmas is Saturday, Dec 7

The TIB grant for the sidewalk on 1<sup>st</sup> Street was not approved.

#### Complaints/Compliments

**Dog Complaint:** 301 W Spokane Street 2<sup>nd</sup>. This is the 2<sup>nd</sup> official complaint of this dog showing potentially dangerous habits. A certified letter and regular mail was mailed but have not received proof of delivery. The council asked to check with SCRAPs if they would be able to come out and handle the problem now or do we have to wait until 1-1-14.

#### Adjourn

With no further business, the council meeting adjourned at 8:16 pm.



Mayor Pro-Tem Brian Kauffman



Clerk/Treasurer Cheryl Loeffler