

**REGULAR COUNCIL MEETING
NOVEMBER 6, 2012
7:00 P.M.**

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

Mayor Pro-Tem Mary Branon called the regular council meeting to order on November 6, 2012 at 7:00 pm.

Council members present: George Davidson, Valerie Spurrell and Brian Kauffman. Mayor Huber and Harry Gibbons were absent due to illness.

Others present: Randy Noble from TD&H, KJ Hanley from Century West, Derek Knecht and Cheryl Loeffler.

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the minutes from the October 16, 2012 regular council meeting, seconded by Valerie Spurrell. The motion carried.

ACTION

Approval of the Claims

Brian Kauffman motioned and Valerie Spurrell seconded to authorize claim vouchers #16833 through #16856 for \$25,127.49 and EFTs for \$2,063.23 as presented. The motion carried.

Claims: \$21,686.25

Payroll: 5,504.47

Total Claims: \$27,180.05

Check Register signed by: Brian Kauffman, George Davidson and Valerie Spurrell.

Engineer's Report

TD&H

Randy Noble from TD&H reported that the railroad work is complete. Randy will take photos of the work to send to Terrel Anderson for his inspection. ARC Electric has installed the new lights and the electrical inspector will be here Thursday. Once the inspection is complete, the lights will be operating pending power supply by Avista.

Ed and Mary met with Dick Hatterman from Co-Ag before the replacement concrete was poured to discuss financial responsibility for the replacement and reinforcement of the concrete with larger rebar. It was also discussed with Co-Ag to contact the owner of the hardware store about obtaining a legal easement if they would like to remove the bollard in the future-at Co-Ag's expense.

Randy asked the council to accept the E Main Street Rehabilitation project as complete. Mary brought up a few items that still need attention from Cameron-Reilly such as the railroad sign is crooked, the gravel was not compacted properly after it was removed and there is concrete debris scattered in the Obernolte's landscaping. There was also a question about the survey marker for the Obernolte property, which Randy said would be replaced.

ACTION

Brian motioned to accept the E Main Street Rehabilitation project as complete, withholding retainage until the last couple items are corrected, seconded by Valerie. The motion carried.

Randy then discussed progress payment #3 for \$28,939.06 for Cameron Reilly. This is not the final payment, as the retainage of \$16,389.60 will be held until the town receives the receipt of release from Dept. of Labor and Industries, Department of Revenue and Employment Securities.

ACTION

George motioned to approve progress payment #3 to Cameron Reilly for \$28,930.06, seconded by Brian. The motion carried.

The town will still have to request an increase from currently approved TIB funds (\$525,700) when they submit the Contract Completion Updated Cost Estimate since TIB surplussed funds at Bid Award.

Century West

Public Hearing

Community Development Block Grant (CDBG) 2013 Funds

Mayor Pro-Tem Mary Branon opened the public hearing at 7:23.

KJ Hanley from Century West went over the application for funding for the 2013 CDBG funding cycle. The application includes manholes and sewer mains in the collection system from GS #5 to GS #3 and work to replace some of the sewer main trunk line from INF #9 to INF #1.

Total cost is \$157,445 for this application with the town's portion being \$12,600 for engineering.

With no public comment, the public hearing closed at 7:29.

ACTION

Brian motioned to approve the 2013 CDBG application for total cost of \$157,445 with the town's portion \$12,600 for engineering, seconded by Valerie. The motion carried

The announcement for TIB funding will be next Friday.

The public hearing for the preliminary budget was moved to the next meeting.

OLD BUSINESS

Lighting contracts

Boone Electric would like to place a bid for the replacement lighting but was unable to get it here today. This was tabled until next meeting.

Tree Board Member appointment

Pro-tem Mary asked council approval for the appointment of Mary Day to the Tree Board.

ACTION

Brian motioned to approve the mayoral appointment of Mary Day to the Fairfield Tree Board; seconded by Val. The motion carried.

Arbor Day Celebration

The annual Arbor Day Celebration will be held next Wednesday, November 14 at 4:00. The council would like to replace the dying tree in Thiel Park. Everyone is invited to attend the tree planting.

Request for bill reduction

The council received a letter from the homeowner of 402 W Portland requesting reduction of the overage that was on the April bill. The resident has talked with Ed and Cheryl both about this matter and due to some health issues, was able to get the letter to the council in a timely fashion.

ACTION

Brian motioned to disapprove this request from 402 W Portland for reduction in overage charges from the April 2012 bill and all associated late fees; seconded by Valerie. The motion carried.

Community Center canopy

Dave Durkee has finished the door canopy at the community center. It looks great. Mary reminded the council that they had agreed to pay for all of the supplies, which doubled the dollar amount, plus the \$150 for labor.

NEW BUSINESS

WSDOT property

Wilbur Ellis is interested in purchasing the WSDOT property between them and NuChem and needs to have verification either way if the Town is interested in purchasing this property.

ACTION

Brian motioned to approve the denial of purchasing property from WSDOT; seconded by Val. The motion carried.

Public Works Report

Water

Final source testing will be completed this month doing nitrates on SO1 and SO2.

Chlorine residuals are staying between .2 and .3.

All parks and town building sprinkler systems have been winterized.

Meters have been read for the final time of the year and can now be packed by residents for winter.

Backflow prevention assembly testing has been completed for 2012.

WWTF

Discharging began on October 26, just a few days shy of a five month "NO Discharge". Reduction in I&I has made a noticeable difference.

Pump #1 in LS1 has been pulled, serviced, main cable replaced due to blistering and reinstalled.

Pump #1 in LS2 was pulled for repair and taken to Whitney Equipment in Bothell, WA for repair. Strator and control cable have water damage.

Pump #2 in LS1 and LS2 will be serviced upon the return of #1 and installed.

Testing of influent and effluent waters will be required during discharge season.

Parks

Skate park restrooms have been shut down for the season.

Leaves are being mulched and raked as weather permits.

Trash and debris are picked up daily.

Tree bases have been pruned of sucker branches and removed by the Hope Task Force from Upper Columbia Academy.

Leaves were also raked by this group.

Roads

Road grading is being completed as weather permits.

Road sign posts are being repaired and/or replaced.

Sander and plow will be installed this month.

Pothole and ditch work repair is being done on an as needed basis.

Other

DMR and testing as well as chlorination reporting is moving to an ON-LINE format and will be completed electronically in the very near future. This process is being set up now. We are waiting electronic signature verification information to be submitted to the DOE for approval.

Other

Old Fashioned Christmas will be held Dec 1. Jeannie and Cheryl are looking for volunteers to help with the Children's Workshop.

Yard Debris Day was 11-3 and went very well. There is talk about having a tire recycling event next spring.

St. John Hardware would like permission to remove some cottonwood trees on their lot close to the abandoned portion of Lake Street. The council agreed that as long as a certified arborist is used, it would be fine.

The water meter at 208 S 1st was shut off and locked on November 1 for failure to pay, according to the payment plan he signed. The meter was checked today and it has been tampered with. The sheriff will be notified and meter removed.

Derek was given 8 hours comp for time spent taking calls from here while on vacation.

Complaints/Compliments

10-30-12 Dog leaving fecal matter on neighbor's yard. The smaller dog from 205 N 4th has been running loose and leaving deposits on the neighbor's yard. A letter was sent with the animal ordinance and fee schedule included. Brian said to have them call the sheriff's office with the complaints since there has not been a resolution to the ordinance issue yet.

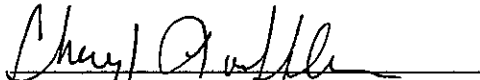
George reported that a complaint came to him about the home at 106 N 2nd having quite a bit of garbage scattered around the yard. This was noticed by the SCOPE officers. The renter and landlord will be contacted to clean up the garbage.

Adjourn:

The regular meeting adjourned 8:28 pm.



Mayor-Pro-Tem Mary Branon



Clerk/Treasurer Cheryl Loeffler