

REGULAR COUNCIL MEETING
JANUARY 20, 2015
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the January 20, 2015 regular council meeting to order at 6:01 p.m.

Mayor and Town Council members present: KayDee Gilkey, Alene Felgenhauer Harry Gibbons, George Davidson, Valerie Rogers.
Emily Thomas was absent due to illness.

Others present: Darlene Wernz, Sarah Holmberg, Jeannie Jesseph and Cheryl Loeffler.

Approval of Minutes

ACTION

Harry Gibbons motioned to approve the minutes as read from the January 6, 2015 regular council meeting; seconded by Valerie Rogers. The motion carried.

Approval of the Claims

ACTION

George made a motion to approve claims dated 12-31-14 payroll EFTs #E318-320 totaling \$6,770.92 and EFT#322 and check numbers 17819-17823 totaling \$3,644.93; and payroll EFTs #E316-317 totaling \$1,354.82 checks #17817-17831, dated 1-20-2015 totaling \$9,614.95 as presented. Harry Gibbons seconded the motion. Checks #17823 was voided.

December 31, 2014	January 20, 2015
Claims: \$ 3,644.93	Claims: \$3,671.72
Payroll: \$ 6,770.92	Payroll: 5,943.23
Total Claims: \$10,415.85	\$9,614.95

Check register signed by: Valerie Rogers, Harry Gibbons, and Alene Felgenhauer

ACTION

Harry motioned to approve the absences of KayDee Gilkey and Alene Felgenhauer from the January 6, 2015 meeting; seconded by George. The motion carried.

Guest

Darlene Wernz

The museum is running out of room and would like to purchase some type of unit for storing items outside of the building; the location has not been decided. It was determined that this needs to be presented to the Planning Commission. Darlene was given the building permit form and will contact the office when they are ready to call a planning commission meeting. It was suggested that they place gravel/rock underneath whatever is placed.

Sarah Holmberg

The Holmbergs presented a document from Spokane County Assessor's office that will allow them to merge their two adjoining parcels. This would not affect anything other than making two lots into one. Harry Gibbons signed the document.

Engineer

Bryan Hicks sent an update:

CDBG Sewer Project

Accelerated finally submitted their documentation last month to Labor & Industries to receive their Affidavits of Wages Paid. This finally allowed us to submit the Notice of Completion of Public Works Contract Form to Labor & Industries, Department of Revenue, and Employment Security. Retainage can be released after releases are received from all three agencies.

Main Street Project

Accelerated says that they are attempting to grind the sidewalk surface near the entry to see if that might address the issue at the pharmacy entrance. The grade issue is very slight, so grinding may address the situation. If it does not, they will be required to replace the panel.

CDBG Water Line Project

The topographic survey has been completed and we are currently preparing the layout for the new water line. We met with Derek last week to review the water service locations and will continue to coordinate with Derek as we proceed with refining the layout for the main line and services.

OLD BUSINESS

Town property

Bambi Burrus has been contacted for valuation of the property on Industrial Way that someone is interested in purchasing. His plan is to put storage units on the property if he were to acquire it. She will be asking one of her fellow realtors for help with the commercial property valuation.

Moose

The two moose calves were tagged and relocated north of Spokane by the Fish and Game Department. Thanks to the concern of so many our citizens, the animals were relocated and not euthanized.

There was a significant amount of public comments made to the town staff, some very abusive and accusatory regarding the situation with the moose. Some of the callers would not identify themselves. The staff would like to ask council's permission to be able to end these types of phone calls when the caller will not identify themselves. A policy will be written up and presented for approval pertaining to this issue.

Town of Fairfield's website

It would be helpful to be able to change pictures and have different features on the town's website. The current domain will expire in 4 weeks. Cheryl will work with KayDee and Alene and look into different hosting sites.

Town attorney

Cheryl checked with MRSC about having a different attorney review some documents and how to switch attorneys if so desired. There are no notice or advertising requirements for the town to change attorneys. The mayor in a town is the appointing authority and may select a different attorney to be the town attorney if so desired. Cheryl will send Stephen Bishop the information about the leaning Thiel Park sign and invite him to a meet and greet at a council meeting.

Commercial kitchen

Cheryl received pricing information for use of a commercial kitchen in Spokane. They charge \$25 per hour with 4 hour minimum and \$65 nonrefundable deposit. This kitchen had all of the equipment needed.

It would be good from an economic development viewpoint to be able to rent out the Community Center kitchen to bring in other businesses into town. The council agreed to a \$15/hour with 2-hour minimum charge with a \$65 nonrefundable deposit, renewable yearly plus the user must keep it clean. Whoever rents it must sign a contract that states that they are responsible for anything damaged during their hours rented.

NEW BUSINESS

Current council positions:	George	Sewer	Harry	Streets
	Val	Parks	Alene	Finance
	Emily	Water		

Everyone is happy with their current positions.

BIAS Conference

Jeannie Jesseph will be going to the full BIAS conference and Cheryl will be attending one of the days in February. A scholarship from AWC is available for the fees.

PUBLIC WORKS REPORT

Water

Testing is on schedule and is looking great with chlorine residual staying between .2 and .3 ppm
Telemetry system is back on track and reading correctly w/ no communication errors at this time.
Doing locates for new water line service down south First Street. Water line will be placed down the east side of Highway 27 from Spokane Street north to city limits.

WWTF

Still working on resolving "clogging screens" in the solids separation process.
Now discharging to the creek, testing has started along with additional temperature monitoring every 30 minutes on effluent water.
Frozen water issue has been resolved, faulty heat tape.

Parks

Parks are still primarily shut down.
Pathways have been kept plowed and have been used all winter.

Roads

Minor road maintenance has been accomplished through winter.
Roads have been plowed and sanded when needed along with follow up on slick spots.

Other

3 possible sewer issues this month resulting in -0- clogged town mains, Deemed home-owner lateral line issues.

OTHER

Cheryl asked if information about business can be put in the newsletters. After discussion, it was recommended that a welcome to new businesses would be appropriate.

We received notification from the Sheriff's Department that the 2015 law enforcement contract will be \$20,861, which is lower than the \$25,098 budgeted.

Dates to remember

None.

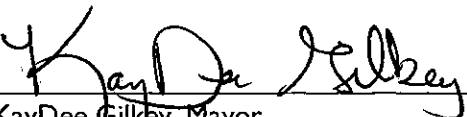
COMPLAINTS/COMPLIMENTS

None.


The council took a five minute break before going into executive session to discuss Section G of RCW 42.30.10. The session will last approximately 20 minutes. No actions will take place.

Executive session started at 7:20 and adjourned at 7:45.

The regular meeting reconvened and adjourned at 7:45.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer