

**REGULAR COUNCIL MEETING
JANUARY 17, 2012
7:00 P.M.**

Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these minutes contain only a summary of the discussion and voting.

Mayor Ed Huber called the regular council meeting to order on January 17, 2012 at 7:00 pm.

Council members present: Mary Branon, Harry Gibbons, Valerie Spurrell and Brian Kauffman.
Council members absent: George Davidson due to recovery from surgery.

Others present: Karl Felgenhauer, KJ Hanley, Randy Noble, Alene Felgenhauer and Derek Knecht.

APPROVAL OF MINUTES

Action

Mary Branon motioned to approve the January 3, 2011 regular council minutes as presented, seconded by Brian Kauffman. The motion carried.

APPROVAL OF CLAIMS

Claim vouchers #16500 through #16503 \$3,770.16 for and EFTs in the amount of \$1,822.89 dated 12-31-2011 and claim vouchers #16502 through #16517 for \$33,942.36 and EFTs for \$4,269.06 dated 1-17-2012 were approved for payment as presented by Mary Branon, seconded by Harry Gibbons. The motion carried.

December 31, 2011	January 17, 2012
Claims: \$3,770.16	\$33,942.36
Payroll: <u>1,822.89</u>	<u>4,269.06</u>
Total Claims: \$5,593.05	\$38,211.42

Check Registers signed by: Pending print out of check registers.

ENGINEERS REPORT

Century West: KJ Hanley left a copy of the 2011 annual assessment from DOE, NPDES permit no. WA-0045489.

KJ put together a supplement of the contract for the Main and Ticknor Pedestrian Bridges project to cover us through February 29, 2012 and provide a paper trial.

KJ thinks that they will be able to award funding sometime in early March for the 2011 CDBG Sewer Project and maybe doing a contract beforehand but not billing anything until later in the summer.

Action

Mary Branon made a motion to approve the Main and Ticknor supplemental contract #1 through February 29, 2012 seconded by Brian Kauffman. Motion carried.

TD&H: Randy Noble was present with an update of the E. Main Rehabilitation Project. The crossing specifications are underway and should be completed by February 1. They are currently waiting for a response from the railroad's (UPRR) position of crossing costs. There is a meeting scheduled for January 19, 2012 at 9am at the E. Main crossing with the Union Pacific Railroad representative to discuss the abandonment of crossings. Council members Mary Branon and Harry Gibbons will attend the meeting.

OLD BUSINESS

Community Center Agreement

Discussion was conducted and the council thought that raising the fees in the non-refundable areas should be increased more than the rental fee itself. Everyone had the opportunity to express his or her opinion and suggestion. The rates were agreed upon by combining everyone's input.

Action

Mary Branon made a motion to change the Community Center resolution 2012-1 fees to \$100.00 per floor for a ½ day, \$200.00 per floor for a full day, \$100.00 damage deposit for less than 150 occupants, \$200.00 damage deposit for +150 occupants, \$25.00/per hour non-refundable cleaning fee, \$25.00 non-refundable table and chair rental per floor, and a \$25.00 dumpster fee (optional) +150 \$50.00 dumpster fee, seconded by Harry Gibbons. Motion carried.

Hours of City Hall

The results from the Town Hall survey are to have the doors open to the public from 8:00 am to 4:00 pm, closing from noon to 1:00 pm for lunch.

Action

Harry Gibbons made a motion seconded by Mary Branon to approve the open hours of Town Hall to be 8:00am to 4:00 pm, closing noon to 1:00pm for lunch. Motion carried.

Resolution 2012-1

Council found the new fee schedule to be reasonable.

Action

Harry Gibbons made a motion to pass resolution 2012-1 seconded by Mary Branon. Motion carried.

Exit Review for State Audit

Ed read the exit review from the State Auditor including the findings and recommendations. According to the review, it was found that the Town did not procure public work projects in accordance with state law and its own ordinance. The auditor's recommendation for the Town is to develop and follow policies and practices that ensure public works projects are procured and administered according to state law.

NEW BUSINESS

Recycling

With the lack of recycling in southeast Spokane County, Micki Harnois of Rockford has been working with Steve Wulff of Sunshine Disposal about what we all as communities can do to get something going here. There was a meeting Thursday January 12, 2012 here in Fairfield with Sunshine Disposal, Suzanne Tresko from Spokane Regional Solid Waste, Liberty School District and several of the surrounding communities about starting a recycling program in this area. Freeman School District was also invited but was unable to attend. Sunshine Disposal is proposing a single stream recycling receptacle to be placed at a location in Town. They will base the collection on the population of the Town and the other five communities close by. Each community would be charged a weekly fee for the dumping of the container. Right now, that fee is being proposed at \$30.00 per week per container. Depending on how many different businesses and communities sign on, this price could change. The belief is that the average family will greatly reduce the garbage that is picked up, which would make it possible to use a smaller garbage can. The containers are meant to be residential and businesses will be asked if they are interested in their own containers. The containers are self-policed so they would need to be placed in an appropriate area. Currently, the Town does not have the budget to support this; a public hearing will be scheduled in the near future to discuss a possible \$1.50-\$2.00 utility fee imposed on the residents of the community to support this program. Harry Gibbons is concerned about gaining the confidence of the community so that they will attend the public hearing.

Fire Hydrants at Fairfield Care

A letter from Fire District # 2 concerning the fire hydrants at Fairfield Care, which set off the alarm at the Fire station due to a drop in pressurization. The minutes November 18, 2003 state that the fire hydrants in question were the property of the Good Samaritan Center. Karl Felgenhauer stated that the issue was never brought up by Good Samaritan Society. Karl is under the impression that all fire hydrants were city property. He thinks that simple communication between the Fire District, Fairfield Care, and the Town can solve this problem with the hydrants in question. Derek stated that in the past, he has serviced the hydrants in question while on the fire department, but he was told that those two were on private property and were a gray area and that they were not the responsibility of the Town or the fire department. Ed proposed to have Derek go up, look at the hydrant in question, and look into this situation further. Ed feels it is reasonable for the Town to maintain these hydrants for the time being unless we find out otherwise that it is the responsibility of Fairfield Care. Ed will contact the Fire District concerning this matter.

Lien Payment-Account Update

The Town has received an overpayment of \$1901.50 on a lien for 306 S. 1st Street.

Action

Brian Kauffman made a motion to approve the refund or give the homeowner a utility credit for \$1901.50 overpayment of a lien on 306 S. 1st Street; seconded by Mary Branon. Motion carried.

Public Works Report

WATER

- 35 gallon chlorine storage tank failed in well house # 5, a new one has been purchased and will arrive on 01/18/2012, and a temporary patch has been accomplished until tank is replaced.
- Bacteriological test has been taken for January and passed.
- Chlorine residual of .2 is being maintained.

WWTF

- Clogs in effluent plumbing seem to be at a minimum.
- Annual Bio-solids report is being completed for 2011.
- Final DMR report has been compiled and sent to WSDOE for approval and issuance of new NPDES permit.
- Talking with Dennis Fuller (Century West) and Cynthia Wall (Dept. of Ecology), we will be relieved of testing up and down stream for nitrates and phosphorous this permit cycle and will resume in 2013.
- Temp. Study may be required this year, waiting on parameters of the new NPDES.

PARKS

- Picked up a few branches and garbage from windstorms.

ROADS

- Replaced some road signs around Town and straightened others.
- Patched road sides where it had been washed away in the last big rain.
- Sanding has been going great.
- Patched the curb side of road in front of city hall, entire parking area is alligatored and will need patching this spring.

OTHER

The family of Marty Boleck is requesting the fee for the Community Center rental to be waived due to all of her years of service to the community. They would like to use the Community Center on Saturday January 21, 2012 from 12pm-6pm in order to host a post funeral reception in honor of Marty.

Action

Harry Gibbons made a motion to waive all fees for Marty's funeral reception seconded by Mary Branon. Motion carried.

REVIEW COMPLIMENTS & COMPLAINTS


There are no compliments or complaints at this time.

ADJOURN

Regular council meeting adjourned at 8:50pm.



Mayor Ed Huber



Deputy Clerk/Alene Felgenhauer