

REGULAR COUNCIL MEETING

NOVEMBER 19, 2013

7:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Pro-Tem Brian Kauffman called the regular council meeting to order on November 19, 2013 at 7:00 p.m.

Mayor Pro-Tem and Town Council members present: Mary Branon, Harry Gibbons, Valerie Spurrell-Rogers, George Davidson and Brian Kauffman.

Mayor Ed Huber was absent due to work commitments.

Others present: KJ Hanley, Captain Mark Werner, Nancy Hill from SCRAPS, Jeannie Jesseph, KayDee Gilkey, Derek Knecht and Cheryl Loeffler.

Approval of Minutes

ACTION

Harry Gibbons motioned to approve the minutes from the November 5, 2013 regular council meeting as presented; seconded by Mary. The motion carried.

Approval of the Claims

ACTION

Harry made a motion to approve payroll EFTs #185-190 totaling \$4,266.68 and check numbers 17281-17297 totaling \$49,508.25 as presented. Mary Branon seconded the motion. The motion carried.

Claims: \$47,820.26

Payroll: 5,954.67

Total Claims: \$53,774.93

Check Register signed by: Mary Branon, George Davidson and Brian Kauffman.

Guests

SCRAPS

Nancy Hill from SCRAPS presented a regional animal control program for the small communities of Spokane County.

The Town of Fairfield would use SCRAPS as the full service animal control agent. With this program, the Town would have to adopt the Spokane County Code. They would issue uniform licenses for both dogs and cats, provide professionally trained animal control officers, full service animal shelter, and they are special deputies through Spokane County so they are able to issue citations. SCRAPS presence in Fairfield would be complaint driven which means that when there is a dog issue, the citizen can call and not have to go through Town Hall, which is the current policy.

SCRAPS would offer a three-year interlocal agreement of \$1,176.92 per year, which is based from our population. All calls to Fairfield would be covered under this agreement. Ms. Hill explained that the main philosophy of SCRAPS is to educate the animal owner before issuing citations, unless the situation is life-threatening. There could be additional court fees if citations were issued, which is the same interlocal agreement with sheriff calls. The fees for licensing:

\$25 for altered \$15 for altered
\$50 for unaltered \$25 for unaltered

Currently, the Town uses SpoKanimal for animal control issues. They charge for every call, which has to come from Town Hall and each call is approximately \$120. They are unable to issue citations so unless it is a life-threatening situation; there is very little enforcement of our ordinance with them.

Engineer's Report

Professional Agreement

KJ presented the council with the Professional Agreement for the 2013 Sewer Improvement Project. This has been approved by Patrick Stretch of CDBG.

ACTION

Mary motioned to approve the Professional Agreement between Century West and the Town of Fairfield not to exceed \$13,854 for the 2013 Sewer Improvement Project, seconded by George. The motion was approved.

Railroad to McNeil Rehabilitation Project

KJ asked Mary to inquire about obtaining a temporary construction easement needed from the bank.

The council reviewed the plans that KJ presented, which are about 90% complete. He stated that we should be able to afford to do everything that has been talked about.

There was discussion regarding the storm water run-off. KJ is planning on trying to slow it down with swales but is concerned with the runoff that goes down Johnson Avenue. A culvert would be ideal in the new driveway that was recently put in. The homeowners were advised that when they visited with the Planning Commission.

Public hearing for 2014 Tax Levy

Mayor Pro-Tem Brian Kauffman opened the public hearing at 8:15.

Mary commented that it would be a mistake not to take the 1%. Even though it only brings in an additional \$800 per year, it does help with the budget. It is much better to keep it taking it rather than not do it and then have to go to the citizens and ask for a large amount of money.

Harry would like to give the public a break with the 1% but does realize how important even that little bit is to the budget.

George is against taxation.

KayDee: I feel confident giving the additional tax to this community rather than giving it to the federal government.

Jeannie: It is better to bring the small amount of money in each year instead of having to do a large increase at once.

With no further comment, the public hearing was closed at 8:37

ACTION

Mary motioned to approve the 2014 tax levy increase for 1% for an increase of \$854.94; Valerie seconded. The vote was two yes, one no and one abstained. The motion carried with Brian voting.

Wage and personnel

The council was provided the written suggestions that Mayor Ed Huber had prepared regarding wages for 2014. KayDee Gilkey and Jeannie Jesseph were present to discuss different scenarios in which Jeannie could obtain health insurance from the Town. She will not have any health insurance after the first of the year. She is willing to pay \$200 a month plus take a \$1 cut in hourly pay to get this. The council will review all of this information.

Public Hearing 2014 Preliminary Budget

Mayor Pro-Tem Brian Kauffman opened the public hearing at 9:27 pm

The council reviewed the 2014 preliminary budget. Cheryl will implement their suggestions. With no public present to comment, Brian closed the public hearing at 10:23 pm.

OLD BUSINESS

SCOPE Rental

Ed advised Cheryl that he was going to visit with Rick Scott from SCOPE about instead of paying ½ of the new furnace in installments, change the rent rate to \$400 which would be easier on the bookkeeping side of things. \$250 for rent and \$150 for the furnace would be \$400/ month. The council discussed this and want to keep it at the \$250 a month rent and have their portion of the furnace paid at the time of installation instead of monthly payments. George will discuss this with Rick Scott.

NEW BUSINESS

2014 BIAS CONTRACT

Cheryl presented two different user contracts for the 2014 BIAS contract. The first was \$2999.78, which is for a single-user and the other was for multiple users at \$3,470.01. After discussion, it was felt that the single-user mode is adequate for right now and after additional training for Jeannie, perhaps the multi-user mode can be purchased.

ACTION

Mary motioned to approve the 2014 single-user BIAS contract for \$2999.98; seconded by Valerie. The motion carried.

Public Works Report

WATER

- Nitrate testing is being completed on SO1 and SO2 this month and will conclude non-routine sampling for the year.
- Generator has been delivered and set on the pad, wired and is ready for testing. Cummins rep will be out on Dec. 11th to do an operating class and initial startup.
- Three water leaks were discovered and repaired so far this month.
- Sanitary Survey infractions are being remedied.
- Meeting with new Department of Ecology new contact, Andy O'Neil on Wednesday.

WWTF

- Effluent winterization has been done (meters and valves).
- Flows coming in are still very low- even with increased moisture.

- Float level switches need adjusted and will be done this month.

PARKS

- Leaves are still being mulched.
- Pruning of side road trees will be completed this month.
- Gazebo lighting is to be fixed this month.

ROADS

- Pot-hole repair continues with wetter weather.
- Grading has been completed in scheduled areas.
- Gravel is being added in soft or low spots where needed.
- Road repair list and condition chart is being compiled for future repair scheduling.
- Snow removal equipment is being prepared this month in anticipation of bad weather.

OTHER: Damage to shop from wind and rain has been completed and waiting for final testing on walls.

Other

Public hearing for final budget 12-3-13

Complaints/Compliments

No complaints this week.

Adjourn

With no further business, the council meeting adjourned at 10:35 pm.



Mayor Pro-Tem Brian Kauffman



Clerk/Treasurer Cheryl Loeffler