

REGULAR COUNCIL MEETING
DECEMBER 16, 2014
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the December 16, 2014 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Alene Felgenhauer, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Bryan Hicks, Jeannie Jesseph and Cheryl Loeffler.

Approval of Minutes

ACTION

Harry Gibbons motioned to approve the minutes as read from the December 2, 2014 regular council meeting, seconded by George Davidson. The motion carried.

Approval of the Claims

ACTION

Alene Felgenhauer made a motion to approve payroll EFTs #E307 & E308 totaling \$1,548.43; #E309 and checks #17769-17788 totaling \$12,127.72 as presented. Harry Gibbons seconded the motion. The motion carried.

Claims: \$9,851.54

Payroll: 3,824.61

Total Claims: \$13,676.15

Check register signed by: Valerie Rogers, Emily Thomas and Alene Felgenhauer.

Engineer Report

2013 Sewer Improvement Project

Bryan Hicks reported that Accelerated Construction and Excavation (ACE) have asked about the retainage from the 2013 sewer project. The Notice of Completion has not been generated yet due to ACE not filing their affidavit with Labor and Industries.

Railroad to McNeil Avenue Street Project.

It has been reported to ACE that the scaffolding is down in front of the pharmacy so they can complete the project.

2014 Replacement of Deteriorate Water Main (DWM)

In 2009, a section of water line was extended along the west side of SR-27 from Spokane to Portland. Derek Knecht asked Bryan if it would be a possibility to extend that water main farther south to serve the houses along SR-27 instead of replacing the line in its current location in the field behind the houses. Bryan and the council agreed that this is a good option, but it does have a couple tradeoffs. The water services for each home would need to be bored under SR-27 and extended up to each house. It would also require extensive coordination with WSDOT for the traffic control and boring. While the construction would be a little more difficult along the highway, it would require about 400 feet less water main to be installed. The overall construction cost appears to be comparable to the current proposed location. The property owners may be more receptive to this location as well. It would eliminate the need to cross their property to work on the line for any reason. There should be sewer easements already in place for the front of the properties that could accommodate the water services. The sewer easements could be modified to include the water service in their scope.

ACTION

George motioned to switch the location of DWM from the back to the front of the property; seconded by Alene. The motion carried.

Surveying has not started.

OLD BUSINESS

Sign in Thiel Park

Steve Marsh from TD&H was contacted about the lack of responsibility from Cameron Reilly regarding the relocation of the Thiel Park sign. Mr. Marsh noted that the contractor was to construct new concrete pad and reinstall existing sign. This information was then sent to Roger Neal of MRSC. His suggestion was to contact the Town's attorney with the plans and perhaps seek legal action. It was also suggested to contact Cameron Reilly's bonding agency. Cheryl will get that information to KayDee.

Old Fashioned Christmas

This year's event was a success. There were 20 vendors, which brought in \$762. Everyone was happy with their sales. The food bank did well with the lunch and made \$466. The Spanish Class from Liberty High School ran the Children's Workshop and sold raffle tickets. They are paid \$250 for this help and worth every penny. This is the second year for this arrangement. The funds raised from the vendor fees are put towards the building.

NEW BUSINESS

Resolution 2014-6

The yearly rate increase for both water and sewer is changed from percentages to \$2 each, as directed by council. The fee schedule needed to be amended to reflect this change for the 2015 budget.

ACTION

Valerie motioned to approve Resolution 2014-6 Fee schedule, reflecting the \$2 changes effective in 2015, seconded by Harry. The motion carried.

Ordinance #377

Budget Amendment #1

Harry motioned, seconded by George to approve Ordinance #377, Budget amendment #1.

Phone system contract

Jeannie has been doing research into a different phone system. Currently, the town pays almost \$75 for the phone, caller ID and \$5 long distance. The new system includes two phones with separate lines, unlimited local and long distance, fax line, caller ID, call waiting and voice mail for approximately the same fee. The town will have to upgrade the Costco membership from business to executive but we can cancel the fax line. We will not utilize the optional feature of automated attendant.

ACTION

Emily motioned to approve switching the phone system to Intermedia and upgrading the Costco membership to executive; seconded by Harry. The motion carried.

Ordinance #338

The adopting of the 2015 budget was tabled until Dec 30th at 6:00.

Deputy Nye

A letter of appreciation was sent to Sheriff Ozzie Knezovich and the superintendent of Liberty, Kyle Rydell regarding Deputy Nye and how much the Town appreciates him. Deputy Nye goes that extra mile to make sure that the issues we have in Fairfield are taken care of. He is still investigating the fire in the men's bathroom in Thiel Park and the fire that was started out Rattler's Run Road.

Mayor Pro-Tem selection

Alene Felgenhauer nominated Harry Gibbons to be Mayor Pro-Tem for the next six months; seconded by George. The nomination was accepted by Mayor KayDee Gilkey.

Utility Account Adjustments

There were no account adjustments made in November to date.

PUBLIC WORKS REPORT

WATER

- Testing is on schedule and looking great.
- All major testing has been completed and with satisfactory results on all three water sources.
- Water line replacement is in planning stages for South First Street.

WWTF

- Ponds are about two weeks from topping off and discharging.
- Screen bins are being cleaned daily and exit screens and pipe will be upgraded this spring to bigger diameter for less maintenance.

PARKS

- No issues to report in parks.

ROADS

- Winter maintenance only on main arterials.
- Ditch cleaning is scheduled for First Street after the first of the year to help avoid flooding issues on the west side.
- Salt and sand is put down when needed.

OTHER: Sewer line planning and easements are being prepared for possible new residence on the East side of town.

OTHER

THURSDAY NIGHT THING (TNT)

KayDee thanked Valerie for the amazing job she is doing with TNT. She has definitely taken it to the next level with at least 35 kids attending on a regular basis. Adult volunteers are still needed.

The Christmas Party given by the LDS Church was a huge success. The kids were provided a turkey dinner and Santa handed out the presents that each child had listed. The comments that Val has heard from the kids are those of sincere appreciation for everything that these group provided to them.

Dates to remember

12-31-14: New Year's Eve Family Gathering

COMPLAINTS/COMPLIMENTS

The office received a call from the Spokane Humane Society last week. There was someone that had brought a dog into them wearing an old Fairfield dog tag. We were able to help reunite the dog and the owners who are going through a difficult time. The owner came into the office to thank Jeannie and Cheryl for helping reunite Lucky with her kids that really needed their dog right then. Lucky had been gone for over 5 days.

ADJOURN

With no further business, the council meeting adjourned at 7:40 pm.

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer