

REGULAR COUNCIL MEETING
JANUARY 7, 2014
7:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Pro-Tem Brian Kauffman called the regular council meeting to order January 7, 2014 at 7:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Alene Felgenhauer, George Davidson, Valerie Rogers and Brian Kauffman.

Others present: Ed Huber, John and Jeannie Jesseph, Cheryl Loeffler, Alene Felgenhauer, KayDee Gilkey

Former mayor Ed Huber swore KayDee Gilkey into the mayor's chair. KayDee then swore Harry Gibbons and Alene Felgenhauer to their council positions.

KayDee then took the meeting over from Brian.

Approval of Minutes

ACTION

Harry Gibbons motioned to approve the minutes from the December 17, 2013 regular council meeting as presented; seconded by Brian Kauffman. The motion carried.

Approval of the Claims

ACTION

Brian Kauffman made a motion to approve claims dated 12-31-13 payroll EFTs #E200-202 totaling \$1,890.26 and check numbers 17340-17364 totaling \$31,014.38 and checks #17365-17365 dated 1-7-2014 totaling \$40,952.26 as presented. Harry Gibbons seconded the motion.

12-31-13

Claims: \$26,363.01
Payroll: 6,541.63
Total Claims: \$32,904.64

1-7-14

Claims: \$38,522.60
Payroll: 2,429.66
40,952.26

Check Register signed by: Alene Felgenhauer, Brian Kauffman, Valerie Rogers and Harry Gibbons.

Engineer

2013 Sewer Improvement Project

The Determination of Non-significance application for the 2013 Sewer Improvement Project was reviewed by council and will be posted in the newspaper.

As of 12-31-13, the Department of Revenue has certified that the Bowen Brothers have paid all the excise taxes due. The retainage can be now paid to the Bowen Brothers for the 2012 Sewer Improvement Project.

OLD BUSINESS

New Year's Eve

The entire evening was a success. Food Bank netted \$750 from the dinner. The Community Center Building Fund made approximately \$400 from donations and adult beverages sold at the dance. Bingo was a huge hit. Thank you to the DeGon family for helping pull all the pieces together for Bingo. The reader board on the highway plus sending out the notice by the Every Door Direct Mailing really helped to make it a success.

SCOPE rental agreement

The new contract omitted who is responsible to pay for heating fuel. This will be added then sent to Rick Scott of the Sheriff's Department.

NEW BUSINESS

Mayor Gilkey asked the council what they like about council, what are the areas that the council lacks in and what is the top priority for 2014. Everyone agreed that the previous council was very good at disagreeing at the table but when they walked out the door the meeting was over and no one spoke about individual council member's decisions.

Communication on current issues is the area that needs attention. Council would like to be notified in a timely fashion from staff if there are issues. Discussion was held about what mode of communication works best for everyone.

The top priority for 2014 is to stay within the budget, which we do a pretty good job of doing, and to "Gain Community" This means to get the community more involved with things. New Year's Eve was a good start. KayDee would like to do something like a monthly "Pancakes in the Park" just to get to meet members of the community - with no strings attached.

Both the Improvement Board and the Planning Commission will be invited to come and meet the new council. Both of these are appointed by the mayor.

Appointment of mayor pro-tem

ACTION

George motioned to have Brian Kauffman remain mayor pro-tem until July, 2014; seconded by Alene. The motion carried.

Appointment of council committees:

George, Harry and Brian all wanted to stay in the committees that they have been in. The appointments are:

Water	Brian Kauffman
Sewer	George Davidson
Streets	Harry Gibbons
Parks	Valerie Rogers
Financials	Alene Felgenhauer

KayDee is asking that the council take an active role in their committee. The goal is to have each councilman address issues outside of Town Hall and then be able to come to council with the issue and a suggested solution.

Email addresses

KayDee has obtained a new email address for the mayor and would like each councilman to have one that could just continue on to the next council. We will look further into this.

townoffairfieldmayor@gmail.com

Community Center committee

The rental agreement needs updating. Cheryl had a visit with a wedding planner last year who is willing to come out and help rewrite this agreement. KayDee and Cheryl along with George and Alene volunteered to help rewrite the contract.

Public Works Report

The contract for the Public works cell phone has expired. Derek explained that these phones would meet the Department of Ecology's requirements for online reporting. They would be very dependable and will also take great locating documentation. This will also enable remote monitoring of the water and generator system.

ACTION

Brian motioned to approve the expenditure of two HTC max smart phones for public works, \$99 each, approving a new two-year contract, seconded by Harry. Motion carried.

WATER

- Year end 2013 testing reports are being generated for DOH for drinking water results.
- Testing is going great with residuals at .02 to .03 on TFC (Total Free Chlorine).
- Awaiting arrival of this year's testing schedule for well source #1, 2 and 5.
- Generator load testing and training has been completed for well source #5

WWTF

- Had positive feedback from Andy O'Neil with some strong suggestions on improvement that should take place on a five year schedule. Mainly with maintenance, equipment upgrades and possible land applications in the future.
- Flows are still low at about 35 GPM.
- All testing of influent and effluent waters are coming back favorable.
- New phones would provide the proper format for the online DMR reporting requirements from DOE.

PARKS

- Parks are shut down for winter.

ROADS

- Road plowing has started along with sanding.
- Some minor road side repair has been completed on Main.

OTHER: Getting 2014 schedule of known events in order, planning new training and getting prepared for new compliance and reporting issues with the county and state. Completing maintenance projects on the shop. Looking forward to a new year with a new Mayor and Council member on board!

Other

South Spokane County Consortium

Micki Harnois is chairing this consortium on solid waste. It will be January 22 at 6:30 in the Fairfield Community Center. Commissioner Shelley O'Quinn will be a speaker. Micki has also asked to have either Cheryl or someone from council come to speak about the recycling in Fairfield.

Jeannie and Alene will attend the BIAS conference in February.

Cheryl will contact DOE about the solid waste interlocal agreement about attending a council meeting.

Timecards


Brian will develop a spot on the website for employees to punch in and out. Cheryl will contact other communities to see if anyone uses computerized program.

Complaints/Compliments

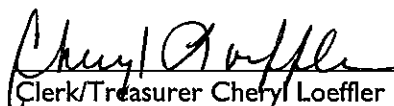
None tonight.

Adjourn

With no further business, the council meeting adjourned at 8:23 pm.



 Mayor Kay Dee Gilkey



 Clerk/Treasurer Cheryl Loeffler