

REGULAR COUNCIL MEETING

JANUARY 21, 2014

7:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the January 21, 2014 regular council meeting to order at 7:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer, Valerie Rogers, George Davidson and Brian Kauffman. Harry Gibbons is absent due to an injury.

Others present: KJ Hanley, Derek and Derek A. Knecht and Cheryl Loeffler.

Approval of Minutes

ACTION

Brian Kauffman motioned to approve the minutes from the January 7, 2014 regular council meeting as presented; seconded by George Davidson. The motion carried.

Approval of the Claims

ACTION

Brian Kauffman made a motion to approve payroll EFTs #E204-E208 totaling \$6,942.22 and checks 17376-17391 totalling \$18,372.45 as presented. Alene Felgenhauer seconded the motion. The motion carried.

Claims: \$16,147.21

Payroll: 9,167.46

Total Claims: \$25,314.67

Check Register signed by: Alene Felgenhauer, George Davidson and Brian Kauffman.

Engineer

2014 Sewer Improvement Project

KJ Hanley has prepared the Joint Aquatic Resources Permit Application (JARPA) which is required from the Department of Fish and Wildlife to do any type of work in the creek. He will now send the plans to CDBG and DOE for their approval. If there are any extra funds, finishing the sewer line on Carlton will be considered. The entire project should take around 25 days. It is not dependent on weather conditions since the undesirable material will be replaced with new material.

SR 27 milepost 63.88

The Town had received an email from Washington State Department of Transportation (WSDOT) last May regarding the dead vegetation along Highway 27 possibly being a pollutant source to Rattlers Run Creek. We have received another email requesting an update on what has been done to eradicate the potential problem. Derek will notify Jana Ratcliff that both the landowner and the County have agreed to no longer spray chemicals in that area and dry land seeding has been started and will be done again in the spring. Currently, there is natural vegetation that is growing back. If that does not satisfy them, Derek will ask for the correct WAC for guidelines.

Main Street Rehabilitation Project

KJ has been visiting with Frontier and they are very interested in replacing the poles on the north side of Main Street. Avista is considering placing their poles in the alleyway. This will help with the aesthetics of Main Street.

OLD BUSINESS

SCOPE rental agreement

There has been no communication from Rick Scott about the new contract. George will contact him tomorrow.

Community Center committee

Cheryl has connected with Tina Bishop who will be happy to help rewrite our rental agreement for weddings. She would charge \$75 for her service but we will ask if we can issue her a credit of \$75 to use the facility instead of giving her a check. Everyone is available on the 27th at 4:00. Cheryl will set this up with Tina.

SCRAPS

The Town received an invoice for \$333.73 for the “one-time” charge for the licensing information. Council all agree that that fee is too much and should have been disclosed to the council. KayDee will contact SCRAPS to question these charges.

NEW BUSINESS

Sign on Highway 27

A private citizen has been looking into different LED signs that could be used for community communications i.e. announcing events at the Community Center and possibly Liberty School. The Council all felt that the one that was presented tonight was too large (40 x 87) and too much money (\$28,000) for this size of community. They would be interested if a smaller, cheaper sign could be found. Funding could come from private sources and possibly grants through the Healthy Mapps research project. WSDOT has also been contacted to find out what restrictions there are for signage on the highway.

Spokane County Parks Foundation Grant

Jeanie is working on a grant application to take the swim bus to the Aquatic Center on the Palouse Highway, possibly two days a week. The council expressed concern about not having enough people to chaperone in such a large area, plus the cost per child is more than the Tekoa Pool, which was a problem for some of the families. It is also dependent upon the other communities that have participated in the Swim Program to help with matching funds. They have asked us to look into the Benewah Wellness Center in Plummer as an alternative.

2013 Volunteer Appreciation

February 5th – soup and bread supper.

Planning Commission and Improvement Board resignations

Planning Commission

Wayne Kochheiser resigned from the Planning Commission.

Improvement Board

Mike Chandler and Wayne Kochheiser both resigned from this board.

The mayor and council thank both Wayne and Mike for their years of service and regretfully accept both resignations.

Cheryl will post both of the vacancies.

Public Works Report

WATER

- Well #5 is up and running with back-up generator online.
- Chlorine residuals have been between .1 and .2 with the colder weather and adjustments are slow and sure to get between .2 and .3 p.m. Goal.
- Chlorinator repair has been done in well #5 and #1 this month.

WWTF

- Looking at possibly making changes to the NPDES permit with the continuance of low effluent flows. This will take place in the next permit cycle.
- U.V. Lights have been on scheduled change this and next month.
- Having some sampler sensor trouble in the influent building (did not stop).
- Screen room is doing great.
- Influent and effluent meters are scheduled to be calibrated.
- Pacific Power has done warrantied maintenance work on WWTF gen. for 2014.
- Will be switching to an on-line DMR format this month.

PARKS

- Parks are being used at times and garbage and debris are being kept up with along with wind-blown branches.

ROADS

- Ordering some needed stop and road signs, along with no thru trucks this month. (Order was cancelled last year).
- Some pot hole repair will be done with weather permitting.
- Road side drainage issues are being addressed around town. Due to frozen ground and a quick melt we had some unusual water issues that are being discussed with the engineers for a possible remedy.

OTHER: Starting purchase plan for 2014 budget items.

Other

South Spokane County Consortium

Commissioner Shelley O'Quinn was unable to make this meeting so it has been postponed until further notice.

Benefit dinner

Council approved the use of Community Service hours for a benefit dinner for the Leland Johnson family. Cheryl will notify Sheila Dyer.

Website renewal

Brian motioned to renew website for two years; seconded by Valerie. The motion carried.

Meeting time

Meeting time will be changed to 6:00 p.m. every 1st and 3rd Tuesday.

Complaints/Compliments

1-11-14: Janitor reported fecal material in the men's restroom, in the sink and on the walls, similar to incidents in the park this last summer. Town Hall contacted the school counselor and followed her recommendation to contact the Liberty School Resource Officer. Deputy Nye will talk with the students that are suspected. ***The culprit has been identified, parents talked too and Deputy Nye will be talking with the student on Wednesday. Deputy Nye suggests some type of restitution by the student would be more than appropriate. Cheryl and Derek will work on this.

Adjourn

With no further business, the council meeting adjourned at 8:35 pm.



Mayor KayDee Gilkey



Clerk/Treasurer Cheryl Loeffler