

**REGULAR COUNCIL MEETING
OCTOBER 16, 2012
7:00 P.M.**

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

Mayor Ed Huber called the regular council meeting to order on October 16, 2012 at 7:00 pm.

Council members present: Harry Gibbons, Mary Branon, George Davidson, Valerie Spurrell and Brian Kauffman.

Others present: KJ Hanley from Century West, Henry Davis and Cheryl Loeffler.

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the minutes from the October 2, 2012 regular council meeting, October 4 special meeting and October 9 budget workshop; seconded by Mary Branon. The motion carried.

ACTION

Approval of the Claims

Valerie Spurrell motioned and Brian Kauffman seconded to authorize claim vouchers #16820 through #16832 for \$11,738.75 and EFTs for \$5,056.29 as presented. The motion carried.

Claims: \$11,490.28

Payroll: 5,304.76

Total Claims: \$16,795.04

Check Register signed by: Brian Kauffman, George Davidson and Mary Branon.

Engineer's Report

Century West

2012 CDBG project

It has been determined that the original easement with UPRR needs to be replaced since the sewer line will be moved. According to the railroad, the paperwork should take 30-45 days. After doing some extensive research with the Department of Transportation (DOT), it was determined that there is no utility agreement between DOT and the Town. This will also need to be pursued. Cheryl will contact Darryl Ratcliff about the next step.

2013 CDBG call for projects

There was discussion about which areas in the sewer system need the most immediate attention. There have been some problems with the manholes that are connected to Fairfield Care that KJ and Derek will look further into. KJ attended the CDBG funding workshop last week. Currently, the 2000 census is used to qualify communities for grants. HUD is requiring that the most recent census be used which could make it more difficult for the smaller communities to qualify for funding. KJ was not exactly sure when this would become effective.

KJ was provided a video of the sewer line that runs across Norton to the manhole on Johnson Street to help determine who owns the 6" line. He will contact Cheryl tomorrow. This could be a potential area for grant funding.

Ed and the council asked KJ to discuss with Dennis Fuller about being proactive and to write a letter to the River Keepers describing what the town has been doing to help lower the I&I since their last letter.

E Main Street Rehabilitation Project and sidewalk damage

Randy Noble sent an update regarding the council- approved change order items with the addition of Removal/Replacement of Driveway @ Sta 4+50, Left – Approval to proceed with the work within the following parameters:

TD&H to provide documentation of the quality of concrete;

- TD&H to witness demolition of the existing concrete for possible deficiencies regarding placement of the reinforcing steel
- Replacement driveway will include a monolithic placement reinforced with #5 rebar spaced at 12" centers, each way
- Expansion joints will be eliminated – tooled joints will be made
- WSDOT Class 4000 concrete will be used
- TD&H will witness preparation, rebar placement, and concrete placement

Note: Demolition of the driveway occurred on 10/16. TD&H found that the reinforcing steel was not properly installed – insufficient clearance from the subgrade; Cameron-Reilly has agreed to cover cost of removal and replacement of the driveway; The project will pay for removal and replacement of the wings of the driveway and a portion of sidewalk in front of Co-Ag's office (apparent damage by Co-Ag operations), installation of a bollard; and relocation of the RR Xing sign; Traffic will not be allowed on the driveway for 2 weeks (Co-Ag has been notified).

Preparation and replacement of the concrete work has not yet been scheduled

Change Order - Street Lighting:

- ARC Electric will start installing anchor bolts this week;
- Lighting components will ship from factory Oct 18
- Lighting should be complete by ~Nov 1.

Co-Ag requested that the approach be widened when it is replaced. Ed explained to them that the town would not be widening that driveway because if widened, one parking spot in front of the hardware store would be eliminated (there are only two there now) and widening would allow vehicles to drive on property that is owned by someone else and as a municipality, we cannot allow that to happen. It was explained that a bollard would be placed to prevent the non-reinforced area from being driven on.

The town did have a disinterested third party present to witness the demolition of the sidewalk. He will provide a written statement to the council. It was determined that most of the rebar was at the bottom edge of the concrete, which did not provide appropriate strength to the concrete. The Town has been working with Derek Bryan from MRSC for legal advice. The plan right now is to finish the punch list except for the paving, which will be completed when they start paving again next spring. The inspection reports that the council requested from TD&H at the special meeting were provided tonight.

OLD BUSINESS

Door canopy on community center

There was an error in calculation on the door canopy quote from Dave Durkee. Materials should be \$241 instead of \$120. He also discovered that the gable flashing needed replacing at \$66. He had already purchased the materials and provided the receipts to the Town before he discovered his mistake. Bid should have been \$241 materials and \$150 labor for total of \$391.

ACTION

Mary motioned to pay Dave Durkee for all materials per receipts plus \$150 in labor; seconded by Brian. The motion carried.

Lighting contracts

Still waiting for two more bids.

Ordinances #369 Water and #370 Sewer

The Town's attorney, Stanley Schwartz, has reviewed both ordinances and has approved both of them.

ACTION

Harry motioned to adopt Ordinances #369 Water System Ordinance and #370 Sewer System Ordinance, as approved by the Town's attorney; seconded by Brian. The motion carried.

They will go into effect five days after publication in the Town's official newspaper.

NEW BUSINESS

Notices in newsletter

The Town was asked if ads from businesses could be placed in the newsletter. The council all agreed that the Town's newsletter is not the proper place for the for-profit businesses to place ads. We have checked with MRSC in the past about something similar to this question and their answer then was it was not appropriate as well. The businesses are welcome to place flyers on the bulletin board outside of Town Hall.

Department of Revenue audit

Auditors from the Department of Revenue were in the office on October 10 to review the B&O, PUT taxes and sales tax paid on purchases that related to water/sewer for 2009-June 2012. It appears that everything has been done correctly but the official report has not been received.

Public Works Report

Derek is still on vacation so there was no report. Derek A has been doing a great job. He did close down the restrooms today.

Other

Cheryl and Jeannie will be attending a Prevailing Wage Workshop on Thursday, October 18. Labor and Industries will be putting this on.


The Woman's Club from Triangle Grange gave \$610 to the Town to purchase something for the kitchen. Cheryl and Jeannie will do some prioritizing.

Review Complaints & Compliments

None.

Adjourn:

The regular meeting adjourned 8:12 pm.



Mayor Ed Huber
Mary Brona
Pro Tem



Clerk/Treasurer Cheryl Loeffler